Dutchess Community College

Professional Development Report

2008-2009

Teaching/Learning Center
Professional Staff Development Workshops
Tuition Support
Professional Leave Support
Professional Staff Recognition
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INTRODUCTION

Dutchess Community College remains ardently committed to the continuing development of the professional staff. This Professional Development Report shows the willingness of the College to commit time, personnel, and financial resources to support a diverse range of high quality activities undertaken by the professional staff. DCC strives to be a leader in professional staff development.

- The Office of Academic Affairs administers Tuition Reimbursement, SUNY Tuition Waivers, conference attendance, Improvement of Instruction Grants, contact hour release time, faculty sabbaticals, faculty promotion & tenure, the DCC Foundation / C. B. Schmidt Mini-Grant Awards, and the Chancellor's Awards for Excellence in Professional Service and Excellence in Teaching.

- The Professional Staff Development Committee, in conjunction with the Office of Academic Affairs, coordinates a program of staff development workshops.

- The Professional Staff Teaching / Learning Center provides individual assistance and group workshops to professional staff in the use of instructional technology.

- The Office of Human Resources Management administers the DCC Tuition Waiver, DCC Credit free course attendance, the Length of Service Awards, faculty leaves, and administrative staff sabbaticals, promotions and term appointments.

- The Office of Human Resources Management also coordinates a program of staff development workshops.

- The Office of the Registrar administers audits of DCC credit courses.

- The Business Office coordinates with the principal authors of external grants.

- The Computer Center conducts regular in-service computer training.

In the seventeenth annual Professional Development Report, the Office of Academic Affairs presents a summary of professional development at Dutchess Community College for the 2008-2009 academic year. Additional copies of this report may be obtained from the Office of Academic Affairs. This document is also available electronically on My DCC. Click on “Working @DCC” then under “Campus Resources” click on Documents.
The Teaching Learning Center aspires to promote active teaching and learning by making current instructional technologies available and accessible to the faculty and professional staff at Dutchess Community College. The Center serves as a resource and support center where faculty and professional staff can obtain access to and technical assistance and training for software used for course-related purposes. The center provides a central facility for academic departments, faculty, and professional staff to enhance, present, organize and manage their course content and administrative materials through the use of various technologies. Equipment, software, training sessions, and student partners are available to assist faculty and staff with the design and creation of multimedia instructional materials for both traditional and online courses.

The Teaching Learning Center can assist with:

- **Technology Training**: Getting up to speed with Angel, Banner, or myDCC.
- **Course Enhancement**: Enhancing a traditional classroom course with a multimedia format.
- **Component Design and Development**: Creating a new online feature or component of a traditional or online course.
- **Course Conversion to Online Formats**: Adapting a face-to-face course to a partially or completely online format.
- **Course Design and Development**: Design and development of a new online course, tutorial, or lesson.
- **Accessibility**: Making a course accessible for students with disabilities.

The Center provides a computer lab and a software tutorial and resource library located on the lower level of the Francis U. and Mary F. Ritz Library in Hudson Hall. The computer stations and multimedia software are available for use by the faculty and professional staff. The Center is staffed by an instructional designer and motivated and courteous DCC student partners in technology with computer and multimedia experience. Staff can answer questions about and assist with a wide variety of software issues ranging from creating electronic course presentations and online learning modules, creating and editing video and audio files, and organizing course-related content on Angel.

The Teaching Learning Center is open Monday - Friday, 9:00am – 4:30pm in H232 or by appointment. It is advisable that you phone in advance, 431-8959 (press 2), to check on the availability of staff and computer resources.

Regardless of your technical skills, we're here to assist and empower you with technology for your classroom management and content delivery. For more details, email tlchelp@sunyduchess.edu or visit our channel on myDCC, under the “Working@DCC” tab.
PROFESSIONAL STAFF WORKSHOP OPPORTUNITIES

Academic Affairs Programs

The Office of Academic Affairs conducted and/or developed the following professional development programs this year:

- New Faculty Orientation
- Academic Affairs Division Retreat
- Adjunct Faculty Orientation
- Departmental Affairs Council Retreats
- First-year Faculty and Mentors Luncheons
- All day Full-time Faculty Academic Orientations
- Orientation for New Full-time Members of the Professional Staff
- Tenure Track Faculty Leadership Luncheon
- Promotion and Tenure Workshop
- Sabbatical Workshop

The Office of Academic Affairs sponsored the following speakers on campus:

- Dr. Gary Brown
- Dr. Lion Gardiner
- Cyndi Scheibe

DCC PROFESSIONAL STAFF DEVELOPMENT WORKSHOPS

The Professional Staff Development Committee, listed below, develops ideas and works with faculty members to create and present professional development workshops.

Professional Staff Development Committee 2008-09

- Gayle Chaky
- Mark Courtney
- Philip Darcy
- Michele Elone
- Sandra Fraley
- Alicia Franqui
- Carol Kushner
- Barbara Liesenbein
- Carla Mazzarelli
- Nancy Moskowitz
- Marta Newkirk
- Kathleen O’Connell
- Margaret Olimpieri
- Virginia Stoeffel
- Eric Usatch
The Professional Staff Development Committee in conjunction with the Office of Academic Affairs sponsored the following professional development programs this year:

**Fall Semester 2008**
Gary Brown, Ph.D.

**Professional Development Week, January 2009**

- Integrating Media Literacy with Critical Thinking In the College Classroom  
  Cindy Scheibe
- What’s going On? A Primer on Financial Engineering  
  Peter Rivera
- Cross disciplinary Workshop on Writing  
  Paula Uchmanowicz, SUNY New Paltz  
  co sponsored by the Writing Center
- Skating the Zones, Part 2: Strengthening Communication Between Faculty and Males of Color  
  Dr. Carol Stevens
- Using Research to Improve Learning  
  Dr. Lion Gardiner – Rutgers University
- Integrating Institutional Objectives into Your Course  
  Eric Usatch
- “The Gray Zone”, The Counterfeiters  
  HGE and PSDC
- Universal Design for Learning  
  EDSC & PSDC
- Bald Eagle Recovery: An Ecological Miracle  
  Tom Lake

**Professional Development Week, May 2008**

- Automatic External Defibrillators (AED’s)  
  Seth Goldstein
- Maximize Learning using Camtasia and a Tablet PC  
  Sara Taylor and Dave Walsh
- A Panel Discussion of Assessment  
  Dan Barbuto, Sandra DeGuzman, Renee Lathrop, & Richard MacNamee
- Why Hudson did not “Discover” the River That Bears His Name  
  Tom Lake
- Night Visitors: Oil Paintings by Franz Heigeimeier
- My Week on the Clearwater  
  Pat Lamanna
- Community Conservation on Hyde Park Trails  
  Seth Lyon
Human Resources Management Programs

The Office of Human Resources Management offered the following staff development workshops this year:

- New Employee Orientation
- Right-To-Know Law
- Sexual Harassment Training

TUITION SUPPORT

DCC Tuition Reimbursement

Twenty faculty and administrators received tuition support as of August 31, 2009 totaling $21,312

Kevin Cavanaugh          Ornella Mazzuca
Mark Courtney            Melissa Mesuda-Ortega
Margaret Craig           Kathleen O’Connell
Carla DelTreste          Margaret Olimpieri
Karen Desmond            Lisa Pignetti
Alicia Franqui           Thomas Ray
Daniel Fuerstman         Donna Rocap
Lisa Keto                Manuel Sairitupa
Melanie Klein            Jody Sterling
Phil Marsh               Craig Stokes

SUNY Tuition Waiver

Six members of the professional staff used SUNY Tuition Waivers:

Margaret Craig
Juan Garcia-Nunez
Barbara Cavalieri
Carla Mazzarelli
Donna Rocap
Debbie Van Buren

DCC Tuition Waiver

Waivers were taken by members of the professional staff for themselves and/or their immediate family members to take DCC credit courses at no charge. As of August 31, 2009, the total amount of the College contribution to this benefit for the year was $25,000.
GRANT SUPPORT

Improvement of Instruction Grants

The primary purpose of Professional Development Projects is the improvement of instruction through projects outside the normal course development activities regularly engaged in by faculty members. These may include such activities as the production of multimedia presentations, computer simulations, self-paced tutorials, instructional manuals, or other course materials for department use; development of faculty seminars which may include the use of outside scholars or consultants; or participation in off-campus workshops or credit-free courses which bear directly upon instruction and course content.

Nineteen faculty and administrators received support as of August 31, 2009 totaling $7,572

Dan Barbuto
Richard Barnhart
Gayle Chaky
Lucia Cherciu
Toni Doherty
Ellen Casper Flood
Dave Freeman
Eileen Hall
Lowell Handler
Armen Kaladjian

Melanie Klein
Debbie Most
Lisa Pignetti
Peter Rivera
Dan Valentine
Sally Weglinski
Ellen Wild
Rose Wiley
Leigh Williams

Individual Professional Fund Allowance

Each member of the professional staff is entitled to be reimbursed up to $350.00 per year toward the purchase of books, journals, subscriptions, computer hardware and software, and travel to workshops and conferences. Expenses must be job-related and approved by the staff member's department head. The DCC Individual Professional Funds, commonly known as the "Book and Travel Allowance", may also be used to defray costs of membership in professional organizations and subscriptions to professional journals.

Starting in September 2007, eligible continuing members of the professional staff may elect to pool their book allowance for a two-year period.

The Individual Professional Fund Allowance is a negotiated benefit. Specific procedures for claims under this benefit are available from the College.

As of August 31, 2009, a total of $118,135 has been paid from this fund.
C. B. Schmidt Award

Until his death in 1968, C. B. Schmidt served as Chairman of the Board of Trustees of Dutchess Community College. His ten years of service to the college guided it during a period of rapid growth. He was actively concerned with the expansion of Dutchess' curriculums as well as its physical facilities. Mr. Schmidt's contributions as Chairman of the Board were recognized by the professional staff with the establishment of a development fund in his name.

The criteria for awards have been the "anticipated contribution to the development of the DCC professional staff."

The C. B. Schmidt Award funds, with the support of the DCC Professional Staff Organization and the Schmidt family, were combined with DCC Foundation Mini-Grant funds in May 1999. This allows the funds to grow faster. A special C. B. Schmidt Mini-Grant will be designated each year for a project that meets the criteria of the former Schmidt award.

DCC FOUNDATION MINI-GRAFT AWARDS 2008-2009

2008-2009 DCC Foundation Mini-Grant Awards Committee Recommendations

Members of the DCC Foundation Mini-Grant Awards Committee for 2008-2009 were Rita Banner, Inge Grutzner, Jason Miller, Sandra Fraley, Barbara Liesenbein, Tony Zito, and Thomas Ray. David Wise represented the DCC Foundation Board and David Schmidt represented the Schmidt family.

The Awards Committee received twenty-four applications totaling just over $59,708. The Committee recommends funding for 20 projects totaling $35,538. Brief descriptions of the projects are provided below.

The project by Keith O'Neill, to invite Matthew J. Bruccoli to speak about the work of F. Scott Fitzgerald, as part of DCC's participation in the Big Read, has been designated as the C.B. Schmidt Mini-Grant Award.

Award Descriptions (listed alphabetically):

Wendy Bohlinger, Onaje Benjamin $2100 (partial funding)
C-Step Mentoring Initiative. Peer mentoring within the College and Technology Entry Program (C-Step) that will provide tutorial, social and other forms of support for DCC students who fall within the eligibility guidelines of the program.

Wendy Bohlinger, Doris Diaz-Kelly $3074 (full funding)
Invite Dominic Carter to speak at DCC. Dominic is a reporter at NY 1 News, and author of a book No Momma’s Boy in which he recounts his childhood dealing with a mentally ill, abusive mother. He credits involvement with the EOP program at his college as being one of the lifelines to his success. Amount requested $3074.
Lucia Cherciu  
$350 (full funding)
Invite Professor Richard Grinnell to campus to speak to the English 101 Honors class and to discuss his book, Science and Society.
Amount requested $350.

Lucia Cherciu, Sally Weglinski, Carol Stevens  
$2420 (partial funding)
Continuation of the Student Peer Mentor Project. This successful program began in 2007-08. Three coordinators will select and train four students, including one student retained from last year, in the basic concepts of leadership, motivation, public speaking and academic success to become mentors on campus.

Joe Cosentino  
$1765 (partial funding)
DCC Theater Awards for area high schools. This contest brings positive publicity and outreach for the Performing Arts Program as well as supporting the arts, local high schools, and the community.

David Freeman  
$1115 (partial funding)
DCC High School Architecture Competition. To promote an interest in architecture and to provide publicity for DCC’s Architecture and Construction Technology programs, and to possibly increase enrollment in these programs.

David Freeman and Catherine McGuire  
$800 (full funding)
Day of Design, hosted by DCC. This will bring high school students, their parents and local architects to the college. Students will work in groups with local architects to complete a project that will be presented at the end of the day.

David Freeman and Barbara Liesenbein  
$180 (partial funding)
Twelve faculty members will be invited to present twenty pieces of their work in two presentations consisting of 6 minute, 40 second slots. These presentations will be held in the Library.

Jackie Goffe-McNish  
$675 (partial funding)
DCC and MHELAC will sponsor the ninth High School Essay Competition. This competition will foster a close relationship between DCC English Faculty and English teachers at local High Schools.

Tina Kiernan  
$2799 (partial funding)
These funds will be used to purchase technological resources such as audio books, playaways iPod, and a Kindle. These electronic devices will enhance book collections and provide current technological innovation to the Library.

Beth Kolp, John Desmond, Jackie Goffe-McNish, Keith O’Neill, Tom Ray  
$1000 (full funding)
Five Committee members will represent DCC in “The Big Read”, the National Endowment for the Arts initiative to restore reading to the center of American Culture.
Susan Mead, Jason Rivera  $1525 (partial funding)
These funds will be used to host a Regional Symposium on Money Matters: Cash for College. This will provide valuable information to students about financial topics they should consider before entering, while enrolled and beyond college.

Keith O’Neill  $3500 (full funding)
Matthew J. Bruccoli will be invited to speak at DCC. Professor Bruccoli is the preeminent F. Scott Fitzgerald scholar and editor of several of his books. This will be a significant part of DCC’s participation in the Big Read.
This project has been designated for the C.B. Schmidt Award.

Peter Phipps  $2500 (partial funding)
Behavioral Science Festival. This will give students interested in Behavioral Science an opportunity to explore social issues of the past, present and future, and present their findings at the festival through a multimedia format.

Deborah Porter and Colleen Trogisch  $3050 (full funding)
Host a business etiquette dinner. Students will attend a dinner while listening to potential employers speak on a variety of subjects related to employment. They will gain insight into the need to develop proper social skills.

Camilo Rojas  $1500 (partial funding)
A series of three workshops with successful independent film makers. These workshops will focus on the search for funding, the creative process and the promotion of documentaries.

Camilo Rojas  $1500 (partial funding)
Produce a recruitment video targeting minorities, (Latin Americans, African Americans and Women) to enroll in the COM Program at DCC, Create a COM student crew that will present the video at local high schools and middle schools.

Diana Staats  $1075 (full funding)
Two speakers will be invited to speak on campus. Ronald Coleman from Marist will speak on the potential for a secure electronic voting system and Dr. Daniel King from Sara Lawrence College to speak about “What’s Mathematically Wrong with the Electoral College System”.

Carol Stevens, Doris Diaz-Kelly, Carmen McGill, Jason Rivera  $2250 (partial funding)
The creation of ten workshop (focus groups) to encourage student leadership, mentoring of new students, creation of a resource network for male students of color and others and promotion of intercultural communication among students and faculty.

Carol Stevens, Paula Perez, Jason Rivera, Doris Diaz-Kelly  $2360 (partial funding)
A Pilot summer program to provide intensive college preparation for students entering DCC who are most at risk.
External Grants Obtained

The following twelve employees of Dutchess Community College obtained funding agreements from external sources in 2008-2009.

Leah Akins
Wendy Bohlinger
Doris Diaz-Kelly
Mary Beth Dohrenwend
Ellen Gambino
Seth Goldstein
Barbara Liesenbein
Carla Mazzarelli
Paula Possenti-Perez
Tom Ray
Carol Stevens
Virginia Stoeffel

PROFESSIONAL LEAVE SUPPORT

Conference Attendance

Members of the professional staff filed applications to attend off-campus activities, including conferences, workshops, and other professional meetings.

As of August 31, 2009, $175,870 had been spent to support these activities this year, not including any amounts spent from the Improvement of Instruction account.

Faculty Sabbatical Leaves and Leave of Absence, 2008-2009

The following sabbatical leaves were approved by the Board of Trustees:

Beth Kolp               Spring 2009
Eric Somers            Spring 2009
Debbie Van Buren       Spring 2009
PROFESSIONAL STAFF RECOGNITION

Length of Service Awards - December, 2008

The following members of the DCC professional staff have worked continuously in full-time positions and were recognized for their service of:

40 YEARS
Geraldine Pozzi-Galluzi

35 YEARS
Gilbert Seligman

25 YEARS
Sharon Fowler
Wesley Ostertag

20 YEARS
Richard MacNamee

15 YEARS
Seemi Ahmad
Leigh Williams

10 YEARS
Joseph Allen
Mary Dohrenwend
Philip Marsh
Deborah VanBuren
Sally Weglinski
Faculty Promotions and Tenure

The Board of Trustees approved the following personnel actions, effective September 1, 2008:

From Instructor to Assistant Professor

Kevin Cavanaugh
Gayle Chaky
Lowell Handler
Margaret Olimpieri
Tara Sweet

From Assistant Professor to Associate Professor

Keith O’Neill
Stephanie Roberg-Lopez

From Associate Professor to Full Professor

Joseph Allen
Leigh Williams

Granted a Continuing Appointment (Tenure)

Daniel Barbuto
Richard Barnhart
Kevin Cavanaugh
Lisa Pignetti
Sara Taylor
David Walsh
PROFESSIONAL STAFF RECOGNITION (Cont.)

Faculty Endowed Chair

2008-09  Dr. Keith O’Neill

The Handel Family Faculty Endowed Chair to Perpetuate the Legacy of Franklin and Eleanor Roosevelt

2008-09  Mr. George Stevens

The Richard Reitano Chair in the Social Sciences

2008-09  Dr. Andrew Rieser

Holocaust Chair

2008-09  Dr. Werner Steger

Orcutt Family Chair

2008-09  Mr. Joe Cosentino

TD Banknorth Endowed Chair

2008-09  Mr. Gil Seligman

SUNY Chancellor's Award for Excellence in Teaching

2008-09  Mr. Camilo Rojas

SUNY Chancellor’s Award for Excellence in Professional Service

2008-09  Ms. Ansamma Varkey
Administrative Three-Year Term Appointments and Renewals

The Board of Trustees approved the following personnel actions, effective September 1, 2009:

Cathy McCue
Martha Meredith
Susan Moore
Marta Newkirk
Russell Pirog

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