

Summer 2017



Dear Parent/Guardian:

Thank you for choosing Dutchess Community College's Enrichment Program for your child/children. The enclosed packet **MUST be completed and brought with you to Taconic Hall lobby, the first day of class for admission to the program.**

PLEASE REVIEW THE FOLLOWING IMPORTANT INFORMATION:

Health and Wellness

Your child's health and safety are our number one priority. Every precaution to avoid colds or flu contamination will be taken. If your child does have a cold or fever, please keep him/her home until he/she is better. The enclosed health form and allergy form (if your child/children have allergies) must be completed and should provide updated contact information and recommendations for handling special needs or considerations, including dietary preferences, that your child/children may require.

Note: If your child self-administers an epi-pen or takes any medication while attending our program, a signed letter from his/her doctor must be on file prior to the first day of the session.

Please include your own name and phone numbers on the forms.

Lunch and Clothing

Since your child will be spending part of the day outside, please make sure that he/she has appropriate shoes (sneakers will be needed if we go to the gym). An extra pair of shorts, socks, and a shirt might also be a good idea. Sunscreen is highly recommended and must be labeled with the child's name. Please apply prior to daily arrival and send with your child for reapplication during the day. Children should bring a healthy morning and afternoon snack, as well as a bag lunch each day. **No Candy or Soda Please!** Water bottles and bug repellent are necessities. There is no refrigeration for children's lunches so please pack a cold pack if needed to assure freshness. Please label all items.

Drop off and Pick up

Your child's program schedule is listed on his/her registration receipt. The before and after care program is available from 8:00am to 9:00am and from 4:00 to 6:00pm at an additional fee of \$4.00 per hour.

If your child has a favorite book or interesting materials that pertain to the weekly theme, please encourage him/her to share them with the group. **NO CELL PHONES ARE PERMITTED.** We are always looking for recycled materials to be donated to our programs such as: paper towel rolls, boxes, paper, plastic containers etc.

The staff and I look forward to an enriching, enjoyable summer.

Sincerely,

Ashley Mongelli
Explore & Learn
Program Coordinator