Continuing Education

SPRING 2016

OFFICE OF COMMUNITY SERVICES

Career Training
Workforce Training
Music School
Personal Enrichment
Teen Classes
ESL | HSE

Registration Hotline: (845) 431-8910
www.sunydutchess.edu/cfweb
How To Read the Schedule

<table>
<thead>
<tr>
<th>CRN</th>
<th>Section #</th>
<th>Time</th>
<th>(Day)</th>
<th>Date</th>
<th>Location</th>
<th>Instructor</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5136</td>
<td>90</td>
<td>6:00 pm – 10:00 pm</td>
<td>(T)</td>
<td>2/10</td>
<td>DS</td>
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<td>$40</td>
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</table>

**Day Code**

M = Monday,  T = Tuesday,  W = Wednesday,  R = Thursday,  F = Friday,  S = Saturday,  U = Sunday

**Course Locations**

<table>
<thead>
<tr>
<th>Section #</th>
<th>Abbreviations</th>
<th>Addresses</th>
</tr>
</thead>
<tbody>
<tr>
<td>10s</td>
<td>DCC</td>
<td>Main Campus, 53 Pendell Road, Poughkeepsie</td>
</tr>
<tr>
<td>90s</td>
<td>DS</td>
<td>Dutchess South, Hollowbrook Office Park 31 Marshall Road, Building 4, Wappingers Falls</td>
</tr>
</tbody>
</table>

How To Read the Schedule

Get the skills employers demand with the convenience that you demand.

Get the skills employers demand with the convenience that you demand.

Our online training option brings 21st century learning taught by expert instructors right to your living room.

With classes from Ed2Go, ProTrain Online, E Classes/American Management Association, you’re sure to find the exact training you need to thrive in today’s competitive workforce. Best of all, it’s convenient enough to fit your tight schedule!

To get started, visit:

www.sunydutchess.edu/continuingeducation/continuinged/onlinecourses/

Some of the many classes available …

- Administrative Professional with Microsoft Office Specialist
- Grant Writing
- Microsoft Office Specialist Certification Training
- Paralegal
- Medical Billing and Coding
- Medical Transcription + Medical Terminology
- Administrative Medical Specialist with Medical Billing and Coding
- CompTIA™ A+ Certification Training
- Digital Arts Certificate
- Web Design Certificate
- Speed Spanish
- Writing Essentials
- Keys to Effective Communication
- Introduction to Networking
- Get Assertive!
- Introduction to C++ Programming
- Start Your Own Small Business
- Certificate in Gerontology
- Certificate for the Administrative Assistant
- Certificate in Human Resources Management
- Certificate in General Management
- Business Writing: When English is a Second Language
- How to Write a Marketing Plan
- Successful Negotiating

For questions about online training, contact Lynette Patrice at (845) 431-8913 or patrice@sunydutchess.edu.
CST006  INTRO TO COMPUTERS
For those new to computers, learn basic computer knowledge, navigating around Windows and how to locate and save files. Also learn how to safely explore the Internet. All information is explained in non-technical language. (9 Hours)
5001  10  9:00 am-12:00 pm  (S)  1/16-1/30  DCC  $89
5002  90  6:00 pm-9:00 pm  (MW)  1/11-1/20  DS  $89

CST007  INTRO TO COMPUTERS PART II
For those with basic navigation skills, learn basic software including word processing, spreadsheets and databases. (9 Hours)
5003  10  9:00 am-12:00 pm  (S)  2/13-2/27  DCC  $89
5004  90  6:00 pm-9:00 pm  (MW)  1/27-2/3  DS  $89

CST617  PROGRAMMING USING JAVA
For those with little or no experience in programming, learn how to write object-oriented programs using Java. Programming fundamentals are examined using predefined objects supplied by the language—develop your own programs using object-oriented methodology. Syntax and application of concepts to real-world programming, proper object-oriented design practices, variables and constants, selection and repetition statements, non-numerical data types, arrays, inheritance and case studies covered. (30 Hours)
5005  90  6:00 pm – 9:00 pm  (Mw)  3/21-4/20  DS  $495

CST706  QUICKBOOKS 2013
Quickbooks is a complete business bookkeeping system capable of handling invoicing, accounts receivable and accounts payable. Students will be introduced to all of these features and many more. Prerequisite: a working knowledge of bookkeeping is advised. (18 Hours)
5006  10  6:00 pm-9:00 pm  (MW)  4/4-4/20  DCC  $220
5007  90  1:00 pm-4:00 pm  (TF)  2/2-2/19  DS  $220

Adobe Design  Students should have working knowledge of computers.
CST812  PHOTOSHOP FOR NOVICES
Learn the basics of how to manipulate and modify images using the many powerful tools and pallets Photoshop has to offer. Student should have a basic understanding and ability to navigate by the end of the course. (18 Hours)
5013  90  6:00 pm- 9:00 pm  (TR)  3/1-3/17  DS  $225

CST813  PHOTOSHOP II
This course is intended as a follow-up to the Photoshop for Novices course. It is intended to advance the student’s techniques for manipulating image art in a digital format. (9 Hours)
5014  90  6:00 pm- 9:00 pm  (TR)  3/24-3/31  DS  $145

Wordpress
CST840  WORDPRESS
WordPress is a free blogging and website development tool. It currently is the most popular blogging system in use and manages a quarter of all new websites. Learn about themes, plugins, posts, photos and videos and backing up your site. Learn by building and developing your first blog site. (6 Hours)
5017  90  9:00 am-12:00 pm  (WF)  1/13-1/15  DS  $60

CST841  INTERMEDIATE WORDPRESS
Take your WordPress knowledge to the next level. Learn how to customize themes, find the right plugins, understand different requirements for mobile platforms, learn administration tools, site configuration and CSS and HTML techniques. Examples of creating child themes and using the WordPress editor are covered. (6 Hours)
5018  90  9:00 am-12:00 pm  (WF)  1/20-1/22  DS  $60
Microsoft Office Series

CST129  WORD BASIC
Learn to use the standard word processor to create and edit documents. Topics include exploring Word tools and menus, copying, pasting, using the Office clipboard, formatting basics, creating headers and footers, working with margins and page layout and using proofing tools. (15 Hours)

5008  10  6:00 pm – 9:00 pm (MW)
1/11-1/27  DCC  $145

CST137  WORD INTERMEDIATE
Increase efficiency and productivity with formatting paragraphs and long documents, utilizing line spacing, tabs, alignment, bullets and section breaks. Create and edit tables, manage files and folders, enhance documents with graphics and symbols. No class 2/15. (15 hours)

5013  10  6:00 pm-9:00 pm (MW)
2/3-2/22  DCC  $145

CST202  BASIC ACCESS
Learn to use Access’ powerful data management tools. Topics include: database concepts and terminology, exploring Access tools and menus, navigation, entering and editing records, creating and modifying tables, working with filtering and sorting options, creating and modifying simple queries, using and modifying forms, planning and creating reports and exploring modifying field types and relationships. (15 hours)

5009  10  6:00 pm- 9:00 pm (TR)
2/23-3/8  DCC  $145

CST320  EXCEL BASIC
Learn how to use Excel worksheets and workbooks for a variety of business functions. Topics include: exploring Excel tools and menus, creating and editing worksheets and workbooks, moving and copying data, using formulas and functions, formatting worksheets, charting basics and printing options. (15 Hours)

5010  10  6:00 pm- 9:00 pm (TR)
1/12-1/26  DCC  $145

CST321  EXCEL INTERMEDIATE
Learn how to enhance your Excel skills by customizing options, toolbars and menus, working with multiple worksheets and workbooks, linking worksheets and workbooks, editing display options, filtering and sorting lists, exploring advanced charting and formatting options, and creating and managing templates. (15 Hours)

5011  10  6:00 pm- 9:00 pm (TR)
2/2-2/16  DCC  $145

CST616  INTRO TO POWERPOINT
Learn to create business presentations with PowerPoint design tools. Topics include: exploring PowerPoint tools and menus, creating, editing and viewing presentations, using the auto content wizard, adding side headers and footers, using proofing tools, formatting text drawing and modifying objects, aligning and grouping objects, enhancing presentations with graphics charts and automation and using PowerPoint masters. (9 Hours)

5012  10  6:00 pm- 9:00 pm (MW)
3/14-3/21  DCC  $91

Learning is a gift!
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Music School: (845) 431-8917
All other classes: (845) 431-8910
VOC666  MEDICAL BILLING AND CODING PROGRAM
This comprehensive course covers solving insurance and billing issues, manually filing claims, completing forms, tracing delinquent claims and appealing denied claims. The course highlights CPT, specialty fields, ICD-10 and ICD-9 and basic claims processes. Learn how to find codes using coding manuals, (CPT and ICD-10CM, ICD-10PCS and or the ICD-9 manual). After obtaining the suggested work experience (6 months to 2 years), students who complete this course could be qualified to sit for the American Academy of Professional Coders (AAPC) – Certified Professional Coder Exam (CPC or CPC-H Apprentice); the American Health Information Association (AHIMA) Certified Coding Associate (CCA) exam; and/or other National Certification Exams. Textbooks are included. Saturdays 4/9 and 4/30 from 9 am – 3 pm (80 Hours). Online option also available.
5019  10  6:00 pm- 9:30 pm (MWS) 3/7-5/11 DCC $1,899

VOC754  EKG TECHNICIAN CERTIFICATION
Prepare to function as EKG Technicians and to take the ASPT - Electrocardiograph (EKG) Technician exam. This course includes important practice and background information on anatomy and physiology of the heart, medical disease processes, medical terminology, legal aspects of patient contact, electrocardiography and stress testing. Additionally, students will practice with EKG equipment and perform hands-on labs including the function and proper use of the EKG machine, the normal anatomy of the chest wall for proper lead placement, 12-lead placement and other clinical practices. Textbooks are included. (50 Hours). Online option also available.
5020  10  6:00 pm- 9:30 pm (Mw) 3/7-4/25 DCC $999

VOC755  PHARMACY TECHNICIAN PROGRAM
Prepare to work in the pharmacy field and for the Pharmacy Technician Certification Board’s PTCB exam. Technicians work in hospitals, home infusion and community pharmacies, and other settings. Also covered: pharmacy-specific medical terminology, reading and interpreting prescriptions and defining drugs by generic and brand names. Students will learn dosage calculations, I.V. flow rates, drug compounding, dose conversions, dispensing of prescriptions, inventory control and billing and reimbursement. A Pharmacy Technician should possess a high school diploma or equivalency and have strong math skills. Textbooks are included. (50 Hours). Online option also available.
5021  10  6:00 pm- 9:30 pm (TR) 3/8-4/26 DCC $1,149

Externship Option: An 80-hour externship at a local pharmacy will be available for students who are recommended by the instructor and administration. There may be additional skills-training requirements. Dates and times will vary depending on location and availability.
### EMT

**EMT101 EMT ORIGINIAL**
This intensive program is designed to train individuals to provide basic life support in the pre-hospital setting as a New York State Certified Emergency Medical Technician - Basic. Required text: “Emergency Care and Transportation of the Sick and Injured” by Jones and Bartlett, 10th edition. Text is available at the DCC Bookstore. Students will be required to pay additional fees for mandatory background check and drug screening. (220 Hours)

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<tr>
<th>Course</th>
<th>Units</th>
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**EMT102 EMT REFRESHER**
The EMT Refresher course is designed to review and update the EMT in psychomotor and cognitive knowledge to current standards. The program incorporates a challenge mechanism allowing those who can demonstrate competency to be exempted from the remedial sessions of the refresher program. Prerequisites: Must previously be, but not necessarily currently, certified as a NYS EMT. Students are not considered registered until full payments are made. You must register before the start of classes. Textbook: “Refresher Emergency Care and Transportation of the Sick and Injured” Jones and Bartlett, 2nd edition. Text is available at the DCC Bookstore. (75 Hours)

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**EMT104 PARAMEDIC REFRESHER**
Designed to function in the challenge format or as a full refresher. Successful completion will lead to recertification through the New York State Department of Health. The program enriches the National Standard Curriculum and involves cognitive and psychomotor skills training in advanced pre-hospital care. To successfully complete, students must take either the challenge examinations or attend the full refresher. Failure to achieve a passing grade on any section of the challenge exam will require attendance at the appropriate class sessions identified in the student’s individual learning contract. (60 Hours)

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<tr>
<th>Course</th>
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Basic Life Support

Any NYS Emergency Medical Technician-Basic participating in the NYS Continuing Medical Education Program is required to obtain core content curriculum instructed by a NYS Certified Instructor Coordinator. The following are the Basic Life Support (BLS) core content curriculum classes that meet the NYS requirements.

**BLS102** BASIC LIFE SUPPORT PREPARATORY (3 Hours)
5152 90 9:00am-12:00pm (S) 1/23 DS $39

**BLS104** BASIC LIFE SUPPORT AIRWAY (3 Hours)
5153 90 9:00am-12:00pm (S) 1/30 DS $39

**BLS106** PATIENT ASSESSMENT (1 Hour)
5154 90 9:00am-10:00am (S) 2/20 DS $13

**BLS108** BASIC LIFE SUPPORT FOR MEDICAL AND PHARMACOLOGY (1 Hour)
5155 90 9:00am-10:00am (S) 3/5 DS $13

**BLS110** BASIC LIFE SUPPORT MEDICAL AND RESPIRATORY (1 Hour)
5156 90 10:00am-11:00am (S) 3/5 DS $13

**BLS112** BASIC LIFE SUPPORT MEDICAL CARDIOVASCULAR (1 Hour)
5157 90 11:00am-12:00pm (S) 3/5 DS $13

**BLS114** BASIC LIFE SUPPORT MEDICAL DIABETES AMS (1 Hour)
5158 90 9:00am-10:00am (S) 3/19 DS $13

**BLS116** BASIC LIFE SUPPORT MEDICAL ALLERGIES (1 Hour)
5159 90 10:00am-11:00am (S) 3/19 DS $13

**BLS118** BASIC LIFE SUPPORT MEDICAL POISONING OD (1 Hour)
5160 90 9:00am-10:00am (S) 3/12 DS $13

**BLS120** BASIC LIFE SUPPORT MEDICAL ENVIRONMENTAL (1 Hour)
5161 90 10:00am-11:00am (S) 3/12 DS $13

**BLS122** BASIC LIFE SUPPORT MEDICAL BEHAVIORAL (1 Hour)
5162 90 11:00am-12:00pm (S) 3/12 DS $13

**BLS124** BASIC LIFE SUPPORT TRAUMA (3 Hours)
5163 90 9:00am-12:00pm (S) 4/2 DS $39
5164 91 9:00am-12:00pm (S) 4/9 DS $39

**BLS126** BASIC LIFE SUPPORT MEDICAL OBSTETRICS GYNECOLOGY (3 Hours)
5165 90 9:00am-12:00pm (S) 4/23 DS $39

**BLS128** BASIC LIFE SUPPORT INFANTS AND CHILDREN (2 Hours)
5166 90 9:00am-11:00am (S) 4/30 DS $26

**BLS130** BASIC LIFE SUPPORT OPERATIONS (3 Hours)
5167 90 9:00am-12:00pm (S) 5/7 DS $39

**BLS132** BASIC LIFE SUPPORT MEDICAL SEIZURES (1 Hour)
5168 90 11:00am-12:00pm (S) 3/19 DS $13

**BLS171** ANATOMY AND PHYSIOLOGY (1 Hour)
5169 90 10:00am-11:00am (S) 2/20 DS $13

**BLS172** MEDICAL TERMINOLOGY (1 Hour)
5170 90 11:00am-12:00pm (S) 2/20 DS $13

**BLS174** BASIC LIFE SUPPORT MEDICAL LIFE SPAN DEVELOPMENT (1 Hour)
5171 90 11:00am-12:00pm (W) 4/30 DS $13
**Advanced Life Support**

Any NYS Paramedic participating in the New York State Continuing Medical Education Program is required to obtain core content curriculum instructed by a NYS Certified Instructor/Coordinator. The following are the Advanced Life Support core content curriculum classes that meet the NYS requirements. Registration for these classes also is open to anyone interested in gaining knowledge in the topic area.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
<th>Time</th>
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EMS Continuing Education

EMT103  SELF DEFENSE FOR EMS PROVIDERS  NEW!
First Responders never know what kind of situation they may be entering into when they respond to a call for help. This course will provide students with the ability to recognize unsafe situations and train in basic skills and principles of self-defense in order to avoid injury. Please contact the EMS office at DS for more information (845)790-3620. (5 Hours)

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PRH051  PREHOSPITAL TRAUMA LIFE SUPPORT (PHTLS)
This course is a unique continuing education program created in recognition of the real need in Emergency Medical Services education for additional training in the handling of trauma patients. This indispensable program is designed to enhance and increase knowledge and skills in delivering critical care in the prehospital environment. Designed for all provider levels. (6 Hours)

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PRH065  SKILLS FOR PREHOSPITAL PROVIDERS
The need to maintain proficiency in skills for the prehospital provider is a must. This open session will allow practice and proficiency verification at both the BLS and ALS levels. (4 Hours)

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PRH076  WEAPONS OF MASS DESTRUCTION
This is a Department of Homeland Security WMD Awareness Course. It will cover a broad overview of responding to chemical, biological, radiological, nuclear and explosive incidents. Discussion will include various aspects of the local, state and federal response as well as a brief threat analysis of the current political situation. (3 Hours)

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PRH078  SPECIAL CONSIDERATIONS FOR THE ELDERLY PATIENT
Aging and the gradual decline of biological functions varies widely from one individual to another. The aging process is more complicated when considering changes in organ functions that occur at different rates. This class will help differentiate some of the normal age-related changes from the abnormal changes. We also will discuss some of the most common physiological changes associated with aging and the implications of these changes to the quality of EMS care provided to the elderly - one of the fastest-growing segments of our population. (3 Hours)

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PRHS11  AMLS ADVANCED MEDICAL LIFE SUPPORT
The Advanced Medical Life Support (AMLS) course is a continuing education program designed to present prehospital providers with a standardized approach to adult medical emergencies. This course will introduce providers to a practical, complaint-based assessment method, enhance their ability to develop an accurate field impression and review effective management plans for most major medical emergencies. (16 Hours)

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Need interview attire for an upcoming program acceptance or job interview?

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# CPR

## CPR002  BASIC LIFE SUPPORT FOR HEALTH CARE PROVIDERS

For participants who provide health care to patients in a wide variety of settings, including in-hospital and out-of-hospital settings and teach the skills of CPR for victims of all ages including ventilation with a barrier device, a bag-mask device and oxygen, use of an automated external defibrillator, and relief of foreign-body airway obstruction. Required text: “American Heart Association BLS for Health Care Providers.” Text will be needed at the first class and can be purchased at the DCC Bookstore. American Heart Association cards are issued upon successful completion. Maximum class size is 18. (5 Hours)

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## CPR004  BASIC LIFE SUPPORT FOR HEALTHCARE PROVIDERS RENEWAL

This is an American Heart Association course and is for health care providers and other professional rescuers ONLY. This is an update of basic rescuer skills. Required text: “American Heart Association BLS for Health Care Providers” is needed at the first class and can be purchased at the DCC Bookstore. Maximum class size 18. (4 Hours)

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## CPR005  HEARTSAVER CPR AED

The Heartsaver CPR AED course is designed to teach Adult and Pediatric CPR and Relief of Foreign-body airway obstruction to all lay rescuers, particularly those who are expected to respond to emergencies in the workplace. Required text: “American Heart Association Heartsaver CPR: A Comprehensive Course for the Lay Responder. Text can be purchased at the DCC Bookstore. Maximum class size 18. (3.5 Hours)

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## CPR006  BLS SKILLS TESTING

For skills testing appointment only. Call (845) 790-3620.

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## CPR007  ALS SKILLS TESTING

For skills testing appointment only. Call (845) 790-3620.

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## CPR009  CHILD AND BABYSITTING SAFETY (CABS)

Designed for young adults who babysit or provide child and infant care, this course provides the necessary basic skills training. Covers the importance of responsibility, recognizing an emergency, emergency action steps, personal safety, fire safety, water safety, infant care and basic first aid, CPR and choking management. (8 Hours)

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## CPR010  HEARTSAVER FIRST AID

First Aid is the immediate care given to the injured or suddenly ill person. This training focuses on the first five minutes of care that could make a difference in saving lives, reducing recovery time, and quite possibly making the difference between temporary or lifelong disability for the victim. Required text: “American Heart Association First Aid.” Text is needed at first class and can be purchased through the DCC Bookstore. Maximum class size is 18. (3.5 Hours)

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## CPR003  PEDIATRIC ADVANCED LIFE SUPPORT (PALS)

Provides the participant with information needed to recognize infants and children at risk for cardiopulmonary arrest. Includes strategies needed to prevent cardiopulmonary arrest, and the cognitive and psychomotor skills needed for resuscitation and stabilization of infants and children in respiratory failure, shock or cardiopulmonary arrest. Previous experience in rhythm recognition recommended. Textbook: “Pediatric Advanced Life Support PALS, American Heart Association (AHA).” Students are required to bring PALS checklist and Self-Assessment Test scores to class. (14 Hours)

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REGISTER ONLINE AT WWW.SUNYDUTCHESS.EDU/CFWEB
CPR504 ADVANCED CARDIAC LIFE SUPPORT (ACLS)
Covers the skills and didactic information needed to handle events that may lead to or involve cardiac patients including post-arrest stabilization. Includes practical experience with cardiac monitoring, advanced airway stabilization, and pharmacological interventions. Required text: “American Heart Association Advanced Cardiac Life Support” written and published by the American Heart Association. Text is needed at first class. Pre-test must be completed prior to class and submitted. It is recommended that you read entire text prior to class. A CPR Skills test will be administered the first day of class. (14 Hours)

5219 90 9:00 am- 4:00 pm (W) 2/10 & 2/17 DS $165

CPR509 PALS RENEWAL
Students are required to bring PALS checklist and Self-Assessment Test scores to class. (7 Hours)

5220 90 9:00 am- 4:00 pm (T) 3/29 DS $80

CPR510 ACLS RENEWAL
Students are required to bring the ACLS checklist and Self-Assessment Test scores to class. (7 Hours)

5221 90 9:00 am- 4:00 pm (W) 5/18 DS $80

CPR106 PET CPR AND FIRST-AID
Learn how to provide urgent care for a cat or dog in need of immediate attention from a veterinarian or emergency clinic. As we cannot call 911 for help with our animal emergencies, it is our responsibility to learn all we can about how to care for the animals that depend on us for their safety. Text recommended and available at the DCC Bookstore. (4 Hours)

5222 90 6:00pm – 10:00pm (M) 2/1 DS Hogan $40
5223 91 6:00pm – 10:00pm (W) 3/7 DS Hogan $40
5224 92 6:00pm – 10:00pm (W) 4/27 DS Hogan $40

Prepare for a career as an Alcohol and Substance Abuse Counselor

The five courses that make up the 350-hour CASAC program are approved by and meet OASAS requirements. To register, potential students should be at least 18 years of age and have a valid photo ID, proof of HS completion, and attest to a minimum of two continuous years of recovery if there was a history of substance abuse. It’s recommended that students possess general computer knowledge.

CAS101 ALCOHOLISM AND SUBSTANCE ABUSE BASIC KNOWLEDGE
An introduction to the basic knowledge of alcoholism and substance abuse. Topics include: physical and psychopharmacological effects of the use/abuse of alcohol and other drugs including tobacco, overview of addictions, diversity of intervention and treatment approaches, introduction to diagnosis criteria, knowledge of Twelve Step and toxicology screening. Text: “Drugs, Behavior and Modern Society” 8th edition by Charles F. Levinthal, Pearson Publishing, available at the DCC Bookstore. (85 Hours)

5225 90 6:00 pm-9:30 pm (TS) 1/12-4/19 DS Leiserson $629
Plus five Saturday Workshops: 1/23, 2/27, 3/5, 4/2, 4/16. Meeting time from 8 am to 4 pm.

CAS102 ALCOHOLISM AND SUBSTANCE ABUSE COUNSELING PART 1
An introduction to alcoholism and substance abuse counseling will be covered. Topics also include individual and group counseling. Text: “Group Treatment for Substance Abuse – A Stage of Change Therapy Manual” by Velasquez, Maurer, Crouch, DiClemente and “Building Motivational Interviewing Skills” by David Rosengren available at the DCC Bookstore. (75 Hours)

5024 10 6:00 pm-9:30 pm (WS) 1/13-4/13 DCC Verbraak $524
Plus four Saturday Workshops: 1/16, 2/6, 3/12, 4/9. Meeting time from 8am to 4pm.

CAS103 ALCOHOLISM AND SUBSTANCE ABUSE COUNSELOR PART II
A continuation of Alcoholism and Substance Abuse Counselor Part 1. Topics include: cultural competence, counseling special populations, effects on family, counseling families and significant others, theories of human development and relation to substance abuse, health wellness and communicable diseases. Text: “Group Treatment for Substance Abuse – A Stage of Change Therapy Manual” by Velasquez, Maurer, Crouch, DiClemente and “Building Motivational Interviewing Skills” by David Rosengren available at the DCC Bookstore. (75 hours)

5025 10 6:00 pm– 9:30 pm (RS) 1/14–4/16 DCC Verbraak $524
Plus four Saturday Workshops: 1/30, 2/20, 3/19, 4/16. Meeting time from 8am to 4pm.
Insurance


**INS003 PROPERTY AND CASUALTY PRE-LICENSING COURSE FOR AGENTS/BROKERS**  
NYS Dept. of Financial Services (DFS) has approved this course to satisfy the educational requirements for the “full” Personal and Commercial Lines Agents or Brokers State Licensing Test and License. Students must achieve a passing grade of 70% on the course final exam and not miss more than three class sessions in order to receive DCC’s Certificate of Completion. (112 Hours)

- **5227** 90 6:30 pm- 10:00 pm (TR) 1/26-5/12 DS D Newman $773

**INS007 PERSONAL LINES (ONLY) PRE-LICENSING COURSE FOR AGENTS/BROKERS**  
NYS Dept. of Financial Services (DFS) has approved this course to satisfy the educational requirements for the Personal Lines Agents or Brokers State Licensing Test and License. Students must achieve a passing grade of 70% on the course final exam and not miss more than two class sessions in order to receive the DCC Certificate of Completion. **NOTE:** This license does not permit the holder to solicit, quote or transact Commercial Insurance Coverages. (45 Hours)

- **5228** 90 6:30 pm- 10:00 pm (TR) 1/26-3/8 DS D Newman $325

**INS 008 PERSONAL AND COMMERCIAL LINES REVIEW CLASS FOR EXPERIENCED INSURANCE PERSONNEL**  
This course does NOT satisfy NYS Dept. of Financial Services (DFS) educational requirements for either the Personal or “full” Personal and Commercial Lines Agents or Brokers State Licensing. If you are an experienced, practicing insurance person who may qualify to be exempt from the educational requirement, this four session review program and a “test-your knowledge” exam may be right for you. (17 Hours)

- **5229** 90 6:30 pm- 10:00 pm (TR) 4/28-5/12 DS D Newman $199

Real Estate

**REL131 REAL ESTATE SALESPERSONS QUALIFYING COURSE**  
Interested in a career in real estate? Register now for the New York State Approved Salesperson’s 75-hour licensing course. Topics include: law of agency, ownerships and interests, contracts, deeds, liens, taxes and assessments, transfer of title and closing, construction, finance, valuation, Human Rights & Fair Housing, and more. Note: In addition to passing the course final exam, passing a separate NYS exam is required for licensure. 90% Attendance, Required textbook: NY Real Estate for Salespersons, 6th edition by M.D. Spada, Cengage Publishing. Five Saturday classes: 9 am to 3 pm on 1/30, 2/27, 3/19, 4/2, 4/9. (78 Hours)

- **5029** 10 6:00 pm- 9:00 pm (MRS) 1/11- 4/18 DCC C Jones $659

“When you are ready to be back in the classroom, Ms. Jones brings so much excitement and passion to the class that switching careers can be easy. She made my transition worthwhile and the results have been amazing.”

—Terri Searle, Associate Broker
**HOW TO MAKE $$$ Achieving Your Dreams**

The Business Startup Way

- Find a product-service
- Research
- Feasibility
- Legal Structure
- Marketing Plan
- Financials
- Permits & Licenses
- Business Plan
- Growth

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Are you tired of working from dawn to dark?

Are you tired of a paycheck that is never enough?

Are you tired of working for someone else?

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**WEDC Wants to Help You Start or Grow a Business**

Our 60 Hour Entrepreneurial Training is

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Spring Session Starts February 2016.
Classes will be held weekly from 6 to 9 PM

Enroll Today at www.WEDCBiz.org

Space is limited!!

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Please note that this is a non-DCC sponsored trip

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**LES 135 CERTIFIED SPECIALIST OF WINE**

Register now for this exciting and intensive program which prepares you for The Society of Wine Educators national certification exam. Course designed for wine industry entrepreneurs, bar and restaurant owners and employees, wine writers and publishers, importers and exporters, culinary event planners, culinary faculty and students and wine enthusiasts. **Registration closes 1/25, so register early!** Cost of all materials and certification exam fee included in tuition cost. (27 Hours)

5030 10 6:00 pm- 9:00 pm (W)  
- 2/3- 3/30 DCC 6 Solotaroff $629

**Notary Public Exam Prep**

**VOC203 PREPARING FOR THE NOTARY PUBLIC EXAM**

This class will help prepare you for the Notary Exam in New York. It also will provide you with an overview of the licensing regulations. You will become familiar with the rules and regulations a notary must abide by as well as common issues you will see in performing your duties. (3 Hours)

5039 90 6:00 pm- 9:00 pm (T) 2/9  
- 5040 91 6:00 pm- 9:00 pm (M) 3/7  
- $41

**Fundraising**

**PRF302 GRANT PROPOSAL WRITING WORKSHOP**

This interactive workshop teaches potential grant applicants the art of proposal writing in a format required by most funding sources. It reviews the basic elements of program planning, proposal preparation, funding sources and research materials. It assists grant seekers in locating a foundation that likely will fund their project - via library materials as well as online searching. It also reviews the Foundation Center website. (25 Hours)

5041 10 9:00 am- 2:00 pm (F) 2/5-3/4  
- DCC E Odescalchi $249

**PRF435 SUCCESSFUL FUNDRAISING TECHNIQUES FOR NOT-FOR-PROFIT ORGANIZATIONS**

This interactive workshop focuses on the changing role of the board, fundraising principles, why people give, how to start a fundraising effort, categories and methods of fundraising, raising money from major donors, “the asking” process, donor models, solicitations and informational materials, funding practices, successful fundraising and examples of creative fundraising events and how to plan them. (4 Hours)

5042 10 9:00 am- 1:00 pm (S) 4/2  
- DCC E Odescalchi $44

**Small Business**

**SBS048 GETTING PAID TO TALK: VOICE-OVERS AS A PROFESSION**

Discover how to break into the exciting field of voice-overs. Learn where to find employment in your area working on audio books, documentaries, commercials and more. You’ll even have an opportunity to record a short script under the direction of our teacher. This class is a great first step for anyone interested in the voice-over field. (2.5 Hours)

5043 10 6:30 pm- 9:00 pm (W) 2/10  
- DCC Voice Coaches $29

**PRF440 INVENTIONS AND PATENTS**

This interactive workshop on creativity and the patent process is designed to explain legal concepts to the layman through illustrations and lecture. Topics include: the creative approach - the idea. What is Invention - implementation? When is your invention patentable - new, useful, non-obvious? Novelty, prior art, and patentability, types of patents, the invention process, the disclosure and its contents, trade secrets, patents, and copyright patent search. (4 Hours)

5044 10 9:00 am- 1:00 pm (S) 3/26  
- DCC E Odescalchi $44
Security Guard

100% Attendance is required for any security course. Please call the Division of Criminal Justice Services at (518) 457-4135 for any issues the Program Director cannot solve. Approximately $230 will be needed to cover pre-employment fingerprinting and background checks with outside agencies prior to employment.

SGT101  8-HOUR PRE-ASSIGNMENT TRAINING COURSE FOR SECURITY GUARDS
Required by New York state as the first step in obtaining a security guard registration card, this introductory course covers the Security Guard Act of 1992 as well as general responsibilities, roles, legal powers and limitations, emergency situations communications and public relations, access control, ethics and conduct. A passing exam required for successful completion.

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</thead>
<tbody>
<tr>
<td>5031</td>
<td>S</td>
<td>8:00 am</td>
<td>4:00 pm</td>
<td></td>
<td>S</td>
<td>R Bryant</td>
<td>$83</td>
</tr>
<tr>
<td>5032</td>
<td>TR</td>
<td>5:00 pm</td>
<td>9:00 pm</td>
<td>2/9-2/11</td>
<td>DCC</td>
<td>R Bryant</td>
<td>$83</td>
</tr>
<tr>
<td>5033</td>
<td>S</td>
<td>8:00 am</td>
<td>4:00 pm</td>
<td>3/5</td>
<td>DCC</td>
<td>R Bryant</td>
<td>$83</td>
</tr>
<tr>
<td>5034</td>
<td>TR</td>
<td>5:00 pm</td>
<td>9:00 pm</td>
<td>4/5-4/7</td>
<td>DCC</td>
<td>R Bryant</td>
<td>$83</td>
</tr>
</tbody>
</table>

SGT105  16-HOUR ON-THE-JOB TRAINING COURSE FOR SECURITY GUARDS
Within 90 days of employment, new security guards must complete this course which covers topics from the Pre-Assignment Course in greater detail as well as the incident command system and terrorism. A passing exam required for successful completion.

<table>
<thead>
<tr>
<th>Code</th>
<th>Day</th>
<th>Start Time</th>
<th>End Time</th>
<th>Notes</th>
<th>Room</th>
<th>Instructor</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>5035</td>
<td>S</td>
<td>8:00 am</td>
<td>4:00 pm</td>
<td>2/20-2/27</td>
<td>DCC</td>
<td>R Bryant</td>
<td>$166</td>
</tr>
<tr>
<td>5036</td>
<td>S</td>
<td>8:00 am</td>
<td>4:00 pm</td>
<td>4/2-4/9</td>
<td>DCC</td>
<td>R Bryant</td>
<td>$166</td>
</tr>
</tbody>
</table>

SGT104  8-HOUR ANNUAL IN-SERVICE TRAINING COURSE FOR SECURITY GUARDS
Must be completed within 12 calendar months from completion of the Sixteen-Hour Course for Security Guards and annually thereafter. This will provide security guards with updated and enhanced information as it relates to their position.

<table>
<thead>
<tr>
<th>Code</th>
<th>Day</th>
<th>Start Time</th>
<th>End Time</th>
<th>Notes</th>
<th>Room</th>
<th>Instructor</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>5037</td>
<td>TR</td>
<td>5:00 pm</td>
<td>9:00 pm</td>
<td>1/12-1/14</td>
<td>DCC</td>
<td>R Bryant</td>
<td>$83</td>
</tr>
<tr>
<td>5038</td>
<td>S</td>
<td>8:00 am</td>
<td>4:00 pm</td>
<td>3/12</td>
<td>DCC</td>
<td>R Bryant</td>
<td>$83</td>
</tr>
</tbody>
</table>

SECURITY GUARD COURSES CAN BE DELIVERED ON SITE FOR BUSINESSES THAT HAVE A NEED.
Grant funds may be available to offset costs.
Please call Tim Vermillion at (845) 431-8907 for more details.

WORKFORCE TRAINING SOLUTIONS

ATTENTION DUTCHESS COUNTY BUSINESSES:

DCC has been awarded a workforce training grant. If you own or operate a business in Dutchess County, you can get your employees the expert training they need at a fraction of the regular cost!

Let us design a customized program perfect for your workforce needs. There are hundreds of classes available taught by expert instructors that cover everything from theory to hands-on instruction—most classes can be delivered directly at your site. There has never been a better time to create the workforce you’ve always envisioned.

Key Client Training Sectors:
Business • Healthcare • Manufacturing • Banking • Non-Profit and Service

Key Areas
Management • Technical Training • Efficiency/Quality Control Computers and Programs • Professional Development

To find out how we can deliver quality training and improve your bottom line, contact Virginia Stoeffel at (845) 431-8908 or virginia.stoeffel@sunydutchess.edu.
Workforce Training Skills

CERTIFIED PRODUCTION TECHNICIAN (CPT)

This course is offered in two programs designed to train individuals interested in a career in manufacturing. It is a nationally certified credential endorsed by the National Association of Manufacturers. It demonstrates that those who have completed the course have the skills required to be successful in a modern manufacturing company. Completion of all four modules is required for CPT certification.

For the full program, each module is offered in a blended instructional format combining 35 classroom hours and 20 hours of online instruction. Classes meet four mornings per week, Monday through Thursday, 9:00-12:00 and the computer lab meets four afternoons, Monday through Thursday, 1:00 pm-3:00 pm for a total of 190 hours.

The Fast-Track course is designed for people with experience in manufacturing that wish to improve skills and obtain the certification. Fast track classes meet Mondays and Wednesdays from 6-9 pm and students are expected to do a minimum of 12 hours of online learning at home for a total of 48 hours. Fast track classes may be taken individually.

VOC759 SAFETY

Students will learn how to work safely in a production workplace including how to use Personal Protective Equipment and hazardous materials safety. Training also includes Fire, Electrical, Tool, and Machine Safety. Textbook and eLearning access included.

**FULL / 35 HOURS**

5045 10 9:00 am - 3:00 pm (MTWR) 3/7-3/24 DCC G Tanzman $600

5046 11 6:00 pm- 9:00 pm (MW) 2/29-3/9 DCC G Tanzman $450

VOC760 QUALITY PRACTICES AND MEASUREMENT

Learn to read Blueprints and Geometric Tolerancing and how to use and calibrate precision measuring equipment such as calipers and micrometers. Topics covered include: Statistical Process Control, Continuous Improvement, Quality Auditing, and how to take corrective actions to restore or maintain quality. Textbook and eLearning access included.

**FULL / 35 HOURS**

5047 10 9:00 am - 3:00 pm (MTWR) 3/28-4/14 DCC G Tanzman $600

5048 11 6:00 pm - 9:00 pm (MW) 3/21-3/30 DCC G Tanzman $450

VOC761 MANUFACTURING PROCESSES AND PRODUCTION

Students will learn the entire manufacturing cycle from identifying customer need through final preparation and shipping. Topics include: Mechanical Principles and Linkages, Machining Processes and Tooling, Machine Operations and Equipment Set Up. Textbook and eLearning access included.

**FULL / 35 HOURS**

5049 10 9:00 am - 3:00 pm (MTWR) 4/18-5/5 DCC G Tanzman $600

5050 11 6:00 pm - 9:00 pm (MW) 4/4-4/13 DCC G Tanzman $450

VOC762 MAINTENANCE AWARENESS

This course emphasizes Preventive Maintenance and Routine Repair of Production Equipment. Topics include: Basic Electric Circuits, Electrical Measurement, Pneumatic and Hydraulic Systems, Machine Automation, Lubrication Concepts, Belt and Chain Drives, Bearings and Couplings, and Welding. Students will be able to recognize potential maintenance issues and inform maintenance personnel. Textbook and eLearning access included.

**FULL / 35 HOURS**

5051 10 9:00 am - 3:00 pm (MTWR) 5/9-5/26 DCC G Tanzman $600

5052 11 6:00 pm - 9:00 pm (MW) 4/18-4/27 DCC G Tanzman $450
### Teen Classes

#### SAT/ACT PREP COURSES
Educational Services Center is in its 38th year of effectively training students in how to answer standardized test questions correctly. In addition to a thorough subject matter review, ESC exposes students to the pattern and trappings of questions. Students learn time-saving techniques, discover how to easily spot incorrect answers and build stamina so they are more relaxed and in command on test day. All materials included in tuition cost.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Dates/Time</th>
<th>Days</th>
<th>Location</th>
<th>Instructor</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>STU 417</td>
<td>SAT PREPARATION FOR MARCH SAT</td>
<td>6:30 pm - 9:30 pm</td>
<td>R</td>
<td>DCC</td>
<td>1/14-3/3</td>
<td>$449</td>
</tr>
<tr>
<td>STU 416</td>
<td>SAT PREPARATION FOR MAY SAT</td>
<td>6:30 pm - 9:30 pm</td>
<td>R</td>
<td>DCC</td>
<td>3/10-5/5</td>
<td>$449</td>
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</table>

#### CPR009 CHILD AND BABYSITTING SAFETY (CABS)
Designed for young adults who babysit or provide child and infant care, this course provides the necessary basic skills training. It covers the importance of responsibility, recognizing an emergency, emergency action steps, personal safety, fire safety, water safety, infant care and basic first aid, CPR and choking management. (6 Hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Dates/Time</th>
<th>Days</th>
<th>Location</th>
<th>Instructor</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>5216</td>
<td>CPR009 CHILD AND BABYSITTING SAFETY (CABS)</td>
<td>6:00 pm - 9:00 pm</td>
<td>W</td>
<td>DS</td>
<td>4/6-4/13</td>
<td>$60</td>
</tr>
</tbody>
</table>

#### CST618 3D CHARACTER CREATION AND ANIMATION
Learn the art of creating and animating game characters – people, monsters, wizards - whatever you can imagine. Make your own or download models to modify. Introduces the concept of motion capture and prepares you for advanced applications of this technology. We will cover facial mapping techniques to use photographs of people to map to your 3D characters. Then learn to add them to a collaborative game world and watch your characters wander around in virtual space! Integrates with our other CGI Academy classes. (24 Hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Dates/Time</th>
<th>Days</th>
<th>Location</th>
<th>Instructor</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>5053</td>
<td>CST618 3D CHARACTER CREATION AND ANIMATION</td>
<td>9:00 am - 12:00 pm</td>
<td>S</td>
<td>DCC</td>
<td>S. Disbrow</td>
<td>$250</td>
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</tbody>
</table>

**Also check out:**

- **ALIVE@25 DRIVER SAFETY** on page 17
- **KIDS SING MUSICAL THEATRE** on page 33

### Driver Education

#### DRV001 NEW YORK STATE “FIVE-HOUR” PRE-LICENSING COURSE
In order to obtain a driver’s license in New York, NYS DMV requires that all permit holders successfully complete a five-hour program. Requirements: Pre-registration required, recommended to register early. Must bring NYS Permit. Please arrive 15 minutes early for processing—late arrivals will not be admitted. There will be an additional $25 fee for a replacement certificate. (5 Hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Dates/Time</th>
<th>Days</th>
<th>Location</th>
<th>Instructor</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>5058</td>
<td>DRV001 NEW YORK STATE “FIVE-HOUR” PRE-LICENSING COURSE</td>
<td>3:30 pm - 9:00 pm</td>
<td>R</td>
<td>DCC</td>
<td>C Firehock</td>
<td>$41</td>
</tr>
<tr>
<td>5059</td>
<td>DRV001 NEW YORK STATE “FIVE-HOUR” PRE-LICENSING COURSE</td>
<td>9:30 am - 3:00 pm</td>
<td>S</td>
<td>DCC</td>
<td>C Firehock</td>
<td>$41</td>
</tr>
<tr>
<td>5060</td>
<td>DRV001 NEW YORK STATE “FIVE-HOUR” PRE-LICENSING COURSE</td>
<td>3:30 pm - 9:00 pm</td>
<td>R</td>
<td>DCC</td>
<td>C Firehock</td>
<td>$41</td>
</tr>
<tr>
<td>5061</td>
<td>DRV001 NEW YORK STATE “FIVE-HOUR” PRE-LICENSING COURSE</td>
<td>9:30 am - 3:00 pm</td>
<td>S</td>
<td>DCC</td>
<td>C Firehock</td>
<td>$41</td>
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</table>

**DUTCHESS SOUTH**

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<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Dates/Time</th>
<th>Days</th>
<th>Location</th>
<th>Instructor</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>5062</td>
<td>DRV001 NEW YORK STATE “FIVE-HOUR” PRE-LICENSING COURSE</td>
<td>9:30 am - 3:00 pm</td>
<td>S</td>
<td>DS</td>
<td>C Firehock</td>
<td>$41</td>
</tr>
<tr>
<td>5063</td>
<td>DRV001 NEW YORK STATE “FIVE-HOUR” PRE-LICENSING COURSE</td>
<td>3:30 pm - 9:00 pm</td>
<td>R</td>
<td>DS</td>
<td>C Firehock</td>
<td>$41</td>
</tr>
<tr>
<td>5064</td>
<td>DRV001 NEW YORK STATE “FIVE-HOUR” PRE-LICENSING COURSE</td>
<td>3:30 pm - 9:00 pm</td>
<td>R</td>
<td>DS</td>
<td>C Firehock</td>
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<tr>
<td>5065</td>
<td>DRV001 NEW YORK STATE “FIVE-HOUR” PRE-LICENSING COURSE</td>
<td>9:30 am - 3:00 pm</td>
<td>S</td>
<td>DS</td>
<td>C Firehock</td>
<td>$41</td>
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</table>
DRV025 ALIVE@25
This four-hour course is specifically designed to get younger motorists aged 16-24 to take responsibility for their driving behaviors. This program already has been adopted by many states and courts as a response to younger drivers receiving tickets for speeding, cell phone, texting and other moving violations. Call 431-8910 to register.

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Enrollment</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>5054</td>
<td>10</td>
<td>9:00 a.m.-1:00 pm</td>
<td>1/9</td>
<td>DCC TBA $50</td>
</tr>
<tr>
<td>5055</td>
<td>11</td>
<td>9:00 a.m.-1:00 pm</td>
<td>2/6</td>
<td>DCC TBA $50</td>
</tr>
<tr>
<td>5056</td>
<td>12</td>
<td>9:00 a.m.-1:00 pm</td>
<td>3/5</td>
<td>DCC TBA $50</td>
</tr>
<tr>
<td>5057</td>
<td>13</td>
<td>9:00 a.m.-1:00 pm</td>
<td>4/2</td>
<td>DCC TBA $50</td>
</tr>
</tbody>
</table>

 DRV102 TRAFFIC SAFETY AND DRIVER EDUCATION
Beneficial to all ages and by far, the most cost effective way to learn proper driving techniques, laws and responsibilities applicable to New York state. Successful completion of this 48-hour course (24 classroom/24 on-road driving instruction/observation) includes the five-hour NYS Pre-Licensing course (listed above), certificate earned required to schedule a road test and earn a senior license by age 17, possible high school credit (check with district) and an approximate 10-15% premium insurance reduction.

Requirements: 16 years old and hold a NYS Permit or License by Feb 10, 2016. Pre-register prior to orientation. Mandatory attendance for all classes.

Mandatory Orientation: Wed., Feb. 3, 2016 from 7:00 p.m. – 8:30 p.m at DCC main campus. Parents are strongly encouraged to attend with student. Road hours are assigned at orientation in the order registrations were received, so register as soon as you are sure you have the flexibility in your schedule to attend all required hours as outlined below.

Class Hours start: Wed., Feb. 10, 2016 End: May 25, 2016. 5:30 p.m. – 7:00 p.m. (Course end date may be extended due to cancellations for inclement weather conditions)

Road Hours are scheduled in 90-minute blocks of time on Wed. from 3:45 pm – 5:15 pm or Sat. from 9 am – 2:00 pm per demand. Register early in order to pick your road hours. Road hours include 18 hours of observation and 6 hours of driving.

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Enrollment</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>5216</td>
<td>10</td>
<td>5:30 pm-7:00 pm</td>
<td>2/10-5/25 DCC</td>
<td>Firehock $495 Plus road hour requirements on either (W, S)</td>
</tr>
</tbody>
</table>

DRV201 DEFENSIVE DRIVING
This NYS-DMV approved six-hour Point and Insurance Reduction class entitles licensed drivers or permit holders to a 10% reduction in their liability, collision and No-Fault insurance. Topics include review of safe driving tips as well as updated vehicle and traffic laws. Completion of this class can reduce up to four points off of your record. Pre-registration required. Late arrivals will not be admitted. (6 Hours)

DCC MAIN
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Enrollment</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>5067</td>
<td>10</td>
<td>6:00 pm-9:00 pm</td>
<td>2/22-2/24 DCC</td>
<td>M Sheehan $42</td>
</tr>
<tr>
<td>5068</td>
<td>11</td>
<td>6:00 pm-9:00 pm</td>
<td>3/14-3/16 DCC</td>
<td>M Sheehan $42</td>
</tr>
</tbody>
</table>

DUTCHESS SOUTH
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Enrollment</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>5069</td>
<td>90</td>
<td>9:00 am-3:30 pm</td>
<td>1/23 DS</td>
<td>M Sheehan $42</td>
</tr>
<tr>
<td>5070</td>
<td>91</td>
<td>9:00 am-3:30 pm</td>
<td>4/9 DS</td>
<td>M Sheehan $42</td>
</tr>
</tbody>
</table>

Advanced Motorcycle Training
The Total Control (TC) Training Series is based on the best-selling book “Total Control” written by Lee Parks who personally trained your accomplished TC instructor. Register early as spots remain limited to ensure you get the attention you deserve. Riders for any of the below courses must have their own motorcycle and full riding gear. For full details and to register, go to www.KickStartMTS.com

DRV302 TOTAL CONTROL - ADVANCED RIDING CLINICS (TC-ARC)
Take your riding to the next level. Learn the Seven Keys to Cornering: Traction Management, Throttle Control, Mental State, Vision, Line Selection, Body Position, & Suspension Setup. Must have a motorcycle endorsement, a minimum year of riding or about 2,500 miles behind you. Classes are rain or shine. (10 Hours)

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<thead>
<tr>
<th>Time</th>
<th>Location</th>
<th>Enrollment</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 am-6:00 pm</td>
<td>DCC C Firehock</td>
<td>4/3</td>
<td>$375</td>
</tr>
<tr>
<td>8:00 am-6:00 pm</td>
<td>DCC C Firehock</td>
<td>4/24</td>
<td>$375</td>
</tr>
</tbody>
</table>

Level II TRC ARC classes will be available in May. Riders must complete above course in order to register for Level II.
LES 524  TAO YIN AND MEDITATION CLASS  NEW!
Cultivate your internal energy (Chi / Qi) with Tao Yin stretching and guiding exercises. This ancient form of therapeutic and life nourishing movement with breath helps to open connective tissue, thereby allowing the body, mind and spirit to release and relax. This class is open to all fitness levels. (4 Hours)
5071  90  9:00 am-1:00 pm  (S)  3/5  DS  L Hughes  $39

LES459  QI GONG ... SIMPLE, YET POWERFUL (4 class series)  NEW!
Enhance your own life force and therefore your health by engaging in this ancient stress reduction practice. This will be a four-class series that also will include Tao Yin stretching and flow exercises and each class will close with a guided meditation. (8 Hours)
507  90  6:00 pm-8:00 pm  (W)  4/6-4/27  DS  L Hughes  $79

LES433  CONNECTING TO THE WISDOM OF PLANTS
We will explore our local “weeds of life” and how their life force is so intertwined with the health of mankind. Their herbal properties and doctrine of signatures will be discussed. Materials fee included in cost of class. (4 Hours)
5073  90  6:00 pm-8:00 pm  (W)  1/20-1/27  DS  L Hughes  $59

LES523  THE HEALING GARDEN...SPRING HERBAL DETOX AND WEIGHT LOSS
Spring is the optimum time to clean out the closets and tend to your internal Healing Garden by utilizing the detoxifying energy provided by plants. This class will simplify “the Spring Cleanse” with practical dietary and herbal advice. Materials fee included in class cost. (4 hours)
5074  90  9:00 am-1:00 pm  (S)  2/20  DS  L Hughes  $49

LES421  CREATE VITAL HEALTH WITH SEASONAL TRANSITION:
AN EXPLORATION OF THE CHINESE FIVE-ELEMENT SYSTEM
Each season has an elemental attachment which affects us on physical, emotional and mental levels, also known as Body - Mind - Spirit. This workshop will depict how well we adapt to changes in nature and how this impacts our internal nature as human beings. Nutritional guidance will be addressed as well as the psycho-spiritual aspects of each season and its elemental attachment. Materials fee included in cost of class. (6 Hours)
5075  90  6:00 pm-8:00 pm  (W)  3/16-3/30  DS  L Hughes  $69
Writing

LES020  WRITING YOUR FIRST BOOK-A NEW PERSPECTIVE
Want to write a book but don't know how to begin? This course will help you plan your book and offer all sorts of suggestions. We'll review all kinds of literature, the writing process, plot, elements within a story, character types, point of view, and much more. (3 Hours)
5092  10  6:00 pm-9:00 pm  (W)  4/13  DCC  J Konior  $29

LES030  PLAY-RIGHTING AND WRONGING
If you ever have wanted to write a play but have been intimidated by the necessary limitations of the medium then this is the course for you. All major problems facing playwrights are dealt with, resolved and eliminated. Both short and full-length plays will be covered. (5 Hours)
5108  90  7:00 pm-8:00 pm  (W)  2/3-3/2  DS  V Lewis  $49

LES149  PERSONAL STORIES: ART AND CRAFT OF THE WRITTEN WORD
Everyone has a story to tell, and most of us can tell them well; putting our stories onto a well-written page requires a set of different skills, which you will explore in this class. Using the workshop format, class members will review each other’s work, looking for specific ways to edit and refine the writing into a polished piece. No class 5/21. (16 Hours)
5109  90  6:00 pm-8:00 pm  (R)  1/14-3/3  DS  D Stillwood  $159

LES040  ADVANCED CREATIVE WRITING WORKSHOP
For the writer looking to complete a work in progress. Whether you've been making good strides or are stuck in the process, you will receive advice and feedback from both instructor and peers to give your piece the polish it needs. Also covers advanced writing structure exercises to help sharpen your skills. Prerequisite: LES149 Personal Stories or instructor consult. (16 Hours)
5110  90  6:00 pm-8:00 pm  (R)  3/10-4/28  DS  D Stillwood  $159

Language

LANG02  SUCCESS IN SPANISH LEVEL II
Build upon what you learned in Level I by familiarizing yourself with useful sentence structures, functional dialog, songs and other interactive exercises. You will learn to identify objects according to location or ownership, describe actions and work in present tense. Required textbook included in tuition. (24.75 Hours)
5111  10  6:45 pm-9:00 pm  (R)  1/21-3/31  DCC  A Delgado  $245

LANG06  SUCCESS IN SPANISH-INTERMEDIATE LEVEL
More practice with present tense, uses of verb “estar,” use of “ir” to create future tense, review of possessive adjectives (mi, su, nuestro, etc.), more numbers, more readings and conversation, more songs and games, and more fun in Spanish. Spanish is Fun Book 1 (4th Edition) available at DCC bookstore. (22.5 hours)
5112  90  6:45 pm – 9:00 pm  (T)  1/19-3/22  DS  A Delgado  $219

LANT16  BEGINNING CONVERSATIONAL FRENCH
Learn the basics enough to confidently use simple phrases and vocabulary in a variety of typical social and leisure settings and to understand and apply basic grammar in context. You also will have the opportunity to learn about France, its culture and traditions. (24 Hours)
5114  90  9:00 am-12:00 pm  (R)  1/7-2/25  DS  M Sbordone  $225

LANG07  A LITTLE BIT OF RUSSIA INTRODUCTION
Learn the basics beginning with the Russian alphabet, special sounds and simple conversation. Students also will explore the origins of Russian traditions, folklore and some aspects of culture. Methods include: practical lessons, conversation and role-playing. The instructor is a native Russian speaker. (15 Hours)
5093  10  6:30 pm-8:00 pm  (R)  1/14-3/17  DCC  N Baranova  $180

LANG470  MODERN STANDARD ARABIC FOR BEGINNERS
Learn how to sound each letter of the Arabic alphabet as well as reading and writing. Also covers vocabulary so that students can converse in Arabic should they travel overseas. Arabic culture is also reviewed. (15 Hours)
5094  10  5:30 pm-7:00 pm  (R)  1/21-3/24  DCC  H Nesheiwat  $180

REGISTRATION DEADLINE: FEBRUARY 12, 2021
**Les106 Introduction to Watercolor**
A great introduction for beginners that covers different types of wash techniques along with color mixing and composition/sketching approaches. Assignments start out step-by-step, but then open up as your skill and confidence grow. (5.5 Hours)

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<th>Location</th>
<th>Instructor</th>
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<tr>
<td>5082</td>
<td>3/5</td>
<td>10:00 am-3:30 pm</td>
<td>S</td>
<td>DCC</td>
<td>E McLaughlin</td>
<td>$55</td>
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<td>5083</td>
<td>4/23</td>
<td>10:00 am-3:30 pm</td>
<td>S</td>
<td>DCC</td>
<td>E McLaughlin</td>
<td>$55</td>
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**Les14 Watercolor Painting with the Masters II**
We will all create our own version of a masterpiece from the Impressionist movement. Come and explore nature’s effects with color washes, watercolor pencils and advanced masking techniques. We start out step by step with the instructor and your chosen source (options include Monet and Renoir) and then you can use your new skills to develop your painting further. (5.5 Hours)

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<th>Code</th>
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<tr>
<td>5084</td>
<td>3/12</td>
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<td>S</td>
<td>DCC</td>
<td>E McLaughlin</td>
<td>$55</td>
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**Les014 Watercolor Painting, Watercolor Pencils, Still-Lives & More**
Come explore with different techniques and new subjects. This class is designed as an intermediate transition to help students find interesting directions. The perfect way to follow up a beginner’s class and find inspiration to take with you. (5.5 Hours)

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<td>5085</td>
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<td>DCC</td>
<td>E McLaughlin</td>
<td>$55</td>
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**Les005 Landscape Painting from Photos**
Make beautiful paintings from photos using methods inspired by the Impressionists and modern painters. Learn to simplify the forms and colors of nature to quickly develop a picture and move on to more personal stylistic moves and touches. So clear some wall space and come and make a masterpiece or two! Many photo choices supplied by instructor. Half-hour break provided. (6 Hours)

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<th>Instructor</th>
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<td>5086</td>
<td>4/9</td>
<td>10:00 am-3:30 pm</td>
<td>S</td>
<td>DCC</td>
<td>E McLaughlin</td>
<td>$60</td>
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**Les124 Beginning Drawing: A One-Day Sketching Workshop**
Get lots of great ideas and experiences about drawing fundamentals by working from observation, quick sketching and some more developed tonal process drawing. Gesture, composition, value structure with light and shadow, negative space and more included. Charcoal & Charcoal Pencil. Half-hour break provided. (6 Hours)

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<th>Code</th>
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<tr>
<td>5087</td>
<td>4/16</td>
<td>10:00 am-4:30 pm</td>
<td>S</td>
<td>DCC</td>
<td>E McLaughlin</td>
<td>$60</td>
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**Les128 Art History Superstars: America Part 1**
Join us for a fun and relaxed history of painting in the U.S. Starting with the colonial period (Copley, Stuart, Trumbell) we will track the development of American landscape painting with the Hudson River School (Cole, Church) and American Impressionists (Sargent, Hassam). Also covers Homer, Ryder, Hopper, Davis and more. (2.5 Hours)

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<th>Code</th>
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<tr>
<td>5088</td>
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<td>S</td>
<td>DCC</td>
<td>E McLaughlin</td>
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**Les129 Art History Superstars: America Part 2**
Discover the shift of avant-garde painting from Paris to New York in the 1940s and 50s. Many artists and teachers immigrated to America during WWII, helping to launch the New York School of Painting and the Abstract Expressionist movement. Some artists covered include Gorky, deKooning, Resnick, Pollock, Motherwell, Rhinehart, Albers, Johns, Raushenbrough, Rothko, Warhol and more. (2.5 Hours)

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<td>DCC</td>
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**Les180 Art History Superstars: Modern & Contemporary**
Find out what happens to Art History after the dynamic movements of French Modernism and American Abstract Expressionism. We will quickly review the fundamentals of the who, what and why of the end of modern art and then launch into yesterday and today. (2.5 Hours)

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<td>DCC</td>
<td>E McLaughlin</td>
<td>$29</td>
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**Les181 Art History Superstars: Modern & Contemporary II**
This class will focus exclusively on Contemporary Painters; American, European, and International. Come find some information and insight that makes sense inside the often confusing or overwhelming world of contemporary art. (2.5 Hours)

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<th>Code</th>
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<tr>
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<td>4:00 pm-6:30 pm</td>
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<td>DCC</td>
<td>E McLaughlin</td>
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Digital Photography

**LES702  INTRODUCTION TO DIGITAL PHOTOGRAPHY**
Learn how to use and get the most out of your digital camera as well as basic photographic techniques in this comprehensive course. Topics include fundamentals, digital camera functionality and techniques in the art of photographic composition. Bring your digital camera and manual to class. Optional $15 workbook fee payable to instructor first class. (12 Hours)

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<tr>
<th>Course</th>
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<th>Start Date</th>
<th>End Date</th>
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<tr>
<td>5076</td>
<td>MWF</td>
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<td>1/11/20</td>
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<td>DCC</td>
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<td>DCC</td>
<td>J Weisbrod</td>
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**LES703  THE ART OF PHOTOGRAPHY**
Learn the difference between taking pictures, taking photographs and creating art. By using and understanding the Rule of Thirds, Golden Ratio, and Golden Spiral you can create photographs that look polished and professional. Bring your digital camera to class. Optional $15 workbook fee payable to instructor first class. (9 Hours)

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<td>2/5/20</td>
<td>DCC</td>
<td>J Weisbrod</td>
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**LES704  ADVANCED DIGITAL PHOTOGRAPHY - WORKFLOW AND EDITING**
This course is for amateur and advanced amateur photographers who want to learn the basics of editing terminology, workflow, and organizing and storing their ever-growing collection of digital images. Optional $20 workbook fee payable to instructor first class. (12 Hours)

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<td>2/17/20</td>
<td>DCC</td>
<td>J Weisbrod</td>
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**LES705  INTRODUCTION TO ADOBE LIGHTROOM**
The essentials for Adobe Lightroom will be covered including customizing the desktop, setting preferences, understanding catalogues, importing photos, editing techniques, using tools, creating and using presets, exporting photos, and other related topics. Students will need a laptop with a licensed copy of Adobe Lightroom (Version 5 or newer). Optional $40 workbook fee payable to instructor first class. (21 Hours)

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<td>3/16/20</td>
<td>3/30/20</td>
<td>DCC</td>
<td>J Weisbrod</td>
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**LES706  ADOBE PHOTOSHOP & ELEMENTS FOR PHOTOGRAPHERS**
Covers Photoshop terminology, desktop customization, setting preferences, using panels, creating and using layers and blending modes, editing techniques, manipulating text, using styles, making and refining selections, creating and merging images, using and customizing tools, creating actions, smart objects, and exploring filters. Students will need a laptop with a licensed copy of Adobe Photoshop (CS4 or newer) or Photoshop Elements (v9 or newer) installed when taking this class. Optional $40 workbook fee payable to instructor first class. (21 Hours)

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<td>MWF</td>
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<td>4/15/20</td>
<td>DCC</td>
<td>J Weisbrod</td>
<td>$249</td>
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Check out additional Photoshop classes on page 2!
Life Skills

PRF244  HOW TO HANDLE DIFFICULT PEOPLE
Save yourself misery, rage and pain by learning how to effectively handle difficult people! Acquire the tools to make your interactions with difficult people more manageable and less stressful than you thought possible. (2 Hours)
5095   10   10:00 am-12:00 pm (S)  2/27    DCC  B Golden  $36

PRF246  PERSONAL AND PROFESSIONAL TIME MANAGEMENT
Effective time management enables you to hop off the time treadmill and accomplish more than you thought possible. Time management is a key component to being successful. Learn how to get more done in less time. (2 Hours)
5096   10   10:00 am-12:00 pm (S)  3/26    DCC  B Golden  $36

PRF248  IMPROVING YOUR WORK/LIFE BALANCE
Do you find it challenging to juggle work and life? This program identifies the causes of stress and the symptoms. Learn effective techniques proven to help reduce stress by achieving better balance in your life. (2 Hours)
5097   10   10:00 am-12:00 pm (S)  4/30    DCC  B Golden  $36

Dog Training

LES700  PUPPY FOUNDATION TRAINING
AKC S.T.A.R. PROGRAM
This fully comprehensive course includes socialization and confidence-building along with a strong foundation for manners and obedience. A few of the commands taught along with many others are; Sit, Down, Stay, Leave-it, Come and Heel. (6 Hours)
5098  90  12:00 pm-1:00 pm (S)  1/23-3/5  DS  C Hulihan $135
5099  91  12:00 pm-1:00 pm (S)  4/2-5/7  DS  C Hulihan $135

LES701  ADVANCED BASIC OBEDIENCE
Continue to advance with the commands from foundation: Heeling, Extended Stays, Advanced Leave-it, Chaining commands and Advanced Come. Achieve a higher level of training that will challenge both you and your dog to think outside the box—training also should assist in keeping your dog safe. This course is a prerequisite to the AKC Canine Good Citizen/Therapy dog course. (6 Hours)
5100  90  1:30 pm-2:30 pm (S)  1/23-3/5  DS  C Hulihan $135
5101  91  1:30 pm-2:30 pm (S)  4/2-5/7  DS  C Hulihan $135

Be sure to check out PET EMERGENCY FIRST-AID on page 10!
Cake Decorating

LES060 CAKE DESIGN WITH BUTTERCREAM AND ROYAL ICING*
In this edible art/ cake decorating course students will learn professional techniques for baking, assembling and decorating cakes and cupcakes. Create gorgeous cakes at home with professional flowers, images, lettering and borders made with buttercream and royal icing. No class 4/14. (10 Hours)

5102 10 6:30 pm-8:30 pm (R) 4/7-5/12 DCC B Luft $95

LES061 CAKE DECORATING WITH FONDANT AND GUMPASTE*
Have you always loved the look of cakes covered in fondant and wondered, “How do they do that?” If so, this course is for you! Learn how to design, cover and decorate cakes using gumpaste and fondant. No class 3/17. (10 Hours)

5103 10 6:30 pm-8:30 pm (R) 2/25-3/31 DCC B Luft $95

*Be sure to inquire about supplies and other requirements when registering.

Crafts

LES111 INTRODUCTION TO BASKETMAKING
Have fun making a basket that is a perfect size for holding bread, muffins or counter/bathroom clutter (approximately 9.5” x 5.25” x 4”). Learn to lay out the base, weave up the sides, attach leather handles and lash the rim. Materials fee included in the tuition. (6 Hours)

5105 10 6:00 pm-9:00 pm (M) 1/25-2/1 DCC M Williams $79

LES119 JEWELRY—REUSED, RENEWED, REPURPOSED
Rejuvenate those broken, inherited or gifted pieces of jewelry to give them an updated look or makeover to better suit your style. Learn to use the tools to convert broken or used pieces into new viable objects. Also includes an introduction to basic soldering technique. Turn a broken necklace into a bracelet, a bracelet into earrings, etc. Please bring the jewelry you would like to change to first class. (6 Hours)

5106 90 6:30 pm- 8:30 pm (W) 2/10-2/24 DS E Crawford $40

Dance

LES750 BALLROOM AND LATIN DANCE—BASIC/INTERMEDIATE
This six-week basic/intermediate dance course covers both ballroom and Latin dances such as: Waltz, Foxtrot, Merengue, Salsa, Cha-cha and any other dance students request. Learn how to lead and how to follow in different styles. Bring soft leather-soled shoes. (7 Hours)

5107 10 11:00 am- 12:00 pm (S) 2/6-3/19 DCC E Odesscalchi $75
English as a Second Language (ESL)

Registration can be done directly in the classroom on your first day or at our offices at DCC or DS. Registrations will not be accepted after January 23. All students are required to take an assessment on their first day of class to determine their appropriate level. Not all levels are available at all locations. We do our best to accommodate based on demand. All levels of instruction include listening, speaking, reading, writing, conversation and vocabulary. All students are required to purchase a textbook once their level is determined. No class on 1/18 and 2/15. Questions? Contact Kimberly Bacon, ESL Coordinator, at (845) 431-8910.

ESL101 BEGINNER LEVEL II
This course is designed for students whose first language is not English. The course focuses on building the four basic skills in language acquisition (reading, writing, speaking and listening) with a strong emphasis on critical thinking skills. PREREQUISITE: Score of 5-28 points on the assessment.

ESL102 INTERMEDIATE LEVEL I
This course is designed for students whose first language is not English. Students must have been introduced to the basic tenses (present/past simple and future) and be able to apply them. Intermediate Level I expands the students’ vocabulary and conversation, refines receptive skills and enhances critical thinking. PREREQUISITE: ESL101 Beginner Level II or a score of 29-37 points on the assessment.

ESL103 INTERMEDIATE LEVEL II
This course is designed for students whose first language is not English. The course presents structures in more challenging contexts and encourages students to expand their use of English while discussing topics such as geography, health and science. By the end of the course students will feel comfortable talking, reading and writing about their lives and the world around them. PREREQUISITE: ESL101 Intermediate Level I or a score of 38-46 points on the assessment.

ESL104 TRANSITIONS TO COLLEGE
This course is designed for students whose first language is not English. Students must have at least an intermediate level of understanding in spoken and written English. The course focuses on speaking, reading and writing standard American English with intense practice in the application of the rules of grammar, in vocabulary building and in basic essay-writing. PREREQUISITE: ESL103 Intermediate Level II or a minimum score of 47-60 points on the assessment.

Location Key
01s BCRC Beacon Beacon Community Resource Center, 23 West Center Street
10s DCC Poughkeepsie DCC Main Campus, 53 Pendell Road
25 NDIDCC Poughkeepsie Nubian Directions, 248 Main Street
20 RHH Red Hook Red Hook High School, 103 West Market Street
21 CHC Mahopac Church of the Holy Communion, 1055 US-6
50 NECC Millerton Northeast Community Center, 51 S Center Street
80 PHS Pawling Pawling High School, 30 Wagner Road
81 FBC Brewster First Baptist Church, 460 Main Street
82 DES Dover Plains Dover Elementary School, 9 School Street
90s DS Wappingers Falls DCC South, Hollowbrook Office Park, 31 Marshall Road, Bld 4

Schedule
Section # Schedule & Location
01 6:00 pm – 9:00 pm (TR) 1/5-4/14 BCRC C. Ruhe $25 90 Hours
10 6:00 pm – 9:00 pm (MW) 1/4-4/20 DCC V. Laska $25 90 Hours
11 6:00 pm – 9:00 pm (TR) 1/5-4/14 DCC G. Caviglia $25 90 Hours
13 6:00 pm – 9:00 pm (TR) 1/5-4/14 DCC O. Christian $25 90 Hours
14 8:30 am – 2:30 pm (S) 1/9-4/16 DCC W. Hill $25 90 Hours
15 10:00 am – 1:00 pm (TR) 1/5-4/14 DCC J. Coirdero $25 90 Hours
25 6:00 pm – 9:00 pm (MW) 1/4-4/20 NDID. Hill $25 90 Hours
20 6:00 pm – 9:00 pm (MW) 1/4-4/20 RHH M. Tambini $25 90 Hours
21 6:30 pm – 9:30 pm (MW) 1/4-4/20 CHC L. Schmidt $25 90 Hours
50 6:00 pm – 9:00 pm (MW) 1/4-4/20 NECC T. Bunce $25 90 Hours
81 6:00 pm – 9:00 pm (MW) 1/4-4/20 FBC D. Rudi $25 90 Hours
81 9:30 am – 12:30 pm (TR) 1/5-4/14 FBC V. Haber $25 90 Hours
82 6:00 pm – 9:00 pm (TR) 1/5-4/14 DES T. Bunce $25 90 Hours
90 6:00 pm – 9:00 pm (MW) 1/4-4/20 DS C. Ruhe $25 90 Hours
91 10:00 am – 1:00 pm (MW) 1/4-4/20 DS C. Ruhe $25 90 Hours
92 6:00 pm – 9:00 pm (TW) 1/5-4/13 DS Z. Klimanis $25 90 Hours
93 9:30 am – 12:30 pm (TR) 1/5-4/14 DS K. Bacon $25 90 Hours
By 2020, 7 out of 10 jobs will require education beyond high school – a two-year or four-year college degree or a career certification.

Expand your job opportunities by pursuing a quality, affordable education at Dutchess Community College. Earn an associate degree that transfers to a bachelor’s degree program at a four-year school, or earn a degree or certificate that increases your marketability in the workplace.

Study full- or part-time, day, evening or online. Financial aid opportunities are available.

PROGRAMS INCLUDE:

- Architectural and Construction Technologies
- Art
- Aviation Science
- Business
- Communications and Media Arts
- Computer Science
- Criminal Justice
- Early Childhood Education
- Engineering Science and Technologies
- Exercise Science and Wellness
- Fire Science
- General Studies
- Human Services
- Liberal Arts
- Medical and Allied Health Technologies
- Nursing
- Performing Arts

THE SPRING SEMESTER BEGINS JANUARY 19!

Learn more or sign up for an information session and tour at www.sunydutchess.edu/admissions or call Admissions at (845) 431-8010.
How to Register

If you are ages 17 or 18, you must make an appointment to meet with a HSE program coordinator. You may contact Samaria Gray at the Main Campus in Poughkeepsie at (845) 431–8911 or Jessica Zangerle at the DCC South Campus in Wappingers Falls at (845) 790-3610.

If you are 19 or older, you may register in person at one of the class locations during class times only, at the Office of Community Services on the main campus, or at the main office at DCC South. You must have a state-issued ID (license, permit, non-driver ID, or passport) with you. There are no refunds for programs.

No class 11/26, 11/27, 12/24 – 1/1/2016, 1/18 and 2/15.

HSE Location Key

BCRC Beacon Community Resource Center, 23 West Center Street, Beacon
DCC Main Campus, 53 Pendell Road, Poughkeepsie
CPC Changepoint Church, 260 Mill Street Poughkeepsie
NDI Nubian Directions, 248 Main Street, Poughkeepsie
NEC Northeast Community Center, 51 South Center Street, Millerton
HVCP Hudson Valley Cerebral Palsy Center, 15 Mount Ebo Road, Brewster
PHS Pawling High School, 30 Wagner Road, Pawling
DES Dover Elementary School, 9 School Street, Dover Plains
DS DCC South, Hollowbrook Office Park, 31 Marshall Road, Bld 4, Wappingers Falls

“The HSE program at DCC equipped me with the educational tools I needed to excel in college!”

—Tennille Savage
DCC Phi Theta Kappa & Alpha Beta Gamma Honor Society
<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Course Code</th>
<th>Schedule</th>
<th>Location</th>
<th>Instructor</th>
<th>Fee</th>
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<tbody>
<tr>
<td>HSE002</td>
<td>High School Equivalency (HSE) Program</td>
<td>HSE002</td>
<td>6:00 pm-9:00 pm (MTWR)</td>
<td>11/14/15 - 3/11/16</td>
<td>NDI</td>
<td>H. Hines</td>
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<tr>
<td>HSE003</td>
<td>High School Equivalency (HSE) Program</td>
<td>HSE003</td>
<td>6:00 pm-9:00 pm (MTWR)</td>
<td>11/11/15 - 3/11/16</td>
<td>NDI</td>
<td>H. Hines</td>
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<tr>
<td>HSE007</td>
<td>High School Equivalency (HSE) Program</td>
<td>HSE007</td>
<td>4/5 sessions per week</td>
<td>Improve reading, writing and math skills in small classroom seminars and prepare for admission to credit classes. 375 hours. No class 11/26, 11/27, 12/24 – 1/1/2016, 1/18 and 2/15.</td>
<td>BCRC</td>
<td>J. Cuellar</td>
</tr>
<tr>
<td>HSE016</td>
<td>Spanish High School Equivalency (HSE en Español)</td>
<td>HSE016</td>
<td>5:30 pm-9:30 pm (T)</td>
<td>SATURDAY CLASSES MEET 9:00 AM-1:00 PM.</td>
<td>BCRC</td>
<td>J. Cuellar</td>
</tr>
</tbody>
</table>

 REGISTER ONLINE AT WWW.SUNYDUTCHESS.EDU/CFWEB
Whether for personal growth or preparation for a musical career, the experience of studying with a professional performing musician will provide a lifetime of enrichment.

Formerly the Hudson Valley Philharmonic Music School, The Music School at DCC has been offering instruction since 1972. Non-credit classes and lessons are offered for children and adults.

SPRING 2016: January 2 - April 30, 2016
Returning individual lesson students register prior to 12/15/15 to reserve your lesson time.

PLEASE REGISTER EARLY!
Register by phone, fax or online!
REGISTRATION HOTLINE: (845) 431-8910
Fax: (845) 431-8988  |  Online at:
www.suny dutchess.edu/continuingeducation/musicschool/
Music School Information Line: (845) 431-8916

OFFICE HOURS:
Monday – Thursday, 8:00 am – 8:00 pm
Fridays, 8:00 am – 5:00 pm

HOLIDAYS (NO CLASS)
January 1: New Year’s Day
January 18: Martin Luther King, Jr. Day
February 15: Presidents’ Day
May 30: Memorial Day

STUDENT RECITALS: Saturday, April 30, 2016
12:00 pm recital: Ages 5 to 8
1:30 pm recital: Ages 9 to 12
3:00 pm recital: Ages 13 to 18
4:30 pm recital: Adults 18 and up

Consider a donation to MusicLink to provide scholarships for talented low-income students who demonstrate exceptional musical promise. Tax deductible donations can be made to the DCC Foundation, 53 Pendell Road, Poughkeepsie, NY 12601. Please note MusicLink on your check.

Tax deductible donations of musical instruments (in good condition only) are greatly appreciated.

For information or to volunteer to help with our fundraising activities, contact Music School Director Laura G. Doe at (845) 431-8916 or by email: laura.doe@suny dutchess.edu

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**EARLY CHILDHOOD MUSIC**

**Kindermusik**

Kindermusik is an internationally known music program for young children. Each semester offers new music lessons and new materials. This program provides excellent preparation for later instrumental/vocal study. Certified Kindermusik instructors: Katherine DeFiglio, Krista Libertino, Ina Segnit, Jacqueline Venable Jordan.

**MUX 101 Kindermusik Village – Birth–18 Months**

(10 Sessions) Village introduces the newborn to 18-month-old child to musical movement, social interaction, language development, story time listening and playing of simple instruments. The lap baby, crawler, and walker participate very closely with their parent/caregiver. Please register at least one week in advance to be sure of receiving take-home materials on time. Home materials included in the tuition.

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Instructor</th>
<th>Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>5115</td>
<td>10 11:15 am – 12:00 pm (S)</td>
<td>K. Libertino</td>
<td>$170</td>
</tr>
<tr>
<td>5116</td>
<td>90 11:15 am – 12:00 pm (F)</td>
<td>J. Jordan</td>
<td>$170</td>
</tr>
</tbody>
</table>

**MUX 102 Kindermusik Our Time: 18 Months–3 Years**

(10 Sessions) Together with a parent/caregiver, children enjoy singing, moving, listening, interacting socially and playing simple instruments. Language skills are fostered with singing and vocal play. Please register at least one week in advance to be sure of receiving take-home materials on time. Home materials included in the tuition.

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Instructor</th>
<th>Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>5117</td>
<td>10 10:15 am – 11:00 am (S)</td>
<td>K. Libertino</td>
<td>$185</td>
</tr>
<tr>
<td>5118</td>
<td>90 10:15 am – 11:00 am (F)</td>
<td>J. Jordan</td>
<td>$185</td>
</tr>
</tbody>
</table>

**MUX 600 Sing & Drum For 3-4 Year-Olds & Their Parents/Grandparents**

(10 Sessions) Taught by a certified Kindermusik teacher, this class is for children to explore singing, playing percussion instruments and musicianship through movement. Children will participate with their adult caregiver(s).

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Instructor</th>
<th>Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>5119</td>
<td>10 9:15 am – 10:00 am (S)</td>
<td>K. Libertino</td>
<td>$140</td>
</tr>
<tr>
<td>5120</td>
<td>90 9:15 am – 10:00 am (F)</td>
<td>J. Jordan</td>
<td>$140</td>
</tr>
</tbody>
</table>

See pages 30–31 for MUX199, Pre-Twinkler Suzuki Violin & Cello (Ages 3-4)!

**KEY TO MUSIC SCHOOL LOCATIONS**

<table>
<thead>
<tr>
<th>ABBREVIATION</th>
<th>SECTION</th>
<th>ADDRESSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>DCC</td>
<td>10s</td>
<td>DCC Campus, 53 Pendell Road, Poughkeepsie 12601</td>
</tr>
<tr>
<td>DS</td>
<td>90s</td>
<td>DCC South, Hollowbrook Office Park, 31 Marshall Road, Building 4, Wappingers Falls 12590</td>
</tr>
<tr>
<td>SP</td>
<td>25-29s</td>
<td>St. Peter’s School, Rt. 9G/Violet Avenue at Dorsey Lane, Father Cody Plaza, Poughkeepsie 12601</td>
</tr>
<tr>
<td>Studio</td>
<td>70s</td>
<td>Off-campus studios</td>
</tr>
</tbody>
</table>

**ROOM ASSIGNMENTS:** Call (845) 313-8001 for room assignments during the specific week your selected program begins. Follow the phone system instructions for room assignments and directions to DCC.
Suzuki

Suzuki for Violin, Cello and Piano
Suzuki philosophy states that every child can develop musical ability. Children begin study at an early age since initial learning takes place through listening and the development of the ear and memory. Attention is given to tone, expression and the technique to achieve them. Parental involvement in lessons/classes/home practice is essential to the child’s success.

Private And Group Suzuki Lessons For Children
Suzuki students register for weekly lessons. Suzuki violin students may register for a group class at the appropriate level. Parent attends each lesson or group class. Individual lessons focus on mastery of the instrument, while group classes develop ensemble skills needed for orchestral playing. With permission of the instructor, parent and child may share a semi-private lesson in which both learn to play the instrument.

Individual Lessons (14 Sessions)
Section 10 30-minute lessons $395
Section 11 45-minute lessons $580
Section 12 60-minute lessons $770

Smaller lesson packages are available with approval of instructor.

Suzuki Faculty
Suzuki Strings Coordinator: Nettie R. West
Violin Instructors: Julie Paradies, Heeja Questad, Sara Silva, Nettie R. West
Cello Instructor: Jean Vilkelis
Piano Instructors: Ariana Barkeshli, Richard Devens, Beverly Poyerd, Nettie R. West

Instruments and Materials:
Suzuki’s book “Nurtured by Love” is required reading material for parents. Each child/parent team obtains listening CDs and books appropriate to the curriculum. Suzuki piano instruction requires an acoustic piano or a digital keyboard with weighted full-size touch-sensitive keys and at least 6 ½ octaves for home practice.

For violin or cello rentals, please contact Stamell Strings at (845) 337-3030 or Joseph Regh Violins at (845) 297-2521.

Attention Violin Parents: Violin sizes fit the child, who should be measured by the teacher. Rental allows you to change violin size as your child grows, and rental fees may often be applied to purchase when ready. Some dealers allow trade-ins on purchased instruments as well.

REQUIRED SUZUKI PARENT ORIENTATION: Saturday, January 16, 11 a.m. - 12 p.m.
This class is required for parents of all new Suzuki students and is open to other interested parents. Since success in the Suzuki approach is dependent on the parent’s role, enrollment in this parents-only class is essential. Instructors: Beverly Poyerd and Nettie R. West

SUZUKI VIOLIN STUDENTS MAY REGISTER FOR: SUZUKI INDIVIDUAL LESSONS AND/OR GROUP CLASS.
SUZUKI PIANO STUDENTS REGISTER FOR INDIVIDUAL LESSONS ONLY.
MUX 200  SUZUKI VIOLIN AND CELLO GROUPS

Sections 10, 11 and 12 are for violin beginners ages 5-7 or advanced beginners from previous semester. Section 13 is for cello advanced beginners ages 5-7 from previous semester. For violin and cello rentals, contact Stamell Strings at (845) 337-3030 or Joseph Regh Violins at (845) 297-2521, after children are measured on the first class date.

Sections 10 & 11 (12 Sessions) consist of eight Violin Group Sessions and four 30-minute individual lessons with Sara Silva. Section 10 is for new beginners; Section 11 is for advanced beginners from previous semester. Group class dates are Saturdays 1/30, 2/6, 2/20, 3/5, 3/26, 4/9, 4/16, 4/30. Individual lesson dates will be arranged with the instructor.

Section 10 is for Violin New Beginners:

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5123</td>
<td>10 11:00 am - 11:45 am (S)</td>
<td>1/30-4/30</td>
<td>DCC S. Silva</td>
<td>$200</td>
</tr>
</tbody>
</table>

Section 11 is for Violin Advanced Beginners:

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5124</td>
<td>11 9:30 am - 10:15 am (S)</td>
<td>1/30-4/30</td>
<td>DCC S. Silva</td>
<td>$200</td>
</tr>
</tbody>
</table>

Section 12 (8 Sessions) consists of eight Group Sessions for advanced beginner violin students interested in group only or students taking individual lessons with other Suzuki violin instructors.

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5125</td>
<td>12 9:30 am - 10:15 am (S)</td>
<td>1/30-4/30</td>
<td>DCC S. Silva</td>
<td>$100</td>
</tr>
</tbody>
</table>

Section 13 NEW! This section is for Cello Advanced Beginners (12 Sessions). Sessions consist of eight Cello Group Sessions and four 30-minute individual lessons with Jean Vilkelis. Prerequisite: Completion of MUX 199 Section 10. Group class dates are: Saturdays 1/23, 1/30, 2/6, 2/20, 3/5, 3/19, 4/16, 4/30. Individual lesson dates will be arranged with the instructor.

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5234</td>
<td>13 9:30 am - 10:15 am (S)</td>
<td>1/23-4/30</td>
<td>DCC J. Vilkelis</td>
<td>$200</td>
</tr>
</tbody>
</table>

Individual Lessons for Adults and Children

We offer individual lessons on all instruments, voice and acting. Students register for 14 weekly lessons per semester. Lesson times, starting/ending dates and locations will be determined between instructors and students on an individual basis. Smaller lesson packages are available with approval of the instructor. Call Laura G. Doe: (845) 431-8916 for information.

<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
<th>Time</th>
<th>Instructor</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>14/30-minute lessons</td>
<td>$395</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>14/45-minute lessons</td>
<td>$580</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>14/60-minute lessons</td>
<td>$770</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Instructors:

PIANO
Traditional Classical: Ariana Barkeshli, Peter Cody, Richard Devens, Katherine Doe, Ronni Hallman, Carol Losee, Maria Peterson, Beverly Poyer, Janet Salt, Heidi Schnarr, Valentina Shatalova, Marta Waterman, Dennis Yerry
Jazz/Pop/Improvisation: Sean Gallagher, Larry Ham, Marta Waterman, Dennis Yerry
Suzuki Piano: Ariana Barkeshli, Richard Devens, Beverly Poyer, Nettie R. West
Mid/Electronic/Keyboards: Marta Waterman

VIOLIN: Chelsea Hadden, Ronni Hallman, Julie Paradies, Heeja Questad, Sara Silva, Anastasia Solberg, Nettie R. West
JAZZ VIOLIN: Michael Snow

VIOLA: Anastasia Solberg
CELLO: Jean Vilkelis
BASS: Rusty Boris, Lou Pappas
TRUMPET: Sage Boris, James Paradies
FRENCH HORN: James Paradies
TROMBONE: John Knight, Tim Solinger
FLUTE: Lynnette Benner
NATIVE AMERICAN FLUTE: Dennis Yerry
CLARINET: John Knight, Robert Renino, Ina Segnit
BASS CLARINET: Ina Segnit
SAXOPHONE: Christopher Brellochs, Omar Daniels, John Knight, Robert Renino, Ina Segnit
OBEO: Lynnette Benner
BASSOON: John Knight
RECORDER: Ronni Hallman, Ina Segnit
PERCUSSION: Joe Carozza, Eric Wagner

GUITAR: Rusty Boris, Wayne Morrison, David Peters, Dan Stevens, Jeff Yin
BASS GUITAR: Rusty Boris
BANJO: Gary DiGiovanni, Bob Lusk
MANDOLIN: Frank Kara, Dan Stevens
UKULELE: Dan Stevens
HARP: Jeannie Chenette
HARMONICA: David Laks
VOICE: Katherine DeFiglio, Katherine Doe, Samantha Fusco, Liz Gerbi, John Howell, Jacqueline Venable Jordan, Alex Perry, Heidi Schnarr, Erin Stewart, Marta Waterman, Dennis Yerry
COMPOSITION: Peter Cody
ACTING: David DeWitt, Lora Lee Ecobelli

www.sunydutchess.edu/continuingeducation/musicschool/noncreditmusiconstructors.html

To learn more about our instructors, visit:

REGISTER ONLINE AT WWW.SUNYDUTCHESS.EDU/CFWEB 31
Music Theory

MUX 238  INTRODUCTION TO READING MUSIC I & II
(6 Sessions) This course series introduces teenagers and adults to the basics of reading musical notation. Beginning students as well as musicians with limited experience reading sheet music are invited to attend. Topics will include reading the bass and treble clefs, key signatures, intervals, scales, triads, commonly used vocabulary and articulation marks. This course contains a brief introduction to music theory, ear training and sight singing. The content and pacing of the class will be tailored to the interests and abilities of those who attend. Materials: Master Theory by Charles S. Peters and Paul Yoder, Books 1 and 2.

Section 26 is a 6-week continuation course for those who completed Section 25 or with permission of the instructor.

Guitar

MUX 502  INTRODUCTION TO GUITAR FOR BEGINNERS (ADULTS AND KIDS)
(10 Sessions) Learn the basics of playing guitar: chords, strumming, finger-picking, how to play solos, fundamentals of music and technique. Lots of “hands-on” experience in a variety of styles, including Alternative, Folk, Blues, Pop, Classical and Flamenco. You will finish this course able to play simple tunes and chords. Students must bring their own guitar or contact JacobsMusicOnline.com at (845) 691-2701 for guitar purchase and rental information. No class on 2/15.

Section 10 is for ages 13 to adult

Section 11 is for ages 9-12

Section 12 is for ages 6-8.

MUX 515  POPULAR GUITAR STYLES ENSEMBLE (ADVANCED BEGINNER)
(10 Sessions) This class is for guitarists looking to gain experience playing popular songs with a group. Classic rock, alternative rock, pop and other styles geared to the interests of the class members will be explored with expansion on the rhythm, strumming, lead and fingerpicking techniques covered in the adult Introduction to Guitar class.

Section 10 is for ages 13 to adult

Section 11 is for ages 9-12

Section 12 is for ages 6-8.

MUX 516  INTRODUCTION TO CLASSICAL GUITAR (ADVANCED BEGINNER)
(10 Sessions) Learn how to read staff notation on guitar using finger style classical guitar technique. Some Spanish Flamenco guitar techniques also will be explored. Class will focus on both solo and ensemble music using staff notation.

Section 10 is for ages 13 to adult

Section 11 is for ages 9-12

Section 12 is for ages 6-8.

MUX 520  GUITAR PERFORMANCE ENSEMBLE FOR INTERMEDIATE TO ADVANCED PLAYERS
(10 Sessions) Styles of music range from classical to popular and are geared toward the interests of the class members. The first part of class is spent warming up and playing music together. During the second half, topics pertaining to performance such as mental preparation and overcoming stage fright are covered. Students also will have plenty of time to gain performance experience in a friendly and supportive environment. Ability to read rhythms from whole to eighth notes is required. Guitarists should be familiar with all notes in first position. Electric, acoustic and classical guitarists are all welcome as well as singing guitarists. Bass players welcome too!

Section 26 is a 6-week continuation course for those who completed Section 25 or with permission of the instructor.

Chamber Music

Chamber music is a form of classical music written for a small group of instruments usually with one performer to a part. Because of its intimate nature, chamber music has been described as “the music of friends.” Playing chamber music requires special skills which are different from the skills required for playing solo or symphonic works.

All ages and instruments are welcome. Form your own group with a minimum of two people and set your own schedule with one of our professional coaches. Most groups meet for six sessions, concluding with an optional performance.

Interested students, please call Laura G. Doe, Music School director, at (845) 431-8916.
Jazz and Rock

MUX 540  JAZZ ENSEMBLE
(10 Sessions) Explore the world of jazz improvisation with an ensemble. Students will increase technical facility on their instrument while achieving interactive ensemble playing, including harmonic and rhythmic exploration. Available to intermediate and advanced players of any instrument, from junior high school age through adult. Interested new students, please call Laura G. Doe, Music School director, at (845) 431-8916. Section 25 is for beginners and returning beginners; Section 26 is for advanced students. No class 2/22.

5134  25  7:00 pm – 8:00 pm  (M)  1/11-3/21  SP  D. Yerry  $210
5135  26  8:00 pm – 9:00 pm  (M)  1/11-3/21  SP  D. Yerry  $210

MUX 504  ZEN AND THE ART OF GUITAR SOLOING (Ages 18 and up)  NEW!
(4 Sessions) The secret is out! You can learn the art of creating solos on guitar or bass that will keep the attention of listeners and fellow musicians. You will learn the art of melodic development used by classical composers and jazz musicians. Hint: it’s not about speed. Intermediate guitar or bass skills helpful. Open-minded advanced players or enthusiastic beginners welcome.

5136  25  5:45 pm – 6:45 pm  (R)  2/4-2/25  SP  R. Boris  $70

Vocal Group Classes

MUX 601  LET'S SING!  (Ages 5-8)
(10 Sessions) Children will experience the joy of singing in a group setting. Using creative play and exciting songs, they will learn basic singing techniques including pitch matching, breath support and body awareness.

5137  10  1:00 pm – 1:45 pm  (S)  1/30-4/2  DCC  K. Libertino  $140

MUX 602  KIDS SING MUSICAL THEATER  (Ages 9-12)
(10 Sessions) Students will develop singing technique, acting and stage presence while learning Broadway songs in a group setting.

5138  10  2:30 pm – 3:30 pm  (S)  1/16-3/19  DCC  H. Schnarr  $165

MUX 607  MUSICAL THEATER AUDITION TECHNIQUES  (Ages 16 - adult)
(5 Sessions) Scared of auditions? This course will give you the tools to walk into your next audition feeling confident. Topics covered include appropriate audition material, expanding your “book,” how to act the song, headshot and resume, and learning how to make confident choices. No class 2/16.

5140  25  6:00 pm – 7:30 pm  (T)  1/26-3/19  SP  E. Stewart  $140

MUX 613  VOCAL TECHNIQUE FOR ADULTS
(6 Sessions) Good vocal technique begins with the fundamentals. In an atmosphere of safety and respect, we will work on the breathing and body support that will inform your singing for the rest of your life. Beginners to advanced singers are welcome.

5139  10  7:30 pm – 9:00 pm  (M)  2/22-3/28  DCC  J. Venable Jordan  $160

MUX 779  ACTING THE SONG  (Ages 16 and up)  NEW!
(5 Sessions) This course applies the development of acting skills to musical performance by balancing vocal technique with interpretation. Learn how to break down a song, find key moments, connect to the character more deeply, and act a song without compromising musicality.

5141  25  6:00 pm – 7:30 pm  (T)  3/22-4/19  SP  E. Stewart  $140

Theatre Group Class

MUX 771  DISCOVER THE ACTOR INSIDE  (Ages 18 and up)  NEW!
(8 Sessions) This technique course will focus on building a solid foundation in the art of acting. Students will concentrate on monologues, character work and scene study. Audition and cold-reading skills also will be offered. Rehearsal with a scene partner outside of class is required. The class will culminate in an open workshop production.

5142  10  11:00 am – 1:00 pm  (S)  2/13-4/2  DCC  L. Ecobelli  $255

See page 29 for early childhood singing.
Group Instrumental Classes

MUX 621 BEGINNING VIOLIN FOR ADULTS
(10 Sessions) Have you always wanted to play the violin? Or are you someone who played as a child and longs to return to the instrument? This class is for adult beginners and those wishing to go back to the beginning. Section 10 is for new beginners; Section 11 is for continuing students who completed section 10. Materials: “Suzuki Violin Book, Volume 1” and “2000 Essential Elements Book 1.” For violin rentals, contact Stamell Strings at (845) 337-3030 or Joseph Regh Violins at (845) 297-2521. No classes on 1/26, 2/16, 3/8

5143 10 4:30 pm – 5:30 pm (T) 1/12-4/5 DCC H. Questad $200
5145 11 7:30 pm – 8:30 pm (T) 1/12-4/5 DCC H. Questad $200

MUX 622 INTERMEDIATE VIOLIN FOR ADULTS
(10 Sessions) This class is for students who have completed MUX621 or have studied violin in the past and currently play at an advanced beginner to intermediate level. Materials: “Suzuki Violin Book, Volumes 2 and 3” and “2000 Essential Elements, Book 2.” No classes on 1/26, 2/16, 3/8.

5146 10 6:30 pm – 7:30 pm (T) 1/12-4/5 DCC H. Questad $200

MUX 628 ADVANCED VIOLIN FOR ADULTS
(10 Sessions) Would you like to improve your violin playing with others? Are you yearning to learn how to do vibrato for better tone? This class is for your enjoyment and refinement of your violin playing. Materials: “Suzuki Violin Book, Volumes 4 and 5,” and “2000 Essential Elements, Book 3.” No classes on 1/26, 2/16, 3/8.

5148 10 5:30 pm – 6:30 pm (T) 1/12-4/5 DCC H. Questad $200

MUX 630 CELLO ENSEMBLE FOR ADULTS (BEGINNER AND INTERMEDIATE)
(6 sessions) What is better than the sound of one cello? The sound of three or more cellos! This course is open to both current and new adult cello students at the advanced beginner/intermediate level. This ensemble is for students with a basic technical foundation, ability to play in different key signatures, and proficiency shifting to 1st, 2nd and 3rd position. Students will gain ensemble playing skills, and experience playing classical repertoire. Class dates are: 2/3, 2/17, 3/2, 3/30, 4/13, 4/27

5235 70 3:30 pm – 4:30 pm (W) 2/3-4/27 Studio J. Vilkelis $120

MUX 517 MANDOLIN FOR BEGINNERS (AGES 10-ADULT)
(10 Sessions) The mandolin has found a home in many styles of music: folk, rock, bluegrass, swing, classical, and jazz. Beginning students will learn tuning, chords, scales, strumming and songs. Guitarists will find that mandolin rhythm skills complement their existing technique.

5147 10 5:45 pm – 6:30 pm (F) 2/19-4/22 DCC D. Stevens $140

MUX 660 UKULELE FOR AGES 10-ADULT
(10 Sessions) Enjoy discovering the basics of playing this accessible and fun instrument. We will learn tuning, chords, scales, strumming and songs. Section 10 is for beginners; Section 11 is for intermediate players

5148 10 5:00 pm – 5:45 pm (F) 2/19-4/22 DCC D. Stevens $140
5149 11 7:00 pm – 7:45 pm (F) 2/19-4/22 DCC D. Stevens $140

See page 29 for early childhood instrumental classes.
See page 32 for group guitar classes.

MUSIC SCHOOL POLICIES AND PROCEDURES:
Missed Lessons And Tardiness

GROUP CLASSES: It is not possible to make up lost instruction for a lack of class attendance. There are no make-up classes unless the class is canceled by the instructor or the college. No portion of the tuition is refundable.

INDIVIDUAL LESSONS: Care should be taken to attend all scheduled lessons. While our teachers make every effort to reschedule lessons that are canceled in advance, this is not always possible and teachers are not obligated to arrange make-up lessons. Make-ups are not possible for lessons canceled with less than 24-hour notice, for no-shows or for canceled make-ups. Teachers do not teach beyond the scheduled time or make-up any lesson time if a student is late. If a teacher cancels a lesson or is late, make-up lessons or additional times are arranged. No make-up lessons are to be scheduled past the end of the semester.

Please see page 36 for additional policy information.
Registration Acknowledgment
Each registrant will receive a receipt and schedule. The College may cancel any course that lacks sufficient enrollment. When the decision is made to cancel a course, cancellation notices will be sent to all registrants.

Classroom Assignments
On the Friday before your class begins, go to sunydutchess.edu/cfweb and click on the class locations link under Continuing Education or call 431-8001.

Books and Supplies
Please read the course description. If there is a requirement to purchase books and/or supplies in addition to the tuition charge, it will be noted in the course description. Books may be purchased from the bookstore.

Tuition Refund Policy
Refunds for non-credit courses will be given if requested prior to the end of the business day before the course starts. A $10 ($20 for Summer Academies) processing fee will be deducted from this refund. Full refunds will be given for all courses that are canceled by the College.

Senior Citizen Tuition Policy
Individuals 65 or older may register for a non-credit course for half of the published tuition. A picture ID with your birth date must be presented or mailed at the time of the first registration. NOTE: SENIOR CITIZEN TUITION PROGRAM CANNOT BE USED FOR PRIVATE MUSIC LESSONS OR ONLINE COURSES.

Directory Information / Release of Information
Personally identifiable information is not given out without the student’s written authorization unless it is directory information. Directory information consists of name, email, dates of attendance and enrollment status. If a student does not wish directory information released, he/she must submit a written request to the Office of the Registrar before the beginning of each semester.

Disabled Persons
ACCES-VR (Adult Career and Continuing Education Services-Vocational Rehabilitation) may provide tuition assistance for eligible individuals for certain programs. For more information visit www.acces.nysed.gov/vr.

Our Community, Our College.
OUR FUTURE.

VISION
Dutchess Community College aspires to be an innovative, transformative community of learners that promotes exemplary student success.

MISSION
Dutchess Community College offers educational opportunities that prepare individuals to realize their full potential and contribute to a diverse and global society.

COMMUNITY SERVICES ADMINISTRATION
Virginia Stoellf, Dean of Community Services and Special Programs
Tim Vermillion, Assistant Dean
Troy Adams, Assistant Dean
Laura G. Doe, Director, DCC Music School
Keelin Mullen, Asst. EMS Coordinator
Michael Hill, DDP Coordinator

Staff: Margie Cooper, Grace Diaz, Nancy Fitzpatrick, Bonnie Goodrich, Maryann Kayes, Cheryl Medeiros, Barbara Mosher, Lynette Patrice and Carol Walker

The College does not discriminate on the basis of race, color, gender, religion, national origin, disability or sexual orientation.

The college reserves the right to make substitutions for instructors listed in this brochure without prior notice.
**Registration**

**By Phone:** If you hold a Discover, MasterCard, American Express or VISA call the Registration Hotline: (845) 431-8910, 8 am - 8 pm, Monday - Thursday and 8 am to 5 pm, Friday.

**Online:** sunydutchess.edu/cfweb

**By Fax:** If you are registering by credit card with a Discover, MasterCard, American Express or VISA, we can accept your course registration by Fax. Send Fax of completed registration form to (845) 431-8988.

**By Mail:** Complete Registration Form and return with check, money order, or credit card information to: Office of Community Services, Dutchess Community College, 53 Pendell Road, Poughkeepsie, NY 12601

**In Person:** Office of Community Services, Bowne Hall, Room 118, Monday - Thursday, 8 am - 8 pm and Friday, 8 am to 5 pm Call (845) 431-8910 for information.

**Notes**
- Please use one registration form per person.
- Duplicate the registration form if needed.
- Please write Course Number(s) on checks or list Course Number(s) on purchase orders and vouchers.
- If you have paid your tuition, report to class even though you may not have received an acknowledgment from our business office.

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**Mail form and tuition payable to:**

Dutchess Community College c/o Office of Community Services
53 Pendell Road, Poughkeepsie, NY 12601
(845) 431-8910 FAX (845) 431-8988

**PLEASE PRINT USE FULL LEGAL NAME**

<table>
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<tr>
<th>MANDATORY INFORMATION</th>
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| DCC ID# (If available) A_________________________________ *
| Birthdate: ___-___-___ ___ |
| Name Last ________________________________ *First ____________________ *M.I. _____ |
| *Name First Middle Last |
| Street _______________________________ *City/Town __________________ *State ____ *Zip ______ |
| County ___________________ Phone (Home)____________________ *(Cell) _____________________ |
| Email ____________________ |

Have you ever taken a credit or non-credit course at DCC before?  Yes  No

**Method of Payment:**  Voucher (Attach)  Check  P.O.(#)_______  Cash  Money Order  Charge Card

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<th>SECTION</th>
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Signature__________________________ TOTAL _________

**TO PAY BY CREDIT CARD COMPLETE THE FOLLOWING:**

I, [Card Holder Name] ____________________________________________

authorize DCC to charge $ ____________________________

Account Used:  MASTERCARD  VISA  DISCOVER  AMERICAN EXPRESS  Security Code: ___________

Account #__________________________ Exp. Date: ____________

Authorized Signature: ____________________________ Date: ____________

**DEMOGRAPHIC INFORMATION**

- *Gender:  Male  Female  Are you Hispanic/Latino?  Yes  No*

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<th>If Hispanic/Latino, is your background (select one):  Central American  Dominican Mexican  Puerto Rican  South American Other Hispanic/Latino</th>
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What career path is right for me?

Ask Career Coach!

DCC offers a FREE online career advisor to help you find a satisfying career. DCC’s Career Coach looks at current and local data on wages, employment, job postings and education/training opportunities, so you’ll receive up-to-date and reliable career advice. Get started on your future today!

www.sunydutchess.edu/careercoach