ACT Center
Dutchess Community College

ACADEMIC CAREER & TRANSFER CENTER

• PHONE: (845) 431-8600
• EMAIL: ACT@SUNYDUTCHESS.EDU
Office Hours

*Keep an eye on our webpage for up-to-date hours*
*Walk-in hours typically cut off 1.5 hours before our office closes*

- Mondays-Thursdays (8:30am to 5:00pm)
- Fridays (10:30am to 4:30pm)

Location: SSB 301 (3rd floor)
Phone: (845) 431-8600
Email: act@sunydutchess.edu
ACT CENTER

**Academic**
- Course registration
- Developing educational plans

**Career**
- Resume building
- Job search
- Career exploration

**Transfer**
- Applying for other colleges
- Researching schools
What is an Academic Coach?
- Provide academic guidance/support
- Mentor throughout time at DCC
- Coach assigned based on major
What do I do at the ACT Center?

- Registration (PIN Number)
- Degree Planning
- Graduation Application
- Withdrawals
- Transfer Assistance
- Career Counseling
Virtual Meetings: (Zoom, Email or Phone)
- Zoom: https://www.suny dutchess.edu/dropin

On-Campus Meetings: (ACT Center)
- Office located in Student Services Building
- 3rd Floor - Room SSB 301

You can schedule a meeting through Starfish or email. Walk-Ins may be available, but first speak with your advisor.
Visit our web page for:
- Overview of services
- Events and announcements
- Contact for staff members
- Various helpful guides
- Google: “DCC ACT Center”
Check your email DAILY

- all offices will contact through this email
- you will be held responsible for messages regardless of whether you open the message

Download the Outlook App on your Phone

- set ‘notifications’ to receive alerts like a text

CHECK YOUR DCC EMAIL
Scheduling Appointments
- update contact information
- you may or may not have an assigned advisor

Address faculty feedback
- respond to email & meet with advisor ASAP

Reach out for Help
- You can raise a flag to ask for help

WHAT IS STARFISH?
Gives a progress report of what courses you have left to graduate

1. Worksheet (view your current progress)
2. “What If” (explore alternate degrees)
3. Plans (develop a plan with your advisor)
4. GPA Calculator

preview course options for future semesters

*Find a how-to video on our website*
- Google: “DCC ACT Center”
DegreeWorks tool for helping manage progress towards degree
Math & Science Center
- Offer drop-in tutoring in-person and on Zoom for Accounting, Astronomy, Biology, Chemistry, Computer Information Systems, Computer Science, Mathematics, Nursing Math, Physics, and Weather/Climate courses
- Located in the Washington Center
- Google: “DCC Math & Science Center”

Writing Center
- Offer writing assistance in-person, on Zoom and via email
- Located in Hudson Hall
- Google: “DCC Writing Center”
Graduation Requirements

1. Must complete all credit/course requirements for designated major
2. Required to achieve at least a 2.0 GPA
3. Fill out a graduation application with your advisor during your last semester

Think ahead
- be mindful of your degree progress; look into the sequence of pre-requisites to stay on track
- ensure you are following the degree requirements of the college catalog you matriculated under
- if you choose to change your major, you MUST meet with your advisor to fill out the form
TRANSFER WORKSHOPS

Transfer Applications
- Tuesday, September 20th
- Tuesday, March 7th

Transfer 101
- Tuesday, September 13th
- Tuesday, September 27th
- Tuesday, October 11th
- Tuesday, November 1st
- Tuesday, November 15th

Transfer Scholarships
- Tuesday, November 17th
- Tuesday, February 28th
TRANSFER FAIR

TUESDAY, NOVEMBER 8TH

- 60+ colleges will be attended
- SUNY, CUNY and many private colleges
- Opportunity to talk face-to-face with Transfer Admissions specialists
September 12th - last day to drop a course
September 27th - start of most late start courses

Winter registration begins in early October
Spring registration begins late October

November 4th - last day to withdraw (from a FULL SEMESTER COURSE)

December 10th - end of fall 2022 semester
QUESTIONS?

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Email  act@suny dutchess.edu
Zoom  https://www.suny dutchess.edu/dropin