

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approval of Agenda
- V. Public Comment
- VI. Consideration of Minutes for Meeting held on July 25, 2023
- VII. COMMITTEE REPORTS
 - A. Academic & Student Affairs (L. Gharthey, Chair)
 1. Approval of the Reaffirmation of the Antibullying Policy (Res #2023-42)
 2. Approval of the Reaffirmation of the Social Media Policy (Res # 2023-43)
 3. Approval of the Reaffirmation of the Mandatory Reporting and Prevention of Child Sexual Abuse Policy (Res # 2023-44)
 - B. Board Policy (I. Guzman, Chair)
 1. Approval of the Reaffirmation of the Antibullying Policy (Res #2023-42)
 2. Approval of the Reaffirmation of the Social Media Policy (Res # 2023-43)
 3. Approval of the Reaffirmation of the Mandatory Reporting and Prevention of Child Sexual Abuse Policy (Res # 2023-44)
 - C. Finance & Facilities (S. Caswell, Chair)
 1. Approval of RFP for Auditing Services (Res # 2023-45)
 - D. Personnel and Community Relations (A. Flesland)
 1. Approval of One-time Payment for President Peter Jordan (Res. # 2023-46)
- VIII. Report of the Student Trustee
- IX. Report of the Chairperson
- X. Report of the President
- XI. Other Business
- XII. Date of Next Meeting – **September 19, 2023**
- XIII. Adjournment

DUTCHESS COMMUNITY COLLEGE
Minutes
Board of Trustees Meeting
July 25, 2023

Trustees Present: Mr. Michael Francis Dupree, Chair; Mr. Frank Castella, Mr. Stephen Caswell, Ms. Darrah Cloud, Ms. Angela Flesland, Mr. Ibis Guzman, Ms. Linda Pratt, Ms. Maya Chinkan and Dr. Peter Grant Jordan
President

Absent: Ms. Lisa Gharthey

I. The meeting was called to order at 7:10p.m. by Chairperson Dupree.

II. Ms. Chinkan led the Pledge of Allegiance.

III. Roll Call by Ms. Ponticello, quorum present.

IV. Approval of Agenda:

Upon motion made by Ms. Flesland, seconded by Mr. Guzman, voted on and duly carried, the agenda was approved as distributed.

V. Public Comment

There were no requests to address the Board.

VI. Consideration of Minutes of Meeting held on July 25, 2023:

Upon motion made by Ms. Cloud, seconded by Ms. Pratt, voted on and duly carried, the minutes were approved as distributed.

VII. COMMITTEE REPORTS

Chairperson Dupree noted for the minutes that all of the resolutions that are presented to the Board for approval are reviewed and discussed at committee meetings prior to the Board meeting.

A. Board Policy (S. Caswell)

Mr. Guzman provided the Board with a summary of items discussed at the last Board Policy Committee meeting held on July 17, 2023.

1. Approval of the Reaffirmation of Accommodative Services Policy
(Res #2023-34)

I. Guzman offers the following resolution and moves its adoption:

WHEREAS, in keeping with good governance practices, the Board of Trustees Policy Committee reviews Board and College administrative policies on a regular basis, and

WHEREAS, based upon this review, the Policy Committee has determined that the Accommodative Services Policy should be reaffirmed and remain in effect, now, therefore be it

RESOLVED, that, based upon the recommendations of the Policy Committee, the aforementioned Accommodative Services Policy is hereby reaffirmed and is to remain in effect, and be it

FURTHER RESOLVED, that the Board reconsider this policy again within five years or earlier should it be determined revisions are needed prior to the scheduled review date.

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Seconded by F. Castella

Motion Carried Unanimously

2. Approval of the Reaffirmation of Workplace Violence Prevention Policy (Res # 2023-35)

I. Guzman offers the following resolution and moves its adoption:

WHEREAS, in keeping with good governance practices, the Board of Trustees Policy Committee reviews Board and College administrative policies on a regular basis, and

WHEREAS, based upon this review, the Policy Committee has determined that the Workplace Violence Prevention Policy should be reaffirmed and remain in effect, now therefore, be it

RESOLVED, that, based upon the recommendations of the Policy Committee, the aforementioned Workplace Prevention Policy is hereby reaffirmed and is to remain in effect, and be it

FURTHER RESOLVED, that the Board reconsider this policy again within five years or earlier should it be determined revisions are needed prior to the scheduled review date.

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Seconded by A. Flesland

Motion Carried Unanimously

3. Approval of the Revised Academic Integrity Policy (Res # 2023-36)

I. Guzman offers the following resolution and moves its adoption:

WHEREAS, in keeping with good governance practices, the Board of Trustees Policy Committee reviews Board and College administrative policies on a regular basis, and

WHEREAS, based upon this review and input from the members of the Board of Trustees, the Policy Committee has determined that the policy on Academic Integrity needs to be revised, now, therefore, be it

RESOLVED, that, based upon the recommendation of the Policy Committee and review by the Board of Trustees, the revised policy on Academic Integrity, which is attached and shall be made part of the official minutes of this meeting, is hereby approved, and be it

FURTHER RESOLVED, that this policy shall be effective immediately, and, be it

FURTHER RESOLVED, that the Board reconsider this policy again within five years or earlier should it be determined revisions are needed prior to the scheduled review date.

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Seconded by F. Castella

Motion Carried Unanimously

B. Finance & Facilities (S. Appel, Chair)

Mr. Caswell provided the Board with a summary of items discussed at the last Finance & Facilities Committee meeting on July 17, 2023.

1. Approval of Amended Resolution for 2023-24 Proposed Operating Budget (Res # 2023-37)

S. Caswell offers the following resolution and moves its adoption:

WHEREAS, the Board of Trustees voted on and approved the proposed Annual Operating Budget for Fiscal Year 2023-2024 by resolution # 2023-32, and

WHEREAS, the College President recommends a revision in the previously approved local sponsor funding request from the County of Dutchess, and

WHEREAS, the Annual Operating Budget Request of Dutchess Community College for the period September 1, 2023 through August 31, 2024 has been developed in accordance with guidelines furnished by the State University of New York, therefore, be it

RESOLVED, that the amended Operating Budget for Dutchess Community College for the fiscal year September 1, 2023 through August 31, 2024, in the amount of \$65,109,244 with a reduction in anticipated funding from the County of Dutchess by appropriation from fiscal year 2024 of \$17,123,656, is hereby approved.

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Seconded by L. Pratt

Motion Carried Unanimously

- 2. Approval of the Five-Year Capital Project Plan for the period of 2023-2028 (Res # 2023-38)

S. Caswell offers the following resolution and moves its adoption:

WHEREAS, the County of Dutchess and the State University of New York require the submission of a project list and estimated costs of capital construction and improvement projects for a five-year period, and

WHEREAS, the educational, administrative and support needs for rehabilitation, preservation and improvement of facilities have been reviewed through the Academic and Facilities Master Plan, Our Next 10, and the Master Plan recommended the specific projects and priorities as indicated on the attached list, now, therefore, be it

RESOLVED, that the campus facilities projects listed on the attached document, which is to be made part of the minutes of this meeting, are hereby approved as Dutchess Community College’s Five-year Capital Projects Plan for the period 2024-2028.

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Seconded by F. Castella

Motion Carried Unanimously

- 3. Approval of Bid Awarded to Horizon Striping, LLC (Res # 2023-39)

S. Caswell offers the following resolution and moves its adoption:

WHEREAS, the Parking lot Striping and Marking has been determined to be necessary to maintain a safe environment, and

WHEREAS, bids for the Parking Lot Striping were duly advertised and requested for the Parking Lot Striping and Marking, and

WHEREAS, bids were received as a result of the solicitation and were publicly opened and read aloud at 3:00 pm, on March 22, 2023, and

WHEREAS, vendors provided bid prices as shown on the tabulation sheet attached to this resolution, and

WHEREAS, the low bid received meets the required specifications, now, therefore, be it

RESOLVED, that the bid received for the Parking Lot Striping, Base Bid Lot “E” with Option 1 Lot “D” and Option 2 Lot “A”, in accordance with the specifications, be awarded to Horizon Striping, LLC. Wappingers Falls NY, in the amount of \$17,850.00.

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Seconded by L.Pratt

Motion Carried Unanimously

C. Personnel & Community Relations (A. Flesland, Chair)

Ms. Flesland provided the Board with a summary of items discussed at the last Personnel & Community Relations Committee meeting held on July 6, 2023.

1. Approval of Professional Staff Title (Res # 2023-40)

A. Flesland offered the following resolution and moved its adoption:

WHEREAS, it has been determined that, to meet the needs of the College, the following new titles need to be created:

Coordinator, Mechatronics Programming (full-time)

WHEREAS, Section 35 of the Civil Service Law requires that title determination of positions in the professional service be made by the Board of Trustees, now, therefore, be it

RESOLVED, that, approval is hereby given to create the aforementioned title of Coordinator, Mechatronics Programming (full-time).

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Seconded by I. Guzman

Motion Carried Unanimously

2. Approval of Board Meeting Dates for the 2023-24 Academic School Year (Res #2023-41)

A. Flesland offered the following resolution and moved its adoption:

BE IT RESOLVED, that, based upon the recommendation of the President of the College, the attached list of Board Meeting dates for 2023-2024, which shall be made part of the official minutes of this meeting, is hereby approved.

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Seconded by L. Pratt

Motion Carried Unanimously

VIII. Report of the Student Trustee

Ms. Chinkan introduced herself to the Board and College Community and discussed what she is currently studying and the number of years she has been at DCC.

IX. Report of the Chairperson

Chairman Dupree highlighted college-wide activities for the month of July 2023.

Chairman Dupree announced the retirement of Trustee Sheila Appel and thanked her for her service to Dutchess Community College.

Upon motion made by Chairman Dupree, seconded by Ms. Flesland voted on and duly carried, the agenda was amended to include resolution 2023-42, a resolution of commendation to Sheila U. Appel up her retirement from the Board.

M. Dupree offered the following resolution and moved its adoption:

WHEREAS, Ms. Sheila U. Appel is retiring from the Board of Trustees of Dutchess Community College after more than six years of distinguished service, and

WHEREAS, during her tenure as a member of the Board from 2017 to 2023, Ms. Appel served with honor and distinction and has been both an outstanding representative of the Board and a distinguished alumna of the College, and

WHEREAS, Ms. Appel has served in several leadership positions, including Vice-Chair of the Board, Chair of the Finance and Facilities Committee, Chair of the most recent Presidential Search Committee, and member of the Dutchess Community College Foundation Board of Directors, and

WHEREAS, Ms. Appel provided guidance and support to current and past Presidents of Dutchess Community College and to her fellow Board members, and

WHEREAS, upon her retirement, the Board of Trustees wishes to recognize and commend Ms. Appel for her dedicated and devoted service as a member of the Board of Trustees, now, therefore, be it

RESOLVED, that the Board of Trustees hereby extends its appreciation to Ms. Appel for her dedication and commitment to the excellence of Dutchess Community College, and be it

FURTHER RESOLVED, that the Board of Trustees hereby approves this resolution on the occasion of Ms. Appel’s retirement from the Board in recognition of her exemplary service to Dutchess Community College, and be it

FURTHER RESOLVED that, the Board of Trustees hereby grants Ms. Appel the status of Trustee Emeritus.

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Seconded by A. Flesland

Motion Carried Unanimously

X. Report of the President

President Jordan reported on the Middle States Accreditation. DCC will now be considered for reaccreditation when the Commission meeting in November 2023.

XI. Other Business

There was none.

XII. Date of Next Meeting

The next meeting of the Board of Trustees will be held on August 22, 2023 at 7:00 p.m.

XIII. Adjournment

There being no further business to discuss, a motion was made by Ms. Cloud, seconded by Mr. Guzman, voted on, and duly carried, to adjourn the meeting. The meeting adjourned at 7:37 p.m.

Respectfully submitted,

Joia Ponticello
Executive Assistant

VI.

Board Policy

1. Reaffirmation of the Antibullying Policy (Res #. 2023-42)

Upon a review of the policy related to Antibullying, the Board Policy Committee is recommending that this policy be reaffirmed.

2. Reaffirmation of the Social Media Policy (Res. # 2023-43)

Upon a review of the policy related to Social Media, the Board Policy Committee is recommending that this policy be reaffirmed.

3. Reaffirmation of the policy related to Mandatory Reporting and Prevention of Child Sexual Abuse Policy (Res. # 2023-44)

Upon a review of the policy related to the Mandatory Reporting and Prevention of Child Sexual Abuse Policy, the Board Policy Committee is recommending that this policy be reaffirmed.

Finance and Facilities

1. Approval of RFP for Auditing Services (Res. # 2023-45)

A Request for Proposal (RFP) for auditing services was issued for fiscal years 2023-2024. The audits will include all financial and compliance audits of Federal grants awarded to the College for program periods ending within the year specified, student financial aid funds, capital and plant funds.

Three responses were received. Based upon an evaluation of the proposals, it is recommended that the firm of Bonadio & Co. LLP be awarded a one-year contract for fiscal year 2023-2024, in the amount of \$50,000.00,

Personnel and Community Relations

1. Approval of One-time Payment for President Peter Jordan (Res. # 2023-46)

In recognition of an outstanding job done by President Peter Jordan during his first year at Dutchess Community College, it is recommended that the Board approve a one-time payment of \$50,000 paid to President Jordan.

RESOLUTION NO. 2023-42

Board of Trustees, Dutchess Community College
August 22, 2023

_____ offers the following resolution and moves its adoption:

WHEREAS, in keeping with good governance practices, the Board of Trustees Policy Committee reviews Board and College administrative policies on a regular basis, and

WHEREAS, based upon this review, the Policy Committee has determined that the Antibullying Policy should be reaffirmed and remain in effect, now, therefore be it

RESOLVED, that, based upon the recommendations of the Policy Committee, the aforementioned Antibullying Policy is hereby reaffirmed and is to remain in effect, and be it

FURTHER RESOLVED, that the Board reconsider this policy again within five years or earlier should it be determined revisions are needed prior to the scheduled review date.

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Seconded by _____

Anti-bullying Policy

Dutchess Community College is committed to maintaining an educational and work environment in which every member of the college community conducts himself/herself in a manner that demonstrates proper regard for the rights and welfare of others. Everyone, including students, employees, and visitors are entitled to be treated with respect and dignity.

Bullying is defined as the aggressive and hostile acts of an individual or group of individuals that are intended to humiliate, mentally or physically injure or intimidate, and/or control another individual or groups of individuals.

Such aggressive and hostile acts can occur as a single, severe incident or repeated incidents, and may manifest in the following forms:

- Physical bullying includes pushing, shoving, kicking, poking, and/or tripping another; assaulting or threatening a physical assault; damaging a person's work area or personal property; and/or damaging or destroying a person's work product.
- Verbal/written bullying includes ridiculing, insulting or maligning a person, either verbally or in writing; addressing abusive, threatening, derogatory or offensive remarks to a person; and/or attempting to exploit an individual's known intellectual or physical vulnerabilities.
- Non-verbal bullying includes directing threatening gestures toward a person or invading personal space after being asked to move or step away.
- Cyberbullying is defined as bullying an individual using any current or future electronic form, including, but not limited to, the Internet, email, social media, interactive and digital technologies, or mobile phones.
- Racist bullying is defined as racial taunts, graffiti or gestures, or refusal to work with another because they are of a different culture, color, ethnicity, nationality or race.
- Sexual bullying is defined as unwanted physical contact or sexually abusive comments.
- Homophobic (gender and sexual orientation) bullying is defined as bullying usually aimed at gay, lesbian, bisexual and transgender people, or those perceived to be; or those with gay, lesbian, bisexual or transgender relatives/friends; the use of generic insults related to gender and/or sexual orientation.
- Stalking is defined as continued unwanted attention through personal contact (directly with you or through your friends and family), telephone calls, letters, emails, text messages, internet chat rooms.

Bullying of any kind is strictly prohibited whether or not it occurs on campus, or at a college-controlled property; at any college function, event or activity.

Violation of this policy by an employee will result in disciplinary action consistent with applicable laws and/or collective bargaining agreements.

Attachment to Board of Trustees Resolution #2019-34, dated March 26, 2019

RESOLUTION NO. 2023-44

Board of Trustees, Dutchess Community College
August 22, 2023

_____ offers the following resolution and moves its adoption:

WHEREAS, in keeping with good governance practices, the Board of Trustees Policy Committee reviews Board and College administrative policies on a regular basis, and

WHEREAS, based upon this review, the Policy Committee has determined that the Social Media Policy should be reaffirmed and remain in effect, now, therefore be it

RESOLVED, that, based upon the recommendations of the Policy Committee, the aforementioned Social Media Policy is hereby reaffirmed and is to remain in effect, and be it

FURTHER RESOLVED, that the Board reconsider this policy again within five years or earlier should it be determined revisions are needed prior to the scheduled review date.

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Seconded by _____

Social Media Policy

The College acknowledges that social media is an important and influential method for communicating ideas, information and issues, and recognizes the value in participating in social media as part of its educational mission and improved communication with its constituents. Therefore, the Board of Trustees has established this policy, which is not limited to any specific social media format, to provide guidance in the appropriate creation, use and oversight by faculty staff, and students as it relates to communications through social media.

Responsibilities

Each Vice President and Division Head or designee is responsible for implementing control procedures and monitoring adherence to this policy within his/her division. The Vice President or Department Head must also designate an Account Administrator for each authorized Social Media account/site who will be responsible for managing the daily activities of the account/site and ensuring that content placed on College-related Social Media sites complies with this policy.

The Office of Communications and Public Relations has overall responsibility for authorizing Social Media accounts/sites and for the monitoring of Social Media communications. The director of the Office of Communications and Public Relations, as well as the writer/editor, will be named as account administrators. Although the College is not responsible for monitoring or pre-approving content posted on its Social Media sites, the Office of Communications and Public Relations, at its discretion can review site content, remove offending content deemed in violation of this policy, close the account/site, and take appropriate action as necessary and notify the Account Administrator of such action.

Offending content includes, but is not necessarily limited to, posts or comments that are obscene, discriminatory, harassing, contain threats of violence, abusive, include profanity, are pornographic or that contain nudity or gratuitous violence, spam or advertising, or unrelated to the content or information. The Office of Communications and Public Relations also reserves the right to remove posts or comments that violate applicable laws including, but not limited to, copyright and trademark, and/or violate College policy.

Definitions

Social Media – Web-based and mobile technologies that enable our community to share content, inspiration, and exchange user-generated ideas and conversation. The tools and platforms applicable under this policy include, but are not limited to: Facebook, Instagram, Snapchat, Twitter, YouTube, LinkedIn, Flickr, Pinterest, MySpace, Blogger, Foursquare, Tumblr, Yelp, WordPress, and other review sites, etc.

Authorized Social Media Account/Site – a College-related account/site created and managed by a department, office, student sponsored club or organization and specifically approved by the Office of Communications and Public Relations.

Administration of Authorized College-related Social Media Site

Unless a College-related Social Media site has been specifically authorized and approved by the Office of Communications and Public Relations, no employee, individual, student or campus group is permitted to create or maintain a Social Media site that appears to represent the College.

College departments and student approved clubs and organizations may use Authorized Social Media sites to present information and content to the public and receive feedback from the public and the college community. Content and information released on social media is equivalent to content and information released to the press and the public in any other format, including press releases, newsletter letters and other correspondence. Care must be taken that content and information released to the public over Social Media is accurate and does not violate applicable laws (including, but not limited to, copyright, trademark and defamation law) or College policy.

Every social media site must contain a disclaimer, posted in a conspicuous manner, that states the comments or opinions expressed by users are those of their respective authors, who are solely responsible for them, and do not necessarily represent the views of Dutchess Community College.

Approved by the Board of Trustees, Resolution #2018-41, dated January 23, 2018

RESOLUTION NO. 2023-44

Board of Trustees, Dutchess Community College
August 22, 2023

_____ offers the following resolution and moves its adoption:

WHEREAS, in keeping with good governance practices, the Board of Trustees Policy Committee reviews Board and College administrative policies on a regular basis, and

WHEREAS, based upon this review, the Policy Committee has determined that the Mandatory Reporting and Prevention of Child Sexual Abuse Policy should be reaffirmed and remain in effect, now, therefore be it

RESOLVED, that, based upon the recommendations of the Policy Committee, the aforementioned Mandatory Reporting and Prevention of Child Sexual Abuse Policy is hereby reaffirmed and is to remain in effect, and be it

FURTHER RESOLVED, that the Board reconsider this policy again within five years or earlier should it be determined revisions are needed prior to the scheduled review date.

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Seconded by _____

DUTCHESS COMMUNITY COLLEGE

Policy on Mandatory Reporting and Prevention of Child Sexual Abuse

Any employee, student, or volunteer at Dutchess Community College who witnesses or has reasonable cause to suspect any sexual abuse of a child occurring on college property or while off campus during official college business or at college-sponsored events shall have an affirmative obligation to report such conduct to college officials immediately. Such report should include the names of the victim and assailant (if known), other identifying information about the victim and assailant, the location of the activity, and the nature of the activity. Upon receiving such a report, college officials shall promptly take appropriate action, as well as notify the Chancellor of the State University of New York.

In addition, to aid in the prevention of crimes against children on college property and/or during official college business or at events sponsored by the college, relevant employees should be trained on the identification of such crimes and proper notification requirements. Vendors, licensees or others who are given permission to come onto campus or to use college facilities for events or activities that will include participation of children shall ensure that they have in place procedures for training, implementation of applicable pre-employment screening requirements and reporting of child sexual abuse.

For purposes of this policy, the applicable definitions of child sexual abuse are those used in the New York State Penal Law in Articles 130 and 263 and Section 260.10, and "child" is defined as an individual under the age of 17.

RESOLUTION NO. 2023-45

Board of Trustees, Dutchess Community College
August 22, 2023

_____ offers the following resolution and moves its adoption:

WHEREAS, a request for proposals was duly advertised and requested for independent auditing services, and

WHEREAS, three (3) requests for proposals were received as a result of this solicitation for independent auditing services, RFP-DCC- 09-2023, requested on or prior to August 1, 2023, and

WHEREAS, vendors submitted proposals for the College, the DCC Foundation, and the DCC Association as shown on the tabulation sheet attached to this resolution, and

WHEREAS, the request for proposal received from Bonadio & Co. LLP, meets the required specifications, and

WHEREAS, funds for the independent audit services will be made available in the operational budgets associated with the terms of the contract, now, therefore, be it

RESOLVED, that a one-year contract for independent audit services for the College, in accordance with the specifications, be awarded to Bonadio & Co. LLP for Fiscal Year 2023-2024, in the amount of \$50,000.00, and

BE IT FURTHER RESOLVED, the contract will have the option of four (4) one-year renewals.

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Seconded by _____

DUTCHESS COMMUNITY COLLEGE

RFP-DCC-09-2013		RFP TABULATION				
Independent Audit Services		Opening Date: August 1, 2023			Time: 3:00 pm	
Annual Fee						
BIDDERS NAME		Year 1	Year 2	Year 3	Year 4	Year 5
O'connor Davies	DCC Fee	\$55,000.00	\$56,000.00	\$58,000.00	\$60,000.00	\$62,000.00
20 Commerce Dr. Ste 30	DCC Foundation Fee (all funds)	\$15,000.00	\$15,500.00	\$16,000.00	\$16,500.00	\$17,000.00
	DCC Foundation Tax Return	\$5,000.00	\$5,500.00	\$6,000.00	\$6,500.00	\$7,000.00
	DCC Association Fee (all funds)	\$15,000.00	\$15,500.00	\$16,000.00	\$16,500.00	\$17,000.00
	DCC Association Tax Return	\$5,000.00	\$5,500.00	\$6,000.00	\$6,500.00	\$7,000.00
	Combined Totals:					
	Fees (all funds)	\$85,000.00	\$87,000.00	\$90,000.00	\$93,000.00	\$96,000.00
	Tax Returns	\$10,000.00	\$11,000.00	\$12,000.00	\$13,000.00	\$14,000.00
	Total	\$95,000.00	\$98,000.00	\$102,000.00	\$106,000.00	\$110,000.00
RBT, LLP	DCC Fee	\$50,000.00	\$51,000.00	\$51,000.00	\$51,500.00	\$51,500.00
11 Raquet Rosd Newburgh, NY 12550	DCC Foundation Fee (all funds)	\$6,000.00	\$6,125.00	\$6,250.00	\$6,375.00	\$6,500.00
	DCC Foundation Tax Return	\$3,500.00	\$3,575.00	\$3,575.00	\$3,650.00	\$3,650.00
	DCC Association Fee (all funds)	\$6,000.00	\$6,125.00	\$6,250.00	\$6,375.00	\$6,500.00
	DCC Association Tax Return	\$3,500.00	\$3,575.00	\$3,575.00	\$3,650.00	\$3,650.00
	Combined Totals:					
	Fees (all funds)	\$62,000.00	\$63,250.00	\$63,250.00	\$64,250.00	\$64,500.00
	Tax Returns	\$7,000.00	\$7,150.00	\$7,150.00	\$7,300.00	\$7,300.00
	Total	\$69,000.00	\$70,400.00	\$70,400.00	\$71,550.00	\$71,800.00

BID OPENED BY: _____ BID TABULATION RECORDED BY: _____

COMMENTS: _____

DUTCHESS COMMUNITY COLLEGE

		RFP TABULATION				
Independent Audit Services		Opening Date: August 1, 2023			Time: 3:00 pm	
		Annual Fee				
BIDDERS NAME		Year 1	Year 2	Year 3	Year 4	Year 5
Bonadio & Co., Inc 6 Wembley Ct Albany NY 12205	DCC Fee	\$50,000.00	\$52,500.00	\$55,000.00	\$57,750.00	\$60,500.00
	DCC Foundation Fee (all funds)	\$13,500.00	\$ 14,175.00	\$ 14,850.00	\$ 15,600.00	\$ 16,380.00
	DCC Foundation Tax Return	\$1,620.00	\$ 1,700.00	\$ 1,800.00	\$ 1,890.00	\$ 1,980.00
	DCC Association Fee (all funds)	\$13,500.00	\$ 14,175.00	\$ 14,850.00	\$ 15,600.00	\$ 16,380.00
	DCC Association Tax Return	\$1,620.00	\$ 1,700.00	\$ 1,800.00	\$ 1,890.00	\$ 1,980.00
	Combined Totals:					
	Fees (all funds)	\$77,000.00	\$80,850.00	\$84,700.00	\$88,950.00	\$93,260.00
	Tax Returns	\$3,240.00	\$3,400.00	\$3,600.00	\$3,780.00	\$3,960.00
	Total	\$80,240.00	\$84,250.00	\$88,300.00	\$92,730.00	\$97,220.00

BID OPENED BY: _____ BID TABULATION RECORDED BY: _____
 COMMENTS: _____

RESOLUTION NO. 2023-46

Board of Trustees, Dutchess Community College
August 22, 2023

_____ offers the following resolution and moves its adoption:

NOW BE IT RESOLVED, that in recognition of the outstanding job done by President Peter Jordan during his first year at Dutchess Community College, the Board hereby approves a one-time payment of \$50,000.

BE IT FURTHER RESOLVED, that this one-time payment, is to be paid and deferred as determined by President Jordan.

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Seconded by _____