

Meeting, Board of Trustees
Dutchess Community College
January 25, 2022

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Public Comment
- V. Consideration of Minutes of Meeting Held on December 14, 2021
- VI. COMMITTEE REPORTS
 - A. Personnel and Community Relations (A. Flesland, Chair)
 1. Approval of Professional Staff Titles (Res. #2022-15)
 2. Professional Staff Appointments (Res. #2022-16)
 3. Professional Staff Reappointment (Res. #2022-17)
- VII. Report of the Student Trustee
- VIII. Report of the Chairperson
 - A. Resolution of Commendation for Retiring Trustee Gregg Pulver (Res. #2022-18)
- IX. Report of the President
- X. Other Business
- XI. Date of Next Meeting – **February 22, 2022**
- XII. Adjournment

VI. COMMITTEE REPORTSA. Personnel and Community Relations1. Approval of Professional Staff Titles (Res. #2022-15)

Section 35 of the New York State Civil Service law requires that the initial determination of titles in the Professional Service be made by the College Board of Trustees. Titles are then submitted to the State University of New York (SUNY). Based upon a review of the needs of the College, it is recommended that the Board approve the following two titles: 1) **Grants & Institutional Research Analyst** and 2) **Webmaster**.

2. Professional Staff Appointments (Res. #2022-16)a. Administrative

Laurie Boris is recommended for appointment as Webmaster for the period January 26, 2022 through August 31, 2022, at an annual salary of \$60,754, prorated for the period of time worked. Ms. Boris, who has been serving as a New Media Specialist at Dutchess Community College since 2012, received her B.A. from Syracuse University.

Jay Brown is recommended for appointment as EOP Counselor for the period January 10, 2022 through August 31, 2022, at an annual salary of \$53,136, prorated for the period of time worked. Ms. Brown received her BA from SUNY New Paltz and M.A. from Stony Brook University. She has been working as the Resident Director at SUNY Brockport since February 2020.

Jenny Jieun Park is recommended for appointment as the Director of the Music Academy for the period January 24, 2022 through August 31, 2022, at an annual salary of \$68,474, prorated for the period of time worked. Ms. Park received her B.Mus. from Florida State University, M.Mus. from the Cleveland Institute of Music, and M.Ed. from Teachers College, Columbia University. In addition to serving as an Adjunct Instructor at Teachers College, Columbia University and NYU, she has taught Pre-K through 2nd grade.

b. Faculty

Carmel Dorner is recommended for a temporary, full-time appointment as Instructor of Nursing for the period January 3, 2022 through August 17, 2022, at an annual salary of \$59,534, prorated for the period of time worked. Ms. Dorner received her A.A.S. from

Orange County Community College, and her B.S. and M.S. degrees from the Chamberlain College of Nursing. In addition to serving as a Clinical Instructor at Dutchess Community College for one year, Ms. Dorner has extensive clinical experience, having worked as a Registered Nurse at Nuvance Health, New York Presbyterian Hudson Valley Hospital, St. Luke's Hospital, and Hudson Valley Pediatric Health Center.

Kimberly Johnson is recommended for a temporary, full-time appointment as Instructor of Human Services for the period January 3, 2022 through August 17, 2022, at an annual salary of \$56,544, prorated for the period of time worked. Ms. Johnson, who received her B.A. from SUNY Stony Brook and M.S. from Syracuse University, most recently held the position of Program Director at the Postgraduate Center for Mental Health. She has also served as an Adjunct Instructor at Monroe College and CUNY Queens College.

3. Professional Staff Reappointment (Res. #2022-17)

Rachel Mead is recommended for reappointment as Interim Director of the ACT Center for the period January 1, 2022 through May 27, 2022 to replace Dr. Rios, who is currently serving as the Acting Associate Dean of Academic Affairs. Ms. Mead has been a member of the staff since 2013.

_____ offers the following resolution and moves its adoption:

WHEREAS, a review of the job responsibilities in the Offices of Communications and Public Relations, Grants, and Institutional Research was conducted, and

WHEREAS, based upon this review, it has been determined that two new titles need to be created to reflect and meet the needs of the College at this time, and

WHEREAS, Section 35 of the Civil Service Law requires that title determination of positions in the professional service be made by the Board of Trustees, now, therefore, be it

RESOLVED, that, approval is hereby given to create the following titles in the professional service:

Grants & Institutional Research Analyst
Webmaster

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Seconded by _____

_____ offers the following resolution and moves its adoption:

BE IT RESOLVED, that, based upon the recommendation of the President of the College, the following appointments to the professional staff of Dutchess Community College are hereby approved:

ADMINISTRATIVE

Laurie Boris, Webmaster, for the period January 26, 2022 through August 31, 2022, at an annual salary of \$60,754, prorated for the period of time worked

Jay Brown, EOP Counselor, for the period January 10, 2022 through August 31, 2022, at an annual salary of \$53,136, prorated for the period of time worked

Jenny Jieun Park, Director of the Music Academy, for the period January 24, 2022 through August 31, 2022, at an annual salary of \$68,474, prorated for the period of time worked

FACULTY

Carmel Dorner, temporary, full-time Instructor of Nursing, Department of Nursing, for the period January 3, 2022 through August 17, 2022, at an annual salary of \$59,534, prorated for the period of time worked

Kimberly Johnson, temporary, full-time Instructor of Human Services, Department of Behavioral Sciences, for the period January 3, 2022 through August 17, 2022, at an annual salary of \$56,544, prorated for the period of time worked

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Seconded by _____

RESOLUTION NO. 2022-17

Board of Trustees, Dutchess Community College
January 25, 2022

_____ offers the following resolution and moves its adoption:

BE IT RESOLVED, that, based upon the recommendation of the President of the College, the following reappointment to the professional staff of Dutchess Community College is hereby approved:

Rachel Mead, Interim Director of the ACT Center, for the period January 1, 2022 through May 27, 2022, at an annual salary of \$70,321, prorated for the period of time worked

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Seconded by _____

_____ offers the following resolution and moves its adoption:

WHEREAS, Mr. A. Gregg Pulver has retired from the Board of Trustees of Dutchess Community College after three plus years of distinguished service, and

WHEREAS, during his tenure on the Board, Mr. Pulver served with distinction, and

WHEREAS, Mr. Pulver was always well-informed about, and involved in, Board deliberations and consistently provided sage counsel, and

WHEREAS, Mr. Pulver has been integrally involved in the affairs of the Board of Trustees and his leadership has resulted in an improved educational environment for both students and faculty, and

WHEREAS, the Board of Trustees wishes to recognize and commend Mr. Pulver for his years of unwavering and devoted service to Dutchess Community College as a member of the Board of Trustees, now, therefore, be it

RESOLVED, that the Board of Trustees hereby extends its appreciation to Mr. Pulver for his dedication and commitment to the excellence of Dutchess Community College, and be it

FURTHER RESOLVED, that the Board of Trustees hereby approves this resolution on the occasion of Mr. Pulver's retirement from the Board and grants him emeritus status in recognition of his exemplary service to Dutchess Community College.

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Seconded by _____