

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approval of Agenda
- V. Public Comment
- VI. Consideration of Minutes for Meeting held on February 27, 2024
- VII. COMMITTEE REPORTS
 - A. Academic & Student Affairs (L. Gharthey, Chair)
 1. Approval of the Revised Academic Calendar (Res.#2024-30)
 - B. Board Policy (I. Guzman, Chair)
 - C. Finance & Facilities (S. Caswell, Chair)
 1. Approval of PowerProtect Data Domain 6900 (Res. #2024-31)
 - D. Personnel and Community Relations (A. Flesland)
 1. Approval of Promotion & Tenure (Res.#2024-32)
 2. Approval of Sabbatical Leave for Faculty Members (Res.#2024-33)
 3. Approval of the Early Retirement/Granting of Emeritus Status (Res.#2024-34)
 4. Acceptance of Retirement/Granting of Emeritus Status (Res. #2024-35)
- VIII. Report of the Student Trustee
- IX. Report of the Chairperson
- X. Report of the President
- XI. Other Business
- XII. Date of Next Meeting – **April 30, 2024**
- XIII. Adjournment

DUTCHESS COMMUNITY COLLEGE
Minutes
Board of Trustees Meeting
February 27, 2024

Trustees Present: Mr. Michael Francis Dupree, Chair; Mr. Frank Castella, Mr. Stephen Caswell, Ms. Darrah Cloud, Ms. Angela Flesland, Mr. Ibis Guzman, Ms. Evelyn Panichi, Ms. Linda Pratt, Ms. Maya Chinkan and Dr. Peter Grant Jordan President

Absent: Ms. Lisa Gharthey

I. The meeting was called to order at 7:12 p.m. by Chairperson Dupree.

II. Ms. Panichi led the Pledge of Allegiance.

III. Roll Call by Ms. Ponticello, quorum present.

IV. Approval of Agenda:

Upon motion made by Mr. Guzman, seconded by Ms. Flesland, voted on and duly carried the agenda was approved as distributed.

V. Public Comment

There were no requests to address the Board.

VI. Consideration of Minutes for Meeting held on January 23, 2024:

Upon motion made by Mr. Caswell seconded by Mr. Castella, voted on and duly carried, the minutes were approved as distributed.

VII. COMMITTEE REPORTS

Chairperson Dupree noted for the minutes that all of the resolutions that are presented to the Board for approval are reviewed and discussed at committee meetings prior to the Board meeting.

A. Academic and Student Affairs Committee (D. Cloud)

Ms. Cloud provided the Board with a summary of items discussed at the last Academic and Student Affairs Committee held on February 14, 2024.

B. Board Policy (I. Guzman, Chair)

Mr. Guzman provided the Board with a summary of items discussed at the last Board Policy Committee meeting held on February 14, 2024:

1. Approval of the Reaffirmation of the Consensual / Amorous Relations in the Workplace Policy (Res #2024-28)

I. Guzman offered the following resolution and moved its adoption:

WHEREAS, in keeping with good governance practices, the Board of Trustees Policy Committee reviews Board and College administrative policies on a regular basis, and

WHEREAS, based upon this review, the Policy Committee has determined that the policy on Consensual / Amorous Relations in the Workplace should be reaffirmed and remain in effect, now, therefore be it

RESOLVED, that, based upon the recommendations of the Policy Committee, the aforementioned policy on Consensual / Amorous Relations in the Workplace is hereby reaffirmed and is to remain in effect, and be it

FURTHER RESOLVED, that the Board reconsider this policy again within five years or earlier should it be determined revisions are needed prior to the scheduled review date.

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Seconded by L. Pratt

Motion Carried Unanimously

2. Approval of the Reaffirmation of the Whistleblower Policy (Res # 2024-29)

I. Guzman offered the following resolution and moved its adoption:

WHEREAS, in keeping with good governance practices, the Board of Trustees Policy Committee reviews Board and College administrative policies on a regular basis, and

WHEREAS, based upon this review, the Policy Committee has determined that the Whistleblower Policy should be reaffirmed and remain in effect, now, therefore be it

RESOLVED, that, based upon the recommendations of the Policy Committee, the aforementioned Whistleblower Policy is hereby reaffirmed and is to remain in effect, and be it

FURTHER RESOLVED, that the Board reconsider this policy again within

five years or earlier should it be determined revisions are needed prior to the scheduled review date.

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Seconded by F. Castella

Motion Carried Unanimously

C. Finance & Facilities (S. Caswell, Chair)

Mr. Caswell provided the Board with a summary of items discussed at the last Finance & Facilities Committee meeting on February 12, 2024.

D. Personnel & Community Relations (F. Castella)

Mr. Castella provided the Board with a summary of items discussed at the last Personnel & Community Relations Committee meeting held on February 15, 2024.

VIII. Report of the Student Trustee

Ms. Chinkan reported on her attendance at the Nation Legislative Summit in Washington, DC on February 4-8, 2024.

Ms. Chinkan reported on the first meeting for the Muslim Student Association held on Tuesday, February 27 at 5:00 PM featuring henna tattoos and snacks for the students that attend.

Ms. Chinkan reported on dining options for students and the addition of pre-packaged salads and a Café Coffee machine housed in the Conklin Hall Atrium.

Ms. Chinkan reported on the date for the Black Student Union Mascaraed Ball which will be held on April 4, 2024 from 5-10pm at the Grandview.

IX. Report of the Chairperson

Chairman Dupree highlighted college-wide activities for the month of February 2024.

X. Report of the President.

President Jordan reported on upcoming events; the Corey Ingram Circle Ribbon Cutting Ceremony on February 29, Celebrating the life of Susan Peltz Hochhauser on March 3, and the NYS Announcement of the DSP Program Expansion on March 20.

Scott Schnackenberg provided the Board with an update on spring enrollment numbers.

Dr. Raymond Houston introduced Anne Deutsch, Director of the Library.

Adam Rathbun introduced Dr. Irene Okwang, Associate Vice President for Human Resources.

Scott Schnackenberg introduced Brian Sondey, Associate Vice President for Enrollment and Student Success.

Scott Schnackenberg also announced title changes for two members of his team; Steven Posada to EOP and Dr. Melissa Carlo to Assistant Dean of Enrollment and Student Success.

XI. Other Business

There was none.

XII. Date of Next Meeting

The next meeting of the Board of Trustees will be held on March 26, 2024 at 6:30 p.m.

XIII. Adjournment

There being no further business to discuss, a motion was made by Mr. Castella, seconded by Mr. Guzman, voted on, and duly carried, to adjourn the meeting. The meeting adjourned at 7:42 p.m.

Respectfully submitted,

Joia Ponticello
Executive Assistant

RESOLUTION NO. 2024-30

Board of Trustees, Dutchess Community College
March 26, 2024

_____ offers the following resolution and moves its adoption:

WHEREAS, a review of the College's Academic Calendar was undertaken with input from faculty, staff and students, and

WHEREAS, it has been determined that a later start date for the spring semester has the potential to increase enrollment and would be beneficial to both students and the College, and

WHEREAS, the summer sessions are being reviewed to determine the most reasonable schedule for our students, now, therefore, be it

RESOLVED, that approval is hereby given to revise the Academic Calendar to change the start date for the spring semester to January 21, 2025 through May 13, 2025 and revise the schedule for summer session I to begin on May 20, 2025 through June 26, 2025, and, be it

FURTHER RESOLVED, that this change will be effective starting in spring 2025.

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Seconded by _____

_____ offers the following resolution and moves its adoption:

WHEREAS, there have been sharp rises in the volume and velocity of ransomware attacks, and the College's current backup systems are over ten years old and do not have the data protection technologies needed, and

WHEREAS, backup systems are critical to preserving sensitive data files from ransomware, theft, sabotage, and accidental loss, and

WHEREAS, a three-year quote was received from Distributed Technology Group for PowerProtect Data Domain 6900, which is technology to improve the College's cyber security, and help protect against a possible cyber-attack, and

WHEREAS, funds for Data Domain technology are available through the College's Fund Balance, and

WHEREAS, PowerProtect Data Domain 6900 is on New York State Contract and complies with the College's procurement policy, now, therefore, be it

RESOLVED, that the Board of Trustees hereby authorizes the purchase of PowerProtect Data Domain 6900 through the College Fund Balance in an amount of \$172,968.79.

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Seconded by _____

_____ offers the following resolution and moves its adoption:

BE IT RESOLVED, that, based upon the recommendation of the President of the College, the following faculty member be granted tenure, effective September 1, 2024:

Meghan McCarthy, Assistant Professor in the Department of Business Architecture and Construction Professions

And, be it

FURTHER RESOLVED, that, based upon the recommendation of the President of the College, the following faculty members are promoted in rank effective September 1, 2024:

From Assistant Professor to Associate Professor

Teresa Burke, Department of Allied Health and Biological Sciences
Kevin Lang, Department of English and Humanities
Katherine Espinosa, Department of Allied Health and Biological Sciences
Meghan McCarthy, Department of Business, Aviation and Construction Professions
Mariana Melo, Department of Allied Health and Biological Sciences
Matthew Murray, Department of History, Government and Economics

From Associate Professor to Full Professor

Tommy Costello, Department of Performing, Visual Arts and Communications
Tina Iraca, Department of English and Humanities
Treesa Scaria, Department of Nursing

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Seconded by _____

RESOLUTION NO. 2024-33

Board of Trustees, Dutchess Community College
March 26, 2024

_____ offers the following resolution and moves its adoption:

BE IT RESOLVED, that, based upon the recommendation of the President of the College, and dependent upon resources in the 2024-2025 budget, the following members of the faculty are granted a sabbatical leave for the time period and pay indicated:

Dr. Michael Boden, Associate Professor, Department of History, Government, and Economics, for the 2024 Fall semester, at full pay

Renee Lathrop, Professor, Department of Physical Sciences, Engineering, and Technology for the 2025 Spring semester, at full pay

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Seconded by _____

RESOLUTION NO. 2024-34

Board of Trustees, Dutchess Community College
March 26, 2024

_____ offers the following resolution and moves its adoption:

BE IT RESOLVED, that, based upon the recommendation of the President of the College, the early retirement of Bridgette Anderson, Associate Vice President of Administration, Campus Facilities is hereby approved to be effective August 31, 2024, and be it

FURTHER RESOLVED, that approval is granted to pay the appropriate benefits earned, and be it

FURTHER RESOLVED, that, in recognition of her dedicated service to Dutchess Community College, she be granted emeritus status upon her retirement, and be it

FURTHER RESOLVED, that the Board of Trustees extends its sincere appreciation to Ms. Anderson for her valuable contribution to the College's educational program during her tenure and wishes her the very best in her retirement and future endeavors.

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Seconded by _____

RESOLUTION NO. 2024-35

Board of Trustees, Dutchess Community College
Mach 26, 2024

_____ offers the following resolution and moves its adoption:

BE IT RESOLVED, that, based upon the recommendation of the President of the College, the retirement of Ahmed Ismail, Associate Professor in the Department of Business, Aviation and Construction Professions, is hereby granted, effective August 21, 2024, and be it

FURTHER RESOLVED, that approval is granted to pay the appropriate benefits earned, and be it

FURTHER RESOLVED, that, in recognition of his dedicated service to Dutchess Community College, Professor Ismail be granted emeritus status upon his retirement, and be it

FURTHER RESOLVED, that the Board of Trustees extends its sincere appreciation to Professor Ismail for his valuable contributions to the College's educational program during his tenure and wishes him the very best in his retirement and future endeavors.

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Seconded by _____