Admission Procedures

- Fill out admissions application. If you are still in high school take this application to your high school guidance counselor.
- Request that your high school transcript, GED scores, AP scores, and/or college transcripts be sent to the Dutchess Community College Admissions Office.
- Request that your high school, college and/or physician send your health/immunization record to Dutchess Community College Health Office.
- You will receive a check list of any items that are missing in order for your application to be complete.
- If you are a new college student, you will be sent information about taking an academic placement test (also known as the ASSET/COMPASS test).
- You will then be accepted and notified by the Office of the Registrar of when to register.

*Hint: Remember to fill out a FAFSA Form and begin the financial aid application process as soon as possible.*
1. Name: ___________________________________________________________________________________
   Last Please enter name as it appears on your social security card   First   Middle

2. Social Security Number: __ __ __--__ __ --__ __ __ __

3. Date of Birth: ___ ___ /___ ___ /___ ___ ___ ___

4. If you are under 21 years of age: Parent(s) Name ________________________________________________
   a. Parent’s E-mail: __________________________________________@_____________________________

5. Permanent Address:
   Street
   City   County   State   Zip Code   Country (if not U.S.)
   Mailing Address:
   (If different)
   Street
   City   County   State   Zip Code   Country (if not U.S.)
   a. Home Phone: __________________________________________
   b. E-mail: __________________________________________@_____________________________

6. Gender:  ☐ Male  ☐ Female

7. Are you a U.S. citizen?  ☐ Yes  ☐ No
   If no, country of citizenship ____________________________
   If no, do you have a  ☐ Visa  ☐ Permanent Resident Card  ☐ Work Permit  ☐ Other Documentation

8. Check here if English is not your native language.  ☐ What is your native language? ____________________________

9. a. Are you Hispanic/Latino?  ☐ Yes  ☐ No
   b. If Hispanic/Latino, is your background (select one):  ☐ Central American  ☐ Dominican
      ☐ Mexican  ☐ Puerto Rican  ☐ South American  ☐ Other Hispanic/Latino

10. Is your race (select one or more):  ☐ American Indian or Alaskan Native  ☐ Asian
    ☐ Black or African American  ☐ Native Hawaiian or Other Pacific Islander  ☐ White

11. Are you applying for full-time or part-time study?  ☐ Full-time  ☐ Part-time
    Semester for which you are applying:  ☐ Fall  ☐ Spring  Year:_____________________

12. If you are a student with a documented disability who is in need of accommodation, please contact the Office for Disability Services at (845) 431-8037.

13. What curriculum are you applying for? _______________________________________________________
    If unsure, please see the list of programs on the back cover.

14. Are you applying to the Early Admissions/Bridge program to fulfill your high school senior year requirements?  ☐ Yes  ☐ No

15. Are you applying as a freshman (have not taken college-level work after high school graduation) or as a Transfer (have taken college-level work after high school graduation)?  ☐ Freshman  ☐ Transfer

16. If you have academic records under another name, please indicate:
   ______________________________________________________________________________________
   Former Last Name   First Name
17. Complete the information below for all post-secondary institutions (including DCC) which you have (or will have) attended prior to enrollment. Send all transcripts to the DCC Admissions Office. Academic transcripts are required for all colleges you have attended. If you will receive AP credits, please ask the College Board to forward your scores.

<table>
<thead>
<tr>
<th>College Name</th>
<th>City/State</th>
<th>Dates Attended/Degree Awarded</th>
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</tbody>
</table>

18. Did you graduate or will you graduate from high school?  
☐ Yes  ☐ No
Did you withdraw and/or complete the GED? (check only)  
☐ Withdrawal  ☐ GED

19. Enter date (or anticipated date) of graduation, withdrawal or completion of GED:  __ __/ __ __/ __ __ __ __

20. High School:

Name: ..........................................................................................

Address: ....................................................................................

City:  __________________________ State:  __________________________ Zip:  ________________

21. Military status  
☐ Active Military Duty  ☐ Dependent of Active Duty  ☐ Veteran  
☐ National Guard or Active Reserve  ☐ Other ________________________

22. Are you applying for the Educational Opportunity Program?  
☐ Yes  ☐ No

23. Have you ever been convicted of a felony?  
☐ Yes  ☐ No

Signature:  ___________________________________________  Date:  ____________

**EDUCATION**  Current high school students should have their counselor/advisor complete 24 - 28 below:

24. High School CEEB Code:  ________________

25. Rank in class is  ___________ out of  ___________ (class size)

26. High School Average (at time of application):  __________

27. Is this an IEP diploma?  
☐ Yes  ☐ No

28. Signature of School Official  __________________________________________

If you have any questions concerning any part of this application, or Dutchess Community College's Admissions procedures, please contact the DCC Admissions Office. Hours: Monday through Friday, 8:00 a.m. to 5:00 p.m.

Telephone: (845) 431-8010  Fax: (845) 431-8605  TTY#: (845) 431-1906

The staff of Dutchess Community College is very proud of its campus and facilities, and invites prospective students to visit! Please call the Admissions Office at the number above to make arrangements.

Dutchess Community College does not discriminate on the basis of race, color, gender, religion, age, national origin, disability, or sexual orientation in its educational programs and activities, including employment, or in the admission to such programs and activities. Additionally, it is the policy of Dutchess Community College that all actions within the College towards students and employees will be based on performance-related criteria. Attitudes and preferences of individuals that are personal in nature, such as private expressions of sexual orientation, will provide no basis for judgment related to such individuals.