Whether for personal growth or preparation for a musical career, studying with a professional performing musician will provide a lifetime of enrichment. The Music School at DCC has offered instruction since 1972. Non-credit classes and lessons are offered for children and adults.

Laura G. Doe joined the DCC Music School’s faculty of voice instructors in summer 2006. Since then, she has taught group and private vocal music lessons, Kindermusik classes, and co-taught DCC’s Summer Music Institutes. In addition, she has directed the Piano Institute, Performing Arts Institute, and founded DCC’s own Intergenerational Women’s Choir.

Laura has also performed widely throughout the Hudson Valley, through the Bardavon Opera House, Center for Performing Arts at Rhinebeck, and Hudson Valley Bachfest. She holds an A.S. in Performing Arts from DCC, a B.M. in Vocal Music Education from the Crane School of Music, and an M.M. in Vocal Performance from Crane.

Laura G. Doe, Director, (845) 431-8916, laura.doe@sunydutchess.edu

### Please Register Early!

**PHONE:** (845) 431-8910  
Monday - Thursday 8 a.m. - 8 p.m. and Friday 8 a.m. - 5 p.m.

**FAX:** (845) 431-8988

**ONLINE:** sunydutchess.edu/continuingeducation/musicschool

Spring 2015: January 2 - April 30

**Returning Individual Lesson Students** register prior to 12/31/14 to reserve your lesson time.

**Holidays:**

- Jan. 1 New Year’s Day
- Jan. 19 Martin Luther King Jr. Day
- Feb. 16 President’s Day

**Student Recitals:**

Saturday, May 9

- 1:00 p.m. - students age 12 and under
- 3:00 p.m. - teens ages 13 to 18
- 5:00 p.m. - adult students

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Purchase a gift certificate for a loved one for a birthday, holiday or no occasion at all!

Call us and we’ll send you a gift certificate by mail.

Music School (845) 431-8917  
All other classes (845) 431-8910
Kindermusik is an internationally known music program for young children. Each semester offers new music lessons and new materials. This program provides excellent preparation for later instrumental/vocal study. Certified Kindermusik instructors: Katherine DeFiglio, Laura G. Doe, Sally Doe, Ina Segnit and Jacqueline Venable Jordan.

MUX101 KINDERMUSIK VILLAGE – BIRTH–18 MONTHS
(10 Sessions) Village introduces the newborn to 18-month-old child to musical movement, social interaction, language development, story time listening and playing of simple instruments. The lap baby, crawler and walker participate very closely with their parent/caregiver. Please register at least one week in advance to be sure of receiving take-home materials on time. Home materials included in the tuition. No classes 4/4.

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Start Date</th>
<th>Location</th>
<th>Instructor</th>
<th>Tuition</th>
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<tbody>
<tr>
<td>5003</td>
<td>S</td>
<td>11:15 a.m.–12:00 p.m.</td>
<td>1/24-3/28</td>
<td>DCC</td>
<td>Doe</td>
<td>$170</td>
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<td>5004</td>
<td>F</td>
<td>11:15 a.m.–12:00 p.m.</td>
<td>2/13-4/17</td>
<td>DS</td>
<td>J Jordan</td>
<td>$170</td>
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<td>11:15 a.m.–12:00 p.m.</td>
<td>2/10-4/14</td>
<td>SP</td>
<td>J Jordan</td>
<td>$170</td>
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</table>

MUX102 KINDERMUSIK OUR TIME – 18 MONTHS–3 YEARS
(10 Sessions) Together with a parent/caregiver, children enjoy singing, moving, listening, interacting socially and playing simple instruments. Language skills are fostered with singing and vocal play. Please register at least one week in advance to be sure of receiving take home materials on time. Home materials included in the tuition. No classes 4/4.

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Start Date</th>
<th>Location</th>
<th>Instructor</th>
<th>Tuition</th>
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<td>1/24-3/28</td>
<td>DCC</td>
<td>Doe</td>
<td>$185</td>
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<tr>
<td>5007</td>
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<td>10:15 a.m.–11:00 a.m.</td>
<td>2/13-4/17</td>
<td>DS</td>
<td>J Jordan</td>
<td>$185</td>
</tr>
<tr>
<td>5008</td>
<td>T</td>
<td>10:15 a.m.–11:00 a.m.</td>
<td>2/10-4/14</td>
<td>SP</td>
<td>J Jordan</td>
<td>$185</td>
</tr>
</tbody>
</table>

MUX 600 SING AND DRUM FOR 3-4-YEAR-OLDS AND THEIR PARENTS/GRANDPARENTS
(10 Sessions) Taught by a professional voice instructor/certified Kindermusik teacher, this class welcomes children to explore singing, playing percussion instruments, and musicianship through movement. Children will participate with their adult caregiver(s). No class 4/4.

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Start Date</th>
<th>Location</th>
<th>Instructor</th>
<th>Tuition</th>
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<tr>
<td>5009</td>
<td>S</td>
<td>9:15 a.m.–10:00 a.m.</td>
<td>1/24-3/28</td>
<td>DCC</td>
<td>Doe</td>
<td>$140</td>
</tr>
</tbody>
</table>

See page 30 for MUX199 Pre-Twinkler Suzuki Violin & Cello (Ages 3–4)

MusicLink Scholarship
Consider a donation to MusicLink to provide scholarships for talented low-income students who demonstrate exceptional musical promise. Tax deductible donations can be made to the DCC Foundation, 53 Pendell Road, Poughkeepsie, NY 12601. Please note “MusicLink” on your check.

Tax deductible donations of musical instruments (in good condition only) are greatly appreciated.

For information or to volunteer to help with our fundraising activities, contact Music School Director Laura G. Doe at (845) 431-8916 or by email: laura.doe@sunydutchess.edu
Violin, Cello and Piano
Suzuki philosophy states that every child can develop musical ability. Children begin study at an early age since initial learning takes place through listening and the development of the ear and memory. Attention is given to tone, expression and the technique to achieve them. Parental involvement in lessons/classes/home practice is essential to the child's success.

PRIVATE AND GROUP SUZUKI LESSONS FOR CHILDREN
Suzuki students register for weekly lessons. Suzuki violin students may register for a group class at the appropriate level. Parent attends each lesson or group class. Individual lessons focus on mastery of the instrument, while group classes develop ensemble skills needed for orchestral playing. With permission of the instructor, parent and child may share a semi-private lesson in which both learn to play the instrument.

INDIVIDUAL LESSONS: (14 sessions)
Section 10  30-minute lessons $395
Section 11  45-minute lessons $580
Section 12  60-minute lessons $770
Smaller lesson packages are available with approval of instructor.

SMALLER LESSON PACKAGES ARE AVAILABLE WITH APPROVAL OF INSTRUCTOR.

INSTRUMENTS AND MATERIALS
Suzuki’s book “Nurtured by Love” is required reading material for parents. Each child/parent team obtains listening CD’s and books appropriate to the curriculum. Suzuki piano instruction requires an acoustic piano or a digital keyboard with weighted full-size touch-sensitive keys and at least 6 ½ octaves for home practice.

For violin or cello rentals, contact Stamell Strings at (845) 337-3030 or Joseph Regh Violins at (845) 297-2521.

Attention Violin Parents:
Violin sizes fit the child, who should be measured by the teacher.
Rental allows you to change violin size as your child grows, and rental fees may often be applied to purchase when ready. Some dealers allow trade-ins on purchased instruments as well.

REQUIRED SUZUKI PARENT ORIENTATION:
Saturday, January 10, 11 a.m. - 12 p.m.
This class is required for parents of all new Suzuki students and is open to other interested parents. Since success in the Suzuki approach is dependent on the parent’s role, enrollment in this PARENTS ONLY class is essential.
Instructors: Beverly Poyerd and Nettie R. West

SUZUKI VIOLIN STUDENTS MAY REGISTER FOR:
SUZUKI INDIVIDUAL LESSONS AND/OR BEGINNER OR INTERMEDIATE GROUP CLASS
SUZUKI PIANO STUDENTS REGISTER FOR INDIVIDUAL LESSONS ONLY.

MUX 199 PRE-TWINKLER SUZUKI VIOLIN AND CELLO (AGES 3-4)
Includes parental instruction. This small group class is for young children who want to begin to learn to play violin or cello. Goals are to develop focus, balance, rhythm and musical sense in a loving and supportive environment and to prepare parent and child for successful violin or cello study. Instruments are required by the third session. Suzuki Parent Orientation is recommended. No class: 2/14, 3/28, 4/4.
Section 10 is for new beginners. (10 Sessions)
5010 10  11:00 a.m.-11:45 a.m. (S) 1/31-4/25 DCC J Vilkelis $140
Section 11 is for continuing Suzuki cello (6 Sessions: 1/24, 2/7, 2/21, 3/7, 3/21, 4/11)
5011 11  12:00 p.m.-12:45 p.m. (S) 1/24-4/11 DCC J Vilkelis $80
Section 12 is for continuing Suzuki violin 1 (6 Sessions: 1/24, 2/7, 2/21, 3/7, 3/21, 4/11)
5012 12  10:00 a.m.-10:45 a.m. (S) 1/24-4/11 DCC J Vilkelis $80
Section 13 is for continuing Suzuki violin 2 - for students with more than one semester of
Pre-Twinkler Suzuki violin (6 Sessions: 1/24, 2/7, 2/21, 3/7, 3/21, 4/11)
5013 13  1:00 p.m.-1:45 a.m. (S) 1/24-4/11 DCC J Vilkelis $80

SUZUKI FACULTY
Suzuki Strings Coordinator: Nettie R. West
Violin: Gwen Laster, Julie Paradies, Heeja Questad, Nettie R. West
Cello: Jean Vilkelis
Piano: Ariana Barkeshli, Richard Devens, Beverly Poyerd, Nettie R. West

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Cello: Jean Vilkelis
Piano: Ariana Barkeshli, Richard Devens, Beverly Poyerd, Nettie R. West
MUX200 SUZUKI VIOLIN GROUPS
Sections 10, 11 and 12 are for beginners ages 5-7 or advanced beginners from previous semester.
For violin rentals, contact Stamell Strings at (845) 337-3030 or Joseph Regh Violins at (845) 297-2521, after children are measured on the first class date.
Sections 10 and 11 (12 Sessions) consist of eight group sessions and four 30-minute individual lessons with Nettie West. Class dates 1/17, 1/31, 2/14, 2/28, 3/14, 3/28, 4/11, 4/25. Individual lesson dates will be arranged with the instructor.
New beginners ages 5-7
5014 10 11:15 a.m.-12:00 p.m. (S) 1/17-4/25 DCC N West $200
Advanced beginners:
5015 11 10:15 a.m.-11:00 a.m. (S) 1/17-4/25 DCC N West $200
Section 12 (8 Sessions) consists of 8 group sessions for beginning students interested in group only or students taking individual lessons with other Suzuki violin instructors.
5016 12 11:15 a.m.-12:00 p.m. (S) 1/17-4/25 DCC N West $100
(8 Sessions) In the INTERMEDIATE GROUP we review our pieces together. Includes learning duet parts to the Suzuki pieces, playing some fiddle tunes and rounds, plus two fun improvisation sessions. Class dates 1/9, 1/23, 2/6, 2/20, 3/6, 3/20, 4/3, 4/17.
Group meets in Lagrangeville studio.
5017 70 5:30 p.m. - 6:15 p.m. (F) 1/9-4/17 Studio N West $100
Music Theory
MUX 238 INTRODUCTION TO READING MUSIC I and II
(6 Sessions) This course series introduces teenagers and adults to the basics of reading musical notation. Beginning students as well as musicians with limited experience reading sheet music are invited to attend. Topics will include reading the bass and treble clefs, key signatures, intervals, scales, triads, commonly used vocabulary and articulation marks. This course contains a brief introduction to music theory, ear training and sight singing. The content and pacing of the class will be tailored to the interests and abilities of those who attend.
5018 25 6:00 p.m. - 6:45 p.m. (W) 1/7-2/11 SP D Yerry $80
Sections 26 and 27 are a 6-week continuation course for those who have completed Section 25 or with permission of the instructor.
5019 26 7:00 p.m. - 7:45 p.m. (W) 1/7-2/11 SP D Yerry $80
5020 27 6:00 p.m. - 6:45 p.m. (W) 3/4-4/8 SP D Yerry $80
Chamber Music
Chamber music is a form of classical music written for a small group of instruments usually with one performer to a part. Because of its intimate nature, chamber music has been described as “the music of friends.” Playing chamber music requires special skills which are different from the skills required for playing solo or symphonic works.
All ages and instruments are welcome. Form your own group with a minimum of two people and set your own schedule with one of our professional coaches. Most groups meet for six sessions, concluding with an optional performance.
Interested students, please call Laura G. Doe, Music School director, at (845) 431-8916.
THE MUSIC SCHOOL AT DCC

Individual Lessons for Adults and Children

We offer INDIVIDUAL LESSONS on all instruments and voice. Students register for 14 weekly lessons per semester. Call Laura G. Doe at (845) 431-8916 for information.

Section 10 30-minute lessons $395
Section 11 45-minute lessons $580
Section 12 60-minute lessons $770

Individual lesson times, starting/ending dates and locations will be determined between instructors and students on an individual basis. Smaller lesson packages are available with approval of the instructor.

Instructors

PIANO:
TRADITIONAL CLASSICAL:
Ariana Barkeshli, Peter Cody,
Katherine Doe, Richard Devens,
Rhonni Hallman, Carol Losee,
Maria Peterson, Beverly Poyerd,
Janet Salt, Valentina Shatalova,
Marta Waterman, Julie Wegener
and Dennis Yerry

JAZZ/POP/IMPROVISATION: Sean
Gallagher, Larry Ham, Beverly Poyerd,
Marta Waterman and Dennis Yerry

SUZUKI: Ariana Barkeshli, Richard Devens,
Beverly Poyerd and Nettie R. West

MIDI/ELECTRONIC/KEYBOARDS:
Marta Waterman

VIOLIN: Rhonni Hallman, Gwen Laster,
Julie Paradies, Heeja Questad,
Anastasia Solberg and Nettie R. West

JAZZ VIOLIN: Michael Snow

FIDDLING VIOLIN: Jean Vilkelis

VIOLA: Anastasia Solberg

CELLO: Jean Vilkelis

BASS: Rusty Boris and Lou Pappas

TRUMPET: James Paradies

FRENCH HORN: James Paradies

TROMBONE: John Knight and Tim Solinger
FLUTE: Lynnette Benner
CLARINET: John Knight, Robert Renino
and Ina Segnit
BASS CLARINET: Ina Segnit
SAXOPHONE: Christopher Brrellochs, Omar
Daniels, John Knight, Robert Renino
and Ina Segnit
OBOE: Lynnette Benner
BASSOON: John Knight
RECORDER: Rhonni Hallman and Ina Segnit
PERCUSSION: Joe Carozza and Eric Wagner
GUITAR: Rusty Boris, Dan Stevens
and Jeff YIn
BASS GUITAR: Rusty Boris
BANJO: Gary DiGiovanni and Bob Lusk
MANDOLIN: Frank Kara and Dan Stevens
UKULELE: Dan Stevens
HARP: Jeannie Chenette
HARMONICA: David Laks
VOICE: Sally Doe, Laura Doe,
Katherine DeFiglio, Liz Gerbi,
John Howell, Erin Stewart,
Jacqueline Venable Jordan,
Marta Waterman and Dennis Yerry
COMPOSITION: Peter Cody

To learn more about our instructors:
sunyductchess.edu/continuingeducation/musicschool/noncreditmusicinstructors.html

Guitar

MUX 502 INTRODUCTION TO GUITAR FOR BEGINNERS (ADULTS AND KIDS)
(10 Sessions) Learn the basics of playing guitar: chords, strumming, finger-picking, how to play solos, fundamentals of music and technique. Lots of “hands-on” experience in a variety of styles, including Alternative, Folk, Blues, Pop, Classical and Flamenco. You will finish this course able to play simple tunes and chords. Students bring their own guitar to every class. If you have questions on obtaining a guitar, please contact the instructor. No classes 1/19 and 2/16.
Section 10: ages 13 - adult; Section 11: ages 9-12; and Section 12: ages 6-8.

5021 10 7:00 p.m.-8:30 p.m. (M) 1/12-3/30 DCC D Stevens $230
5022 11 6:00 p.m.-7:00 p.m. (M) 1/12-3/30 DCC D Stevens $165
5023 12 5:15 p.m.-6:15 p.m. (M) 1/12-3/30 DCC D Stevens $135

MUX 515 POPULAR GUITAR STYLES (ADVANCED BEGINNER) ENSEMBLE
(10 Sessions) This class is for guitarists looking to gain experience playing popular songs with a group. Classic and alternative rock, pop and other styles geared to the interest of the class will be explored with expansion on the rhythm, strumming, lead and fingerpicking techniques covered in the adult Introduction to Guitar class.

5024 10 6:00 p.m.-7:15 p.m. (W) 1/14-3/18 DCC D Stevens $205
NEW MUX 516 INTRODUCTION TO CLASSICAL GUITAR (ADVANCED BEGINNER)  
(10 Sessions) Learn how to read staff notation on guitar using finger style classical guitar technique. Some Spanish Flamenco guitar techniques also will be explored. Class will focus on both solo and ensemble music using staff notation.  
5025  10  5:00 p.m.-6:00 p.m.  (W) 1/14-3/18  DCC  D Stevens  $165

MUX 520 GUITAR PERFORMANCE ENSEMBLE FOR INTERMEDIATE TO ADVANCED PLAYERS  
(10 Sessions) Styles of music range from classical to popular and are geared toward the interests of the class members. The first part of class is spent warming up and playing music together. During the second half, topics pertaining to performance such as mental preparation and overcoming stage fright are covered. Students also will have plenty of time to gain performance experience in a friendly and supportive environment. Ability to read rhythms from whole to eight notes is required. Guitarists should be familiar with all notes in first position. Electric, acoustic and classical guitarists are all welcome as well as singing guitarists. BASS PLAYERS WELCOME TOO!  
5026  10  5:00 p.m.-6:00 p.m.  (W) 1/14-3/18  DCC  D Stevens  $290

Jazz and Rock
MUX 540 JAZZ ENSEMBLE  
(10 Sessions) Explore the world of jazz improvisation with an ensemble. Students will increase technical facility on their instrument while achieving interactive ensemble playing, including harmonic and rhythmic exploration. Available to intermediate and advanced players of any instrument, from junior high school age through adult. Interested new students, please call Laura G. Doe, Music School director, at (845) 431-8916.  
5027  25  7:00 p.m.-8:00 p.m.  (M) 1/5-3/16  SP  D Stevens  $210

NEW MUX 541 ROCK BAND FOR ADULTS  
(10 Sessions) Rock band needs drums, bass, guitar, vocals.  
5028  25  3:30 p.m.-4:15 p.m.  (F) 1/16-3/20  SP  D Stevens  $100

Vocal Group Classes
MUX 601 LET'S SING! (Ages 5-8)  
(10 Sessions) Children will experience the joy of singing in a group setting. Using creative play and exciting songs, they will learn basic singing techniques including pitch matching, breath support, and body awareness.  
5029  25  5:00 p.m.-5:45 p.m.  (T) 1/27-3/31  SP  S Doe  $140

MUX 602 KIDS SING MUSICAL THEATER (AGES 9-12)  
(10 Sessions) Students will develop singing technique, acting and stage presence while learning Broadway songs in a group setting.  
5030  25  6:00 p.m.-6:45 p.m.  (T) 1/27-3/31  SP  S Doe  $140

NEW MUX 607 MUSICAL THEATER AUDITION TECHNIQUES FOR AGES 16-ADULT  
(10 Sessions) Scared of auditions? This course will give you the tools to walk into your next audition feeling confident. Topics covered include appropriate audition material, expanding your “book”, how to act the song, headshot and resume, and learning how to make confident choices.  
5001  25  6:00 p.m.-6:45 p.m.  (R) 1/22-3/26  SP  E Stewart  $140

MUX 613 VOCAL TECHNIQUE FOR ADULTS  
(6 Sessions) Good vocal technique begins with the fundamentals. In an atmosphere of safety and respect, we will work on the breathing and body support that will inform your singing for the rest of your life. Beginners to advanced singers are welcome. No class 2/16.  
5031  10  7:30 p.m.-9:00 p.m.  (M) 2/9-3/23  DCC  J Jordan  $160

See page 29 for early childhood singing.
Group Instrumental Classes

MUX 619 RECREATIONAL MUSIC MAKING (RMM) GROUP PIANO FOR ADULTS & SENIOR ADULTS (BEGINNER & CONTINUATION CLASSES)
(8 Sessions) RMM believes that every life needs music and anyone can learn to play the piano. The desire to learn is the only prerequisite. The classes are not about the final products but about the joy found in the process along the way. Classmates encourage and support one another as they make music together and the teacher acts as a facilitator who allows the students to relax, accept and enjoy each step in their musical journey.

*NOTE: SENIOR DISCOUNT ALREADY FACTORED INTO CLASS FEE.
Classes held at instructor’s studio in Highland, NY.
There is a $20 fee for book and CD, payable to the instructor at the first class.

5032 70 10:00 a.m.-11:00 a.m.  (T) 1/20-3/10 Studio M Peterson $110*
Section 71 is for students who have completed Section 70 or with permission of the instructor.

5033 71 11:00 a.m.-12:00 p.m.  (T) 1/20-3/10 Studio M Peterson $110*

MUX 621 BEGINNING VIOLIN FOR ADULTS
(10 Sessions) Have you always wanted to play the violin? Or are you someone who played as a child and longs to return to the instrument? This class is for adult beginners and those wishing to go back to the beginning. Materials: “Suzuki Violin Book, Volume 1” and “2000 Essential Elements Book 1.” For violin rentals, contact Stamell Strings at (845) 337-3030 or Joseph Regh Violins at (845) 297-2521. No classes 1/20, 2/17, 3/3.

5034 10 7:30 p.m.-8:30 p.m.  (T) 1/13-4/7 DCC H Questad $200

MUX 622 INTERMEDIATE VIOLIN FOR ADULTS
(10 Sessions) This class is for students who have completed MUX621 or have studied violin in the past and currently play at an advanced beginner to intermediate level.
No classes 1/20, 2/17, 3/3.

5035 10 6:30 p.m.-7:30 p.m.  (T) 1/13-4/7 DCC H Questad $200

MUX 628 ADVANCED VIOLIN FOR ADULTS
(10 Sessions) Would you like to improve your violin playing with others? Are you yearning to learn how to do vibrato for better tone? This class is for your enjoyment and refinement of your violin playing. Materials: “Suzuki Violin Book, Volumes 4 and 5,” and “2000 Essential Elements, Book 3.” No classes 1/20, 2/17, 3/3.

5036 10 5:30 p.m.-6:30 p.m.  (T) 1/13-4/7 DCC H Questad $200

MUX 660 UKULELE FOR BEGINNERS (AGES 10-ADULT)
(10 Sessions) Enjoy discovering the basics of playing this accessible and fun instrument. We will learn tuning, chords, scales, strumming and songs.

5037 10 7:00 p.m.-7:45 p.m.  (F) 1/16-3/20 DCC D Stevens $140

NEW

MUX 629 CREATIVE STRINGS VIOLIN/VIOLA FOR AGES 13 TO ADULT
(10 Sessions) Rooted in the Classical and Suzuki approach, the Creative Strings method teaches tone production, listening skills and improvisation. Classical, Jazz and global music method books and repertoire develop students’ technique, ear training and music theory skills. Principles of Yoga are implemented to establish a connection between the physical alignment of our bodies to our instrument, and to quiet the mind through the breath for access to the creative process. Perfect for musicians with a need to experience music through a wide angle lens.

5002 25 6:00 p.m.-6:45 p.m.  (W) 1/28-4/1 SP G Laster $140

Music School Missed Lessons and Tardiness Policies

Group Lessons - It is not possible to make up lost instruction for a lack of class attendance. There are no make-up classes unless the class is canceled by the instructor or the college. No portion of the tuition is refundable.

Individual Lessons - Care should be taken to attend all scheduled lessons. While our teachers make every effort to reschedule lessons that are canceled in advance, this is not always possible and teachers are not obligated to arrange make-up lessons. Make-ups are not possible for lessons canceled with less than 24-hour notice, for no-shows or for canceled make-ups. Teachers do not teach beyond the scheduled time or make up any lesson time if a student is late. If a teacher cancels a lesson or is late, make-up lessons or additional times are arranged. No make-up lessons are to be scheduled past the end of the semester.

Please see page 36 for additional policy information.
AREA/MAIN CAMPUS MAPS

ONLINE REGISTRATION: sunyduchess.edu/cfweb
Registration Acknowledgment
Each registrant will receive a receipt and schedule. The College may cancel any course that lacks sufficient enrollment. When the decision is made to cancel a course, cancellation notices will be sent to all registrants.

Classroom Assignments
On the Friday before your class begins, go to sunydutchess.edu/cfweb and click on the class locations under Continuing Education or call 431-8001.

Books and Supplies
Please read the course description. If there is a requirement to purchase books and/or supplies in addition to the tuition charge, it will be noted in the course description. Books may be purchased from the bookstore.

Tuition Refund Policy
Refunds for non-credit courses will be given if requested prior to the end of the business day before the course starts. A $10 ($20 for Summer Academies) processing fee will be deducted from this refund. Full refunds will be given for all courses that are canceled by the College.

Senior Citizen Tuition Policy
Individuals 65 or older may register for a non-credit course for half of the published tuition. A picture ID with your birth date must be presented or mailed at the time of the first registration. 
NOTE: SENIOR CITIZEN TUITION PROGRAM CANNOT BE USED FOR PRIVATE MUSIC LESSONS OR ONLINE COURSES.

Directory Information/ Release of Information:
Personally identifiable information is not given out without the student’s written authorization unless it is directory information. Directory information consists of name, email, dates of attendance and enrollment status. If a student does not wish directory information released, he/she must submit a written request to the Office of the Registrar before the beginning of each semester.

Disabled Persons
ACCES-VR (Adult Career and Continuing Education Services-Vocational Rehabilitation) may provide tuition assistance for eligible individuals for certain programs. For more information visit www.acces.nysed.gov/vr.

Mission Statement
The mission of Dutchess Community College is to provide open access to affordable, quality post-secondary education to citizens of Dutchess County and others. As a comprehensive community college, DCC offers college transfer and occupational/technical degree programs, certificate programs, lifelong learning opportunities, and service to the community. The College provides educational experiences that enable qualified students to expand their academic capabilities and further develop thinking and decision making skills. By providing a full collegiate experience, the College seeks to ensure that all students achieve their individual potential.

COMMUNITY SERVICES ADMINISTRATION
Virginia Stoeffel, Dean of Community Services and Special Programs
Troy Adams, Assistant Dean
Laura G. Doe, Director, DCC Music School
Michael Hill, DDP Coordinator
Jacqueline Port, EMS Coordinator
Tim Vermillion, Assistant Dean
Staff: Margie Cooper, Grace Diaz, Nancy Fitzpatrick, Bonnie Goodrich, Maryann Kayes, Cheryl Medeiros, Barbara Mosher, Lynette Patrice and Carol Walker

The College does not discriminate on the basis of race, color, gender, religion, national origin, disability or sexual orientation.

The college reserves the right to make substitutions for instructors listed in this brochure without prior notice.
**REGISTRATION**

**By Phone:** If you hold a Discover, MasterCard, American Express or VISA call the

Registration Hotline: (845) 431-8910, 8 a.m. - 8 p.m., Monday - Thursday and 8 a.m. to 5 p.m., Friday.

**Online:** suny dutchess.edu/cfweb

**By Fax:** If you are registering by credit card with a Discover, MasterCard, American Express or VISA, we can accept your course registration by Fax. Send Fax of completed registration form to (845) 431-8988.

**By Mail:** Complete Registration Form and return with check, money order, or credit card information to: Office of Community Services, Dutchess Community College, 53 Pendell Road, Poughkeepsie, NY 12601

Mail form and tuition payable to:

Dutchess Community College c/o Office of Community Services
53 Pendell Road, Poughkeepsie, NY 12601
(845) 431-8910  FAX (845) 431-8988

**PLEASE PRINT USE FULL LEGAL NAME | *MANDATORY INFORMATION**

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<th>DCC ID# (If available)</th>
<th>*Birthdate: <em><strong>.</strong></em>.___ ___</th>
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Have you ever taken a credit or non-credit course at DCC before? Yes □ No □

**Method of Payment:** □ Voucher (Attach) □ Check □ P.O.(#) □ Cash □ Money Order □ Charge Card

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Signature __________________________ TOTAL __________

**TO PAY BY CREDIT CARD COMPLETE THE FOLLOWING:**

I, [Card Holder Name] __________________________ authorize DCC to charge $ __________

Account Used: □ MASTERCARD □ VISA □ DISCOVER □ AMERICAN EXPRESS  Security Code: _________

Account #: __________________________ Exp. Date: __________

Authorized Signature: __________________________ Date: __________

**DEMOGRAPHIC INFORMATION**

*Gender: □ Male □ Female □ Are you Hispanic/Latino? □ Yes □ No
If Hispanic/Latino, is your background (select one): □ Central American □ Dominican
□ Mexican □ Puerto Rican □ South American □ Other Hispanic/Latino
Is your race (select one or more): □ American Indian or Alaskan Native □ Asian
□ Black or African American □ Native Hawaiian or Other Pacific Islander □ White