



Office of Financial Aid  
Dutchess Community College  
Orcutt Student Services Center/ Room 104  
(845) 431-8030/Fax (845) 431-8603  
Email: [financial-aid@sunydutchess.edu](mailto:financial-aid@sunydutchess.edu)

**2011-2012**

**Authorization and Request for Release of Financial Aid Records and Information**

Student Name (please print) \_\_\_\_\_ Student ID \_\_\_\_\_

The Family Educational Rights and Privacy Act (FERPA) protects the privacy of student educational records and requires that schools must have written permission from the eligible student to release any information regarding a student's academic record.

Dutchess Community College Office of Financial Aid will not release any information to a third party without the written consent of the student. This form once completed and signed by the student, will be considered by DCC Office of Financial Aid as consent to release information to the specific person and/or agencies listed below.

Please be aware that DCC Office of Financial Aid may release directory and student loan information to your lender, loan servicer, or guarantor for default prevention, loan management, and accurate student loan records. The Department of Education also has the right to review your financial aid records upon request.

Please select and initial one of the follow options:

\_\_\_\_\_ Do **not** release any information about me to anyone. Stop here and sign this form.

\_\_\_\_\_ I **authorize** DCC Office of Financial Aid to release the following information about my educational records to the individuals or organizations I've listed below.

\_\_\_\_\_

\_\_\_\_\_

without my further consent, and until further notice regarding the 2011-2012 academic year.

You have the right to amend this authorization at any time. Please contact your financial aid administrator to make changes to your authorization listed above. Changes will become effective as of the date you request the change.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date