



Office of Financial Aid
Dutchess Community College
Orcutt Student Services Center/ Room 104
(845) 431-8030/Fax (845) 431-8603
Email: financial-aid@sunydutchess.edu

Charles E. & Mabel E. Conklin Scholarship for Academic Excellence Policies and Procedures

- You must apply for federal and state financial aid every academic year. If you do not apply for federal and state financial aid your scholarship will not be posted for the academic year and balance will be due and your responsibility.
- If NYS and/or federal financial aid grants totally cover tuition and fees, the student will be awarded a minimum of \$250/semester for educational-related expenses.
- You must attend Dutchess Community College as a full-time student in the Fall Semester immediately after graduating high school and all subsequent semesters. This scholarship is limited to the four consecutive semesters immediately following high school graduation.
- **Summer Sessions & Books are not covered by the scholarship.**
- You must achieve at least a 2.5 grade point average for each semester of enrollment to keep the scholarship.
- **Need to be registered for at least 12 credits in each of the 4 semesters and matriculated.**
- You must sign this policy and procedures form and return it to:
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Office of Financial Aid
Attention: Robert Zasso
Dutchess Community College
53 Pendell Road
Poughkeepsie, NY 12601

- Scholarship recipients are required to attend a luncheon in the Fall semester with the donors of the scholarship and receive their Conklin Medals.

Scholarship Recipient Signature: My signature indicates that I agree to the conditions of the Charles E & Mabel E. Conklin Scholarship for Academic Excellence. I understand that if I do not meet these conditions that I will lose my eligibility for this scholarship.

Signature: _____

Name: (Please Print) _____

Student Identification Number: A _____

Date: _____