



Office of Financial Aid  
Dutchess Community College  
Orcutt Student Services Center/ Room 104  
(845) 431-8030/Fax (845) 431-8603  
Email: [financial-aid@sunydutchess.edu](mailto:financial-aid@sunydutchess.edu)

## DEPARTMENT OF STUDENT SERVICES: 2008-2009

Dear Student:

Carefully review your award offer and follow the instructions.

During the 2008-09 academic year, financial aid (including Federal Stafford Loans) will be disbursed to recipients in one payout per semester. The **tentative** schedule is as follows:

Book Vouchers	August 18, 2008
1 <sup>st</sup> Payout (remaining balance)	October 16, 2008
Book Vouchers	January 13, 2009
1 <sup>st</sup> Payout (remaining balance)	March 19, 2009

**Vouchers/Checks** will be **distributed at the Office of Student Accounts**, 2<sup>nd</sup> floor, Student Services Center, Room 202, **after 9 a.m.** beginning on the payout dates listed above. Any excess aid excluding College Work Study refunded to the student will be disbursed during or after the 7<sup>th</sup> week of class, as noted in this payout schedule. Subsequent disbursements throughout the semester will be available on Friday's in the Office of Student Accounts. A valid picture I.D. will be required. There are no exceptions.

At the beginning of each semester a **voucher** for books (deducted from your semester's award) will be made available to students who are **registered**. **This assistance for books and payouts APPLIES TO STUDENTS with a balance remaining after tuition and fees are covered**. This amount does not include College Work-Study awards.

Book vouchers will be issued for the amounts as follows:

Full-Time up to \$500, 9-11 credits up to \$350, 6-8 credits up to \$300

For 5 credits of study or less, students should see the Office of Student Accounts to determine eligibility.

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Please be advised that you **must** maintain satisfactory academic progress towards the completion of your program in accordance with the standards and practices of the College (refer to the [www.sunydutchess.edu/financial](http://www.sunydutchess.edu/financial)) in order to continue receiving State, Federal and Institutional financial assistance.

Best wishes for a successful completion of your educational goals. Please read the important notices listed below and retain this letter for future references.

Office of Financial Aid

### **I M P O R T A N T   N O T I C E S**

- I. **The enclosed award offer is subject to change at any time** due to Federal and State regulations. Therefore, the College cannot guarantee disbursement of all accepted award offers.
- II. Your award is also subject to revisions or cancellations if you withdraw from any course or fail to attend classes at any time during a given semester.
- III. **Students who withdraw** completely after the College's refund period **will be jeopardizing** their **future eligibility** for State and Federal aid at DCC due to academic progress requirements.

### **I M P O R T A N T   T E L E P H O N E   N U M B E R S**

Dutchess Community College	431-8000
Office of Financial Aid	431-8030
Admission's	431-8010
Registrar's	431-8020
Office of Student Accounts	431-8060
Federal Pell Grant Program	1-800-4FED-AID
New York State Tuition Assistance (TAP)	1-888-NYS-HESC