

**Dutchess Community College Foundation (“DCCF”)
Conflict of Interest Statement**

The members of the Board of Directors (Board) and staff members shall make known to the Board any personal, professional, investment or business relationships (this would include such relationships of the spouse or any immediate family member (parent, sibling, child) of a board member or staff member as well as such relationships of any business or non-profit entity in which the board member or staff member, or any such relation, has an active ownership or significant managerial interest) (hereinafter, “a personal or professional relationship”) with individuals, companies, organizations or government agencies with whom DCCF is involved in official business matters.

Unless otherwise authorized by the Board, Board members and staff members shall not represent DCCF in negotiations with individuals, companies, organizations, or government agencies if the member has disclosed a personal or professional relationship with the affected individual, company, organization, or agency.

Under no circumstances shall a Board member with a personal or professional relationship with an individual, company, organization, or government agency be eligible to vote on official DCCF business matters involving said individual, company, organization, or government agency that come before the Board for action.

Unless otherwise authorized by the Board, no Board member or staff member shall enter into a financial or business relationship with another staff member or person or entity with whom the DCCF has a contractual arrangement.

Board members and senior staff members are responsible for revising and updating disclosures annually or as new potential conflicts arise.