DUTCHESS
COMMUNITY COLLEGE

Dear Student:

We are pleased to acknowledge your registration for <u>Winter Session</u> 2024 at Dutchess Community College.

Don't Lose Your Seat!
Students must pay in full by December 11, 2023 or they will automatically be dropped from classes.

Feel free to contact Student Financial Services: visit myDCC "Student Financial Services" tab, call (845) 431-8060, or email financialservices@sunydutchess.edu if you have any questions!

<u>PAYMENT</u>
There are two convenient ways to make your tuition payment:

1) Please go to www.sunydutchess.edu/paynow You will be directed to log into your MyDCC. Then click "Make Payment" on the left hand side. If you don't know or can't remember your username and password, contact the DCC Helpdesk at (845) 431-8000, extension 4357, or email helpdesk@sunydutchess.edu.
2) By mail to Student Financial Services, Dutchess Community College, 53 Pendell Road, Poughkeepsie, NY 12601. **If you register prior to December 10th, <u>full</u> payment for Winter Sessions Classes is due by December 11, 2023. If you register between December 10th and December 16th, full payment is due December 18th.   If you register after December 16th, <u>full</u> payment is due upon registration.**

<u>TO ADD OR DROP COURSES</u>

If you need to add or drop courses, you may do so by reaching out to the Academic, Career, and Transfer Center (ACT) during regular business hours, Monday through Thursday 8:30a.m. to 3:30 p.m.; and Friday 10:30 a.m. to 3:00 p.m. Students who wish to make schedule changes may also use web registration www.mysunydutchess.edu (myDCC) to add or drop courses through **December 21, 2023. Students should not appeal to instructors to enroll in classes.** The last day to withdraw from a Winter session course is January 4, 2024. You can email registrar@sunydutchess.edu prior to that day from your DCC email.

<u>FINANCIAL AID</u>
There is no Financial Aid available for the Winter Session. Counselor assistance is available at Student Financial Services, financialservices@sunydutchess.edu or by phone (845) 431-8030.

<u>LOG INTO CLASSES!</u>
As the start of the semester draws closer, visit your myDCC and log in with the username and password provided to you by the college.

<u>FURTHER INFORMATION</u>
If this is your first time taking an online or hybrid course at DCC you must complete the Online Student Orientation immediately following registration for this course. The orientation will become available on Blackboard within 24 hours of your registration. Please watch your DCC email closely as well - you may get important announcements from DCC or your instructor for your online courses!

Your registration is now complete. Your next responsibility is to make your payment and log in to your first class. If you need further information, please contact the Registrar's Office at registrar@sunydutchess.edu

For assistance with Blackboard, please contact the Help Desk at helpdesk@sunydutchess.edu or (845) 431-8000 extension 4357.

Thank you
The Registrar's Office