

DUTCHESS COMMUNITY COLLEGE
Minutes
Board of Trustees Meeting
April 27, 2021

Trustees Present: Mr. Michael Francis Dupree, Chair; Ms. Sheila Appel, Ms. Angela Flesland, Ms. Lisa Ghartey, Mr. Daniel P. Kuffner, Mr. Timmian Massie, Mr. A. Gregg Pulver, and Ms. Kaitlyn Cohn, Student Trustee
Dr. Ellen Gambino, Acting President

- I. The meeting was called to order at 8:20 p.m. by Chairperson Dupree.
- II. Roll Call by Ms. Beasimer, quorum present.
- III. Approval of Agenda: Upon motion made by Ms. Appel, seconded by Mr. Pulver, voted on and duly carried, the agenda was approved as distributed.

IV. Public Comment

There were no requests to address the Board.

- V. Consideration of Minutes of Meetings held on March 23, 2021 and April 6, 2021: Upon motion made by Mr. Kuffner, seconded by Ms. Flesland, voted on and duly carried, the minutes of both meetings were approved as distributed.

VI. COMMITTEE REPORTS

Chairperson Dupree noted for the minutes that all of the resolutions that are presented to the Board for approval are reviewed and discussed at committee meetings prior to the Board meeting.

A. Personnel and Community Relations

Chairman Dupree announced that Trustee Betsy Brown, Chair of the Personnel and Community Relations Committee has resigned from the Board of Trustees.

1. Professional Staff Appointment

RESOLUTION NO. 2021-33

Mr. Pulver offered the following resolution and moved its adoption:
BE IT RESOLVED, that, based upon the recommendation of the Acting President of the College, the following appointment to the professional staff of Dutchess Community College is hereby approved:

Ryan Perlongo, Assistant Chief of Campus Security and Safety, for the period May 17, 2021 through August 31, 2021, at an annual salary of \$85,000, prorated for the period of time worked

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Seconded by Ms. Appel

Resolution adopted unanimously

B. Board Policy Committee

1. Reaffirmation of Policy re Off-campus Building Inspections

RESOLUTION NO. 2021-34

Mr. Kuffner offered the following resolution and moved its adoption:

WHEREAS, in keeping with good governance practices, the Board of Trustees Policy Committee reviews Board and College administrative policies on a regular basis, and

WHEREAS, based upon this review, the Policy Committee has determined that the Policy regarding Off-campus Building Inspections should be reaffirmed and remain in effect, now, therefore be it

RESOLVED, that, based upon the recommendations of the Policy Committee, the aforementioned Off-campus Building Inspections Policy is hereby reaffirmed and is to remain in effect, and be it

FURTHER RESOLVED, that the Board reconsider this policy again within five years or earlier should it be determined revisions are needed prior to the scheduled review date.

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Seconded by Mr. Massie

Resolution adopted unanimously

VII. Report of the Student Trustee

Student Trustee Cohn reported that the Student Government Association (SGA) has concluded its work for this academic year. Ms. Cohn also informed Board members that no students volunteered to run for the positions of SGA officers or Student Trustee; this means that elections will take place in the fall.

Report of the Chairperson

- A. Chairman Dupree thanked Trustee Ghartey for volunteering to serve on the Middle States' accreditation Steering Committee and the Working Group addressing Mission and Goals.
- B. Mr. Dupree also expressed appreciation to Trustee Appel, Chair of the Presidential Search Committee; Trustees Massie, Ghartey and Kuffner, as well as the other 23 individuals who served on the committee for their hard work and for keeping the campus community updated as to where we are in the search process.
- C. Chairman Dupree reported on the annual business meeting of the New York Community College Trustees Association. At the meeting, Mr. Dupree shared the following information about DCC:
- The opening of our satellite campus in Fishkill
 - Our new aviation programs at the Dutchess County airport
 - Our partnership with SUNY Canton
 - Our new Hospitality and Tourism Program

He also informed the attendees that the College had offered to share our resident hall to the County for use as an overflow for COVID patients, and that, when it was not needed, leased it to Marist College.

Additionally, Mr. Dupree spoke to the group regarding the length of time it took for the aviation and hospitality programs to get approval from the Department of Education and SUNY.

SUNY Chancellor Malatras was the keynote speaker at the event. He spoke about partnering with fellow SUNY institutions, expanding workforce development courses and introducing new programs/degrees as ways to respond to enrollment decreases.

- D. On behalf of the members of the Board, Chairman Dupree offered condolences to Esther Couret's family and the members of the college community who will also suffer her loss. He thanked Acting President Gambino for her touching announcement to the college community that highlighted the many significant accomplishments made by Esther in her role as Associate Vice-president of Human Resources Management.
- E. Resolution of Commendation for Recipients of the Chancellor's Award for Student Excellence

RESOLUTION NO. 2021-35

Mr. Dupree offered the following resolution and moved its adoption:

WHEREAS, in recognition of their academic achievements and community involvement, Christopher Herrera, Randy Liao, and Vanessa Phillips have been selected to receive the Chancellor's Award for Student Excellence, and

WHEREAS, the Board of Trustees wishes to recognize and commend Christopher, Randy, and Vanessa for their outstanding accomplishments, and WHEREAS, their achievements have also brought honor and distinction to Dutchess Community College, now, therefore, be it

RESOLVED, that the Board of Trustees of Dutchess Community College extends its congratulations and commendation to Christopher, Randy, and Vanessa, and be it

FURTHER RESOLVED, that the Board of Trustees hereby adopts this resolution in recognition of their commitment to excellence and extends its best wishes to them for continued success.

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Seconded by Mr. Kuffner

Resolution adopted unanimously

- F. Resolution of Commendation for Students Named to the All-New York Academic Team for Phi-Theta Kappa International Honor Society

RESOLUTION NO. 2021-36

Mr. Dupree offered the following resolution and moved its adoption:

WHEREAS, in recognition of their scholarly achievements, Moyinoluwa (Abigail) Daramola, Sydney McKay, Clara Rodriguez, and Nicole Shubert have been selected to be on this year's All-New York Academic Team of the Phi Theta Kappa International Honor Society, and

WHEREAS, the Board of Trustees wishes to recognize and commend Abigail, Sydney, Clara and Nicole for their outstanding academic accomplishments, and WHEREAS, their achievements have also brought honor and distinction to Dutchess Community College, now, therefore, be it RESOLVED, that the Board of Trustees of Dutchess Community College extends its congratulations and commendation to Abigail, Sydney, Clara and Nicole, and be it FURTHER RESOLVED, that the Board of Trustees hereby adopts this resolution in recognition of their commitment to academic excellence and extends its best wishes to them for continued success.

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Seconded by Ms. Appel

Resolution adopted unanimously

IX. Report of the Acting President

- A. Acting President Gambino acknowledged the passing of Associate Vice-president Esther Couret, who was a member of the college community for 10 years. Dr. Gambino said she was a wonderful colleague and friend and her intelligence, energy and laughter will be missed.
- B. Dr. Gambino congratulated Professor Lucia Cherciu for being named as the Dutchess County Poet Laureate. DCC can also be proud of the fact that one of our part-time faculty members, Raphael Kosek, also served as Dutchess County Poet Laureate for the two years prior to this one.

C. Enrollment

Mr. Schnackenberg, Director of Institutional Research, Planning and Development, reported on enrollment.

As of now, 983 students have enrolled for 5,713 credits for the summer term, which is 15.5% higher in the number of students and 25.1% more in credits as compared to the same point in time last year. As compared to summer of 2019 at the same point, we are down 29% in headcount and down 17% in credits. There is a strong possibility that we will end up over 1,000 in credits above our goal.

Fall registration has only been open for approximately one week. 373 students have enrolled for 4,024 credits. Projections for the fall semester has enrollment declining by 8-9%; that is using the assumption that there will be a 5% decline in new students. As of now, however, new student applications are down over 30%. Other community colleges are also seeing substantial declines.

D. Graduation

Ms. Anderson, Associate Vice-president for Administration, gave an update on graduation. Students have been informed that there will be ceremonies (one at 10:00 a.m. and one at 2:00 p.m.). Students have also been notified that they either need to show proof of having received the COVID vaccine or be tested. Both vaccinations and testing will be available on campus.

E. Airport

Ms. Anderson reported that all of the planes owned by the College have been moved into the hangar. We are anticipating that our aviation programs will be very successful.

F. Acting President Gambino gave a report on workforce development. Currently, 17 apprentices are completing their spring 2021 courses and are enrolling in the summer session. By the end of this term, apprentices will have earned 138 college credits through this grant-funded program. The College's main partner, Healthy Kids, is planning to expand this opportunity to employees throughout the state using DCC as its primary education provider. The College has received \$225,000 in grants for this training program.

G. Dr. Gambino gave an update on DCC@Fishkill. Fall classes for the new location have been scheduled and are designed to attract a new population of post-traditional students. A selection of micro-credentials, such as IT, Business and Bookkeeping, will be offered with the opportunity for students to complete them in one semester using a blend of in-person and online instruction. Credits earned in the micro-credentials will apply towards related credit-bearing certificates and degree programs.

X. Items for Future Agendas

There were none.

XI. Date of Next Meeting

The next meeting of the Board of Trustees will be held on May 25, 2021 at 7:00 p.m.

Adjournment

There being no further business to discuss, a motion was made by Ms. Appel, seconded by Mr. Pulver, voted on, and duly carried, to adjourn the meeting. The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Linda M. Beasimer
Executive Assistant

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