

DUTCHESS COMMUNITY COLLEGE
Minutes
Board of Trustees Meeting
March 28, 2023

Trustees Present: Mr. Michael Francis Dupree, Chair, Mr. Stephen Caswell, Mr. Frank Castella, Ms. Angela Flesland, Mr. Ibis Guzman, Ms. Linda Pratt, Ms. Aminah Augustin-Muhammad, Dr. Peter Grant Jordan, President

Absent: Ms. Sheila Appel, Ms. Lisa Gharthey

- I. The meeting was called to order at 7:25 p.m. by Chairperson Dupree.
- II. Roll Call by Ms. Ponticello, quorum present.
- III. Approval of Agenda: Upon motion made by Ms. Flesland, seconded by Mr. Guzman, voted on and duly carried, the agenda was approved as distributed.

IV. Public Comment

There were no requests to address the Board.

- V. Consideration of Minutes of Meeting held on March 7, 2023: Upon motion made by Ms. Flesland, seconded by Mr. Guzman, voted on and duly carried, the minutes were approved as distributed.

VI. COMMITTEE REPORTS

A. Academic & Student Affairs (D. Cloud)

- 1. Approval of College's Slogan, Mission, Core Values, Lenses, and Institutional Goals):

RESOLUTION # 2023-16

D. Cloud offers the following resolution and moves its adoption:

WHEREAS, the College has developed a Strategic Plan with significant input from various constituencies, and

WHEREAS, the Board of Trustees has reviewed aforementioned plan, and

WHEREAS, the Board of Trustees endorses the concepts outlined in the plan, now, therefore, be it

RESOLVED, that the Board of Trustees hereby adopts the following Slogan, Mission, Vision, Core Values, Lenses, and Institutional Goals:

Slogan: Where Community Meets Opportunity.

Mission: Dutchess Community College offers access to a broad range of learning opportunities and experiences to meet the educational needs of a diverse community.

Vision: We empower our community to achieve their intellectual, economic and creative capacities to contribute as informed and engaged members of our society.

Core Values: Collaboration, Engagement, Equity, Innovation, Excellence

Lenses: Student, Learning, Community, Growth

Lens 1: Students - Develop lifelong learners.

- DCC provides students with a holistic educational experience, which supports greater engagement, persistence and goal completion.
- DCC is committed to being a 'student-ready' college.

Lens 2: Learning - Connect instruction with in-demand skills and careers.

- DCC aligns learning with academic and career paths while promoting intellectual curiosity and growth.
- DCC offers the infrastructure required to support exceptional instruction and learning.

Lens 3: Community - Ensure access to learning across generations and the education pipeline.

- DCC fosters an internal environment that promotes inclusion, collaboration and a deep sense of belonging.
- DCC strengthens external partnerships with public and private stakeholders to provide and promote learning opportunities.

Lens 4: Growth -Fuel individual, economic and workforce development.

- DCC uses evidence to develop and improve programming, marketing, recruitment and retention efforts to serve a larger and more diverse community of learners.
- DCC is committed to employee learning and professional development to benefit individuals and the College

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Seconded by I. Guzman

Motion Carried Unanimously

B. Finance & Facilities (S. Caswell)

1. Approval of Bid for Mechatronics & HVAC Labs

RESOLUTION # 2023-17

S. Caswell offers the following resolution and moves its adoption:

WHEREAS, bids were duly advertised and requested for Mechatronics/HVAC Lab Renovations, and

WHEREAS, two (2) bids were received as a result of the solicitation and were publicly opened and read aloud at 2:00 P.M., March 10, 2023, and

WHEREAS, the vendors provided pricing as shown on the tabulation sheet attached to this resolution, and

WHEREAS one (1) bid did not meet the specifications, and

WHEREAS, funds for Mechatronics/HVAC Lab Renovations, will be made available through capital project funds, now, therefore, be it

RESOLVED, that the bid received for Mechatronics/HVAC Lab Renovations, in accordance with the specifications, be awarded to PVS Construction LLC, Poughkeepsie, NY, in the amount of \$287,700.00.

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Seconded by A. Flesland

Motion Carried Unanimously

C. Personnel & Community Relations

1. Approval of Professional Staff Titles

RESOLUTION # 2023-18

A. Flesland offers the following resolution and moves its adoption:

WHEREAS, it has been determined that, to meet the needs of the College, the following new titles need to be created:

ESL (English as a Second Language) Professional Tutor (part-time)
Reading and Literacy Professional Tutor (part-time)
Tutoring Coordinator (full-time)

WHEREAS, Section 35 of the Civil Service Law requires that title determination of positions in the professional service be made by the Board of Trustees, now, therefore, be it

RESOLVED, that, approval is hereby given to create the aforementioned titles of ESL (English as a Second Language) Professional Tutor (part-time), Reading and Literacy Professional Tutor (part-time), Tutoring Coordinator (full-time) in the professional service.

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Seconded by F. Castella

Motion Carried Unanimously

2. Approval of Tenure

RESOLUTION # 2023-19

A. Flesland offers the following resolution and moves its adoption:

BE IT RESOLVED, that, based upon the recommendation of the President of the College, the following faculty members are granted tenure, effective September 1, 2023:

Mariana Melo, Assistant Professor, Department of Allied Health & Biological Sciences
Nancy Perretta, Instructor, Department of Allied Health & Biological Sciences

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Seconded by I. Guzman

Motion Carried Unanimously

3. Approval of Promotions

RESOLUTION # 2023-20

A. Flesland offers the following resolution and moves its adoption:

BE IT RESOLVED, that, based upon the recommendation of the President of the College, the following faculty members are promoted in rank effective September 1, 2023:

From Instructor to Assistant Professor

David Gavner, Department of Behavioral Sciences
Shalon Hallager, Department of History, Government & Economics
Gordon Lake, Department of Allied Health & Biological Sciences
Jennifer Santosuosso, Department of Behavioral Sciences
Thomas Winship, Department of Business, Aviation & Construction Professions

From Assistant Professor to Associate Professor

Jason Bishop, Department of Behavioral Sciences
Dinor Dhanabala, Department of Allied Health & Biological Sciences
Ahmed Ismail, Department of Business, Aviation & Construction Professions
Manish Jadhav, Department of Physical Sciences, Engineering & Technology
Samantha Langton, Department of Physical Sciences, Engineering & Technology
Scott Willmen, Department of Business, Aviation & Construction Professions

From Associate Professor to Full Professor

Sandra DeGuzman, Department of Mathematics & Computer Sciences
Cathleen Greenan, Department of Behavioral Sciences
Mehmet Kucukozer, Department of Behavioral Sciences
Brenda Squires, Department of English & Humanities

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Seconded by A. Augustin-Muhammad

Motion Carried Unanimously

VII. Report of the Student Trustee

- A. Student Trustee Augustin-Muhammad began by providing the Board with an update on recent future student activities, including; the Writing Center hosting a poetry slam on March 30th, a Women in STEM panel on March 31st, the Dutchess Film Society & The Women's History Committee showing "Harriet" on March 31st, the Dress for success event on April 5th for the career fair on April 12th, the Alcohol & Consent workshop hosted by the counseling center on April 6th and the Bagels & Bio event which will continue with Professor Condon on April 13th and April 27th.
- B. Student Trustee Augustin-Muhammad also spoke about activities held in Conklin Hall to include: a Chartwells focus group being held on March 28th, Journal decorating with FDA Genesis on March 28th, Managing attention span with FDA Calliope on March 31st, an Easter egg door tag decorating event with RA Ashton being held on March 31st, and a Life skills event from anime characters with RA Aminah April 15th
- C. Student Trustee Augustin-Muhammad provide updates from the March SGA Meeting to include; Joe Reilly from ACT attending the meeting to speak about the career fair, dress for success, and the handshake app. Student Trustee Augustin-Muhammad also spoke about Dr. Rogers attending the SGA Meeting to speak about the Middle States Visiting Team Reception and Dinner on April 16th in which she encouraged members of SGA to sign up to attend.
- D. Student Trustee Augustin-Muhammad closed her report by speaking about her current tasks that she would like to complete to include; assisting Hall Government with planning events and reaching out to the Hudson Valley LGBTQ Center about providing an LGBTQ+ training for staff and faculty.

VIII. Report of the Chairperson

- A. Chairman Dupree spoke on successful college-wide highlights for the month of March 2023.

IX. Report of the President

- A. President Jordan began his report by thanking the Board for passing the resolutions presented this evening.
- B. President Jordan provided an update on meetings he was able to attend this month with State Representatives and Vice President Rathbun regarding the upcoming state budget. The state representatives felt that they received a lot of support for their request for a 4% increase over current funding in the state's budget FY24.

X. Other Business

There was no other business to report on.

XI. Date of Next Meeting

The next meeting of the Board of Trustees will be held on May 23, 2023 at 7:00 p.m.

XII. Adjournment

There being no further business to discuss, a motion was made by Ms. Augustin-Muhammad, seconded by Mr. Guzman, voted on, and duly carried, to adjourn the meeting. The meeting adjourned at 7:56 p.m.

Respectfully submitted,

Joia Ponticello
Executive Assistant
Date Submitted: April 25, 2023