

DUTCHESS COMMUNITY COLLEGE
Minutes
Board of Trustees Meeting
March 26, 2024

Trustees Present: Mr. Michael Francis Dupree, Chair; Mr. Frank Castella, Mr. Stephen Caswell, Ms. Darrah Cloud, Ms. Angela Flesland, Ms. Lisa Gharthey, Ms. Evelyn Panichi, Ms. Linda Pratt, Ms. Maya Chinkan and Dr. Peter Grant Jordan President

Remote: Ms. Angela Flesland

Absent: Mr. Ibis Guzman

I. The meeting was called to order at 7:07 p.m. by Chairperson Dupree.

II. Mr. Caswell led the Pledge of Allegiance.

III. Roll Call by Ms. Ponticello, quorum present.

IV. Approval of Agenda:

Upon motion made by Ms. Pratt, seconded by Mr. Castella, voted on and duly carried the agenda was approved as distributed.

V. Public Comment

There were no requests to address the Board.

VI. Consideration of Minutes for Meeting held on January 23, 2024:

Upon motion made by Mr. Castella seconded by Ms. Flesland, voted on and duly carried, the minutes were approved as distributed.

VII. COMMITTEE REPORTS

Chairperson Dupree noted for the minutes that all of the resolutions that are presented to the Board for approval are reviewed and discussed at committee meetings prior to the Board meeting.

A. Academic and Student Affairs Committee (D. Cloud)

Ms. Cloud provided the Board with a summary of items discussed at the last Academic and Student Affairs Committee held on March 13, 2024.

1. Approval of the Revised Academic Calendar (Res #2024-30)

D. Cloud offers the following resolution and moves its adoption:

WHEREAS, a review of the College’s Academic Calendar was undertaken with input from faculty, staff and students, and

WHEREAS, it has been determined that a later start date for the spring semester has the potential to increase enrollment and would be beneficial to both students and the College, and

WHEREAS, the summer sessions are being reviewed to determine the most reasonable schedule for our students, now, therefore, be it

RESOLVED, that approval is hereby given to revise the Academic Calendar to change the start date for the spring semester to January 21, 2025 through May 13, 2025 and revise the schedule for summer session I to begin on May 20, 2025 through June 26, 2025, and, be it

FURTHER RESOLVED, that this change will be effective starting in spring 2025.

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Seconded by **L. Ghartey**

Motion Carried Unanimously

B. Board Policy (L. Pratt)

Ms. Pratt provided the Board with a summary of items discussed at the last Board Policy Committee meeting held on March 13, 2024:

C. Finance & Facilities (S. Caswell, Chair)

Mr. Caswell provided the Board with a summary of items discussed at the last Finance & Facilities Committee meeting on March 11, 2024.

1. Approval of the PowerProtect Data Domain (Res #2024-31)

S. Caswell offers the following resolution and moves its adoption:

WHEREAS, there have been sharp rises in the volume and velocity of ransomware attacks, and the College’s current backup systems are over ten years old and do not have the data protection technologies needed, and

WHEREAS, backup systems are critical to preserving sensitive data files from ransomware, theft, sabotage, and accidental loss, and

WHEREAS, a three-year quote was received from Distributed Technology Group for PowerProtect Data Domain 6900, which is technology to improve the College’s cyber security, and help protect against a possible cyber-attack, and

WHEREAS, funds for Data Domain technology are available through the College’s Fund Balance, and

WHEREAS, PowerProtect Data Domain 6900 is on New York State Contract and complies with the College’s procurement policy, now, therefore, be it

RESOLVED, that the Board of Trustees hereby authorizes the purchase of PowerProtect Data Domain 6900 through the College Fund Balance in an amount of \$172,968.79.

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Seconded by **L. Pratt**

Motion Carried Unanimously

D. Personnel & Community Relations (F. Castella)

Mr. Castella provided the Board with a summary of items discussed at the last Personnel & Community Relations Committee meeting held on March 14, 2024.

1. Approval of Promotion and Tenure (Res # 2024-32)

F. Castella offers the following resolution and moves its adoption:

BE IT RESOLVED, that, based upon the recommendation of the President of the College, the following faculty member be granted tenure, effective September 1, 2024:

Meghan McCarthy, Assistant Professor in the Department of Business Architecture and Construction Professions

And, be it

FURTHER RESOLVED, that, based upon the recommendation of the President of the College, the following faculty members are promoted in rank effective September 1, 2024:

From Assistant Professor to Associate Professor

Teresa Burke, Department of Allied Health and Biological Sciences
Kevin Lang, Department of English and Humanities

Katherine Espinosa, Department of Allied Health and Biological Sciences
 Meghan McCarthy, Department of Business, Aviation and Construction Professions
 Mariana Melo, Department of Allied Health and Biological Sciences
 Matthew Murray, Department of History, Government and Economics

From Associate Professor to Full Professor

Tommy Costello, Department of Performing, Visual Arts and Communications
 Tina Iraca, Department of English and Humanities
 Treesa Scaria, Department of Nursing

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Seconded by **L. Gharthey**

Motion Carried Unanimously

2. Approval of Sabbatical Leave for Faculty Members (Res #: 2024-33)

F. Castella offers the following resolution and moves its adoption:

BE IT RESOLVED, that, based upon the recommendation of the President of the College, and dependent upon resources in the 2024-2025 budget, the following members of the faculty are granted a sabbatical leave for the time period and pay indicated:

Dr. Michael Boden, Associate Professor, Department of History, Government, and Economics, for the 2024 Fall semester, at full pay

Renee Lathrop, Professor, Department of Physical Sciences, Engineering, and Technology for the 2025 Spring semester, at full pay

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Seconded by **L. Pratt**

Motion Carried Unanimously

3. Approval of the Early Retirement/Granting of Emeritus Status (Res # 2024-34)

F. Castella offers the following resolution and moves its adoption:

BE IT RESOLVED, that, based upon the recommendation of the President of the College, the early retirement of Bridgette Anderson, Associate Vice President of Administration, Campus Facilities is hereby approved to be effective August 31, 2024, and be it

FURTHER RESOLVED, that approval is granted to pay the appropriate benefits earned, and be it

FURTHER RESOLVED, that, in recognition of her dedicated service to Dutchess Community College, she be granted emeritus status upon her retirement, and be it

FURTHER RESOLVED, that the Board of Trustees extends its sincere appreciation to Ms. Anderson for her valuable contribution to the College’s educational program during her tenure and wishes her the very best in her retirement and future endeavors.

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Seconded by **D. Cloud**

Motion Carried Unanimously

4. Acceptance of Retirement/Granting of Emeritus Status
(Res # 2024-35)

F. Castella offers the following resolution and moves its adoption:

BE IT RESOLVED, that, based upon the recommendation of the President of the College, the retirement of Ahmed Ismail, Associate Professor in the Department of Business, Aviation and Construction Professions, is hereby granted, effective August 21, 2024, and be it

FURTHER RESOLVED, that approval is granted to pay the appropriate benefits earned, and be it

FURTHER RESOLVED, that, in recognition of his dedicated service to Dutchess Community College, Professor Ismail be granted emeritus status upon his retirement, and be it

FURTHER RESOLVED, that the Board of Trustees extends its sincere appreciation to Professor Ismail for his valuable contributions to the College’s educational program during his tenure and wishes him the very best in his retirement and future endeavors.

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Seconded by **E. Panichi**

Motion Carried Unanimously

VIII. Report of the Student Trustee

Ms. Chinkan reported on the creation of three new clubs on campus, the “Cookie for your Thoughts” event which brought student concerns to light, SGA’s visit from Dr. Linda Haas-Manley who discussed the “Dress for Success” and job fair events.

Ms. Chinkan concluded her report by discussing a potential meeting with SGA and Chartwells, and discussions with students on hopes to bring back the Presidents fireside chat events.

IX. Report of the Chairperson

Chairman Dupree highlighted college-wide activities for the month of March 2024.

X. Report of the President.

President Jordan reported on the launch of Women’s History Month.

President Jordan concluded his report by introducing the Men’s Basketball team to the campus community and congratulated the team on this season’s accomplishments.

XI. Other Business

There was none.

XII. Date of Next Meeting

The next meeting of the Board of Trustees will be held on April 30, 2024 at 6:30 p.m.

XIII. Adjournment

There being no further business to discuss, a motion was made by Ms. Cloud, seconded by Ms. Pratt, voted on, and duly carried, to adjourn the meeting. The meeting adjourned at 7:42 p.m.

Respectfully submitted,

Joia Ponticello
Executive Assistant