

DUTCHESS COMMUNITY COLLEGE
Minutes
Board of Trustees Meeting
August 22, 2023

Trustees Present: Mr. Michael Francis Dupree, Chair; Mr. Frank Castella, Mr. Stephen Caswell, Ms. Darrah Cloud, Ms. Angela Flesland, Mr. Ibis Guzman, Ms. Evelyn Panichi, Ms. Linda Pratt, Ms. Maya Chinkan and Dr. Peter Grant Jordan President

Absent: Ms. Lisa Gharthey

I. The meeting was called to order at 7:00 p.m. by Chairperson Dupree.

II. Ms. Panichi led the Pledge of Allegiance.

III. Roll Call by Ms. Ponticello, quorum present.

IV. Approval of Agenda:

Upon motion made by Ms. Flesland, seconded by Ms. Cloud, voted on and duly carried, the agenda was approved as distributed.

V. Public Comment

There were no requests to address the Board.

VI. Consideration of Minutes of Meeting held on August 22, 2023:

Upon motion made by Ms. Flesland seconded by Mr. Guzman, voted on and duly carried, the minutes were approved as distributed.

VII. COMMITTEE REPORTS

Chairperson Dupree noted for the minutes that all of the resolutions that are presented to the Board for approval are reviewed and discussed at committee meetings prior to the Board meeting.

A. Academic and Student Affairs Committee (D. Cloud)

Ms. Cloud provided the Board with a summary of items discussed at the last Academic and Student Affairs Committee held on August 15, 2023.

B. Board Policy (I. Guzman, Chair)

Mr. Guzman provided the Board with a summary of items discussed at the last Board Policy Committee meeting held on August 9, 2023:

1. Approval of the Reaffirmation of the Antibullying Policy
(Res #2023-42)

I. Guzman offered the following resolution and moved its adoption:

WHEREAS, in keeping with good governance practices, the Board of Trustees Policy Committee reviews Board and College administrative policies on a regular basis, and

WHEREAS, based upon this review, the Policy Committee has determined that the Antibullying Policy should be reaffirmed and remain in effect, now, therefore be it

RESOLVED, that, based upon the recommendations of the Policy Committee, the aforementioned Antibullying Policy is hereby reaffirmed and is to remain in effect, and be it

FURTHER RESOLVED, that the Board reconsider this policy again within five years or earlier should it be determined revisions are needed prior to the scheduled review date.

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Seconded by L. Pratt

Motion Carried Unanimously

2. Approval of the Reaffirmation of Workplace Violence Prevention Policy
(Res # 2023-43)

I. Guzman offered the following resolution and moved its adoption:

WHEREAS, in keeping with good governance practices, the Board of Trustees Policy Committee reviews Board and College administrative policies on a regular basis, and

WHEREAS, based upon this review, the Policy Committee has determined that the Social Media Policy should be reaffirmed and remain in effect, now therefore, be it

RESOLVED, that, based upon the recommendations of the Policy Committee, the aforementioned Social Media Policy is hereby reaffirmed and is to remain in effect, and be it

FURTHER RESOLVED, that the Board reconsider this policy again within

five years or earlier should it be determined revisions are needed prior to the scheduled review date.

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Seconded by A. Flesland

Motion Carried Unanimously

3. Approval of the Revised Academic Integrity Policy (Res # 2023-44)

I. Guzman offered the following resolution and moved its adoption:

WHEREAS, in keeping with good governance practices, the Board of Trustees Policy Committee reviews Board and College administrative policies on a regular basis, and

WHEREAS, based upon this review, the Policy Committee has determined that the Mandatory Reporting and Prevention of Child Sexual Abuse Policy should be reaffirmed and remain in effect, now therefore, be it

RESOLVED, that, based upon the recommendations of the Policy Committee, the aforementioned Mandatory Prevention of Child Sexual Abuse Policy is hereby reaffirmed and is to remain in effect, and be it

FURTHER RESOLVED, that the Board reconsider this policy again within five years or earlier should it be determined revisions are needed prior to the scheduled review date.

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Seconded by A. Flesland

Motion Carried Unanimously

C. Finance & Facilities (S. Caswell, Chair)

Mr. Caswell provided the Board with a summary of items discussed at the last Finance & Facilities Committee meeting on August 14, 2023.

1. Approval of the RFP for Auditing Services (Res # 2023-45)

S. Caswell offered the following resolution and moved its adoption:

WHEREAS, a request for proposals was duly advertised and requested for independent auditing services, and

WHEREAS, three (3) requests for proposals were received as a result of this solicitation for independent auditing services, RFP-DCC- 09-2023, requested on or prior to August 1, 2023, and

WHEREAS, vendors submitted proposals for the College, the DCC Foundation, and the DCC Association as shown on the tabulation sheet attached to this resolution, and

WHEREAS, the request for proposal received from Bonadio & Co. LLP, meets the required specifications, and

WHEREAS, funds for the independent audit services will be made available in the operational budgets associated with the terms of the contract, now, therefore, be it

RESOLVED, that a one-year contract for independent audit services for the College, in accordance with the specifications, be awarded to Bonadio & Co. LLP for Fiscal Year 2023-2024, in the amount of \$50,000.00, and

BE IT FURTHER RESOLVED, the contract will have the option of four (4) one-year renewals

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Seconded by I. Guzman

Motion Carried Unanimously

D. Personnel & Community Relations (A. Flesland, Chair)

Ms. Flesland provided the Board with a summary of items discussed at the last Personnel & Community Relations Committee meeting held on July 6, 2023.

1. Approval of Professional Staff Title (Res # 2023-40)

A. Flesland offered the following resolution and moved its adoption:

NOW BE IT RESOLVED, that in recognition of the outstanding job done by President Peter Jordan during his first year at Dutchess Community College, the Board hereby approves a one-time payment of \$50,000.

BE IT FURTHER RESOLVED, that this one-time payment, is to be paid and deferred as determined by President Jordan.

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Seconded by D. Cloud

Motion to table agenda item by A. Flesland

Seconded by L. Pratt

Motion Carried Unanimously

VIII. Report of the Student Trustee

Ms. Chinkan announced that fall classes would begin next week and a brief

discussion was had about the upcoming date for Falcon Fest.

IX. Report of the Chairperson

Chairman Dupree highlighted college-wide activities for the month of August 2023.

Chairman Dupree noted that the Board will need to reorganize at its next meeting, since its officers serve on year terms. He appointed a Candidate Search Committee and asked that any trustee interested in serving as Chair, Vice-chair or Secretary contact Trustee Guzman:

Trustee Ibis Guzman (Chair)
Trustee Frank Castella
Trustee Lisa Gharthey

X. Report of the President

President Jordan introduced Dr. Laura Murphy who will serve as the new President for Dutchess United Educators (DUE).

President Jordan congratulated Trustee Pratt on the opening of her new gallery exhibit.

President Jordan thanked faculty, staff and the students for assisting in passing the 2023-2024 Fiscal Year Budget.

XI. Other Business

There was none.

XII. Date of Next Meeting

The next meeting of the Board of Trustees will be held on September 19, 2023 at 6:30 p.m.

XIII. Adjournment

There being no further business to discuss, a motion was made by Ms. Cloud, seconded by Mr. Guzman, voted on, and duly carried, to adjourn the meeting. The meeting adjourned at 7:24 p.m.

Respectfully submitted,

Joia Ponticello
Executive Assistant